

**THUNDER BAY DISTRICT HEALTH UNIT**

**BOARD OF HEALTH MEETING**

**April 18, 2006**

**1:30 pm – BOARDROOM**

**MINUTES**

**Board Members Present:**

C. Bryson, Chair  
I. Angus  
D. Bell  
V. Catalan  
N. Gale  
G. Garbutt  
M. Harding  
G. Nelson  
C. Trottier  
J. Virdiramo

**Regrets:**

R. Buitenhuis  
L. Kloosterhuis  
C. Teichroeb

**Administration Present:**

Dr. V. Etches, A/Medical Officer of Health (T/C)  
D. Heath, A/Chief Executive Officer  
K. Allan, Director, Health Protection and Clinical Services  
G. Daniels, A/Business Administrative Officer  
L. Chow, Director, Health Promotion & Chronic Disease Prevention

**Recorder:** B. McClain

**Meeting Called to Order – 1:32 pm**

**1. Attendance and Announcements**

- Dr. Vera Etches, A/Medical Officer of Health, joined the Board Meeting via teleconference on behalf of Dr. Penny Sutcliffe.
- Regrets were received from R. Buitenhuis, L. Kloosterhuis and C. Teichroeb.
- C. Bryson, Chair, noted that the Health Unit was the recipient of the Thunder Bay Chamber of Commerce Award "Commitment to Quality" through a nomination received from a member of the Youth Coalition. Sheila Hansen, Co-chair of the coalition, and Susan Andrew-Cotter,

Executive Member, were introduced and shared information on Youth Week.

- Board Members were advised that a letter of invitation to the Staff Conference and luncheon had been distributed. It was noted that the deadline to RSVP to the Conference Committee is May 19.
- The alPHa Conference is scheduled for June 14 – 15. Members were requested to advise B. McClain by May 31 if they plan to attend.

## **2. Declarations of Interest**

There were none declared.

## **3. Agenda Approval**

The agenda was re-ordered to enable the presentation on the Audited Financial Statements to precede the education presentations.

*Moved by: V. Catalan*

*Seconded by: G. Garbutt*

*THAT the Agenda for the Regular Board of Health Meeting of April 18, 2006 be approved as amended.*

*CARRIED*

## **4. Presentation**

### *Endorsing the Sudbury Children's Dental Health Report*

Bill Campbell, A/Manager of Healthy Families, and Dr. Bradley Holmes, Dental Consultant for the Health Unit, were introduced, and presented on "Children's Dental Health – Proposals for Change". Background was provided on the current status of children's dental health in the District. It was noted that in Thunder Bay in 2003-2004, 1 out of 3 children aged 4 years were found to have dental disease requiring treatment. It was stressed that dental health is a key component to a healthy child. Board members' questions were addressed and discussion followed on the increased use of CINOT (Children in Need of Treatment) funding in the District. This is representative of both the number of children in need of urgent dental treatment, and of the number of parents declaring financial hardship.

### *West Nile Virus 2005 Risk Assessment*

Tony Pacifico, Manager of Environmental Health, and Dr. Ken Deacon, Bioconsultant, were introduced, and presented on "West Nile Virus 2005 Risk Assessment". An overview of data from 2004 and 2005 was provided and recommendations for 2006 were outlined. These included the continuation of the Crow Line, continuation of adult mosquito surveillance within the City and the Region, and continued use of GIS mapping. It was noted that the



of four youth-driven teams in the area. Others are located in Greenstone, Marathon & area, and a second one in Thunder Bay. Questions were addressed.

7.2 A/Chief Executive Officer Report

Doug Heath, A/CEO, noted that budget documents will be completed as approved for the May 1<sup>st</sup> timeline indicated by the Ministry of Health and Long-Term Care (MOHLTC). A historical comparison of the cost-shared funding and the impact of the Ministry's notice of a funding cap on the Health Unit's 2006 budget, and on the projected 2007 budget, was provided. Management is now focused on cost reduction strategies to work towards achieving the 75/25 ratio in 2007. The 2006/2007 membership with alpha (Association of Local Public Health Agencies) was renewed.

*Moved by: V. Catalan*

*Seconded by: G. Garbutt*

*THAT the Board of Health accept the report of the A/Chief Executive Officer as presented in Report No. 22-06.*

CARRIED

7.3 A/Business Administrative Officer Report

Georgina Daniels, A/Business Administrative Officer noted the building renovations were now expected to be complete by the end of May rather than by mid-June. The Summary of Financing for the renovation project was reviewed. As not all approved MOHLTC funding was spent by the Ministry's year-end, the revised funding requests were outlined.

*Moved by: G. Garbutt*

*Seconded by: C. Trottier*

*THAT Resolution 05-134 be rescinded.*

CARRIED

*Moved by: C. Trottier*

*Seconded by: J. Virdiramo*

*THAT the Board of Health approve a one-time budget request for 2006 of \$1,518,300 to be cost-shared at the prevailing ratio to finance Phase II and III of the construction project, as outlined in Report No. 20-06.*

CARRIED

**8. New Business**

## 8.1 2005 Audited Financial Statements & Auditor's Report

Ms. R. Brizi, Partner with Grant Thornton (formerly Ernst & Young), was introduced. G. Daniels, A/Business Administrative Officer reviewed the 2005 Financial Statements for the year ended December 31, 2005. Ms. Brizi presented the discussion of the Audit Results Report, identifying that an unqualified Audit Report will be issued. It was also noted that particular attention is paid to areas which may be vulnerable to misstatement and fraud due to changes in the scope of audits in general as the result of an increased awareness of where fraud can occur. It was noted that Grant Thornton is independent of the Health Unit, and there is nothing that would impair their audit of the financial statements.

G. Daniels noted that the Management Letter will be brought to the Board in June. Two Management Letter items were discussed: Purchasing Policy, and Inventory Control and Completeness of Revenue. Members' questions were addressed, and discussion followed.

*Moved by: N. Gale*

*Seconded by: C. Trottier*

*THAT the Board of Health approve the Audited Financial Statements of the Thunder Bay District Health Unit for the year ending December 31, 2005 as presented at the Regular Board of Health Meeting of April 18, 2006.*

*CARRIED*

## 8.2 Endorsing the Sudbury Children's Dental Health Report

L. Chow, Director of Health Promotion and Chronic Disease Prevention, presented this report. Details of the issue were complemented by the educational presentation of Bill Campbell and Dr. Bradley Holmes earlier in the meeting. Board members' queries were addressed and discussion followed.

*Moved by: C. Trottier*

*Seconded by: D. Bell*

*WHEREAS, the Children's Dental Health Report was released in August 2005 by the Sudbury & District Health Unit; and*

*WHEREAS, the Thunder Bay District Board of Health provides Preventive Dentistry programming according to the Mandatory Health Programs and Services Guidelines;*

*THEREFORE BE IT RESOLVED, THAT the Thunder Bay District Board of Health formally adopt the 22 recommendations from the 2005*

*Children's Dental Health Report as stated in the Executive Summary; and*

*FURTHER THAT the Thunder Bay District Board of Health advocate to the current Minister of Health Promotion to:*

- Address the current funding strategy for Preventive Dentistry in the Province of Ontario, and provide a 100% funding formula;*
- Review the current Dental Indices Survey (DIS) Protocol to shift screening programming away from the 9 and 13 year age group to allow for early year screening of 18 month old children;*
- Initiate and mandate a fluoride varnish prevention program for young children to be integrated into current Preventive Dentistry programming and aligned with the Best Start Child Care Initiative;*
- Develop an effective screening tool for use with younger children; and*

*FURTHER THAT copies of this resolution be forwarded to the Premier of Ontario, the Minister of Health and Long-Term Care, the Chief Medical Officer of Health, local Members of Provincial Parliament, Ontario Boards of Health, Ontario Public Health Association (OPHA), Association of Local Public Health Agencies (ALPHA), District School Boards, and member municipalities for their support and action.*

It was moved to amend the resolution by inserting the following paragraph after "...Develop an effective screening tool for use with younger children;" and before, "FURTHER THAT copies of this resolution..." .

*Moved by: I. Angus*

*Seconded by: G. Garbutt*

*THAT the following be inserted: "Examine the feasibility of providing CINOT (Children in Need of Treatment) funded dental services at the TBDHU (Thunder Bay District Health Unit) facilities; and"*

*CARRIED*

The Chair called the vote on the amended resolution.

*Moved by: C. Trottier*

*Seconded by: D. Bell*

*WHEREAS, the Children's Dental Health Report was released in August 2005 by the Sudbury & District Health Unit; and*

*WHEREAS, the Thunder Bay District Board of Health provides Preventive Dentistry programming according to the Mandatory Health Programs and Services Guidelines;*

*THEREFORE BE IT RESOLVED, THAT the Thunder Bay District Board of Health formally adopt the 22 recommendations from the 2005 Children's Dental Health Report as stated in the Executive Summary; and*

*FURTHER THAT the Thunder Bay District Board of Health advocate to the current Minister of Health Promotion to:*

- Address the current funding strategy for Preventive Dentistry in the Province of Ontario, and provide a 100% funding formula;*
- Review the current Dental Indices Survey (DIS) Protocol to shift screening programming away from the 9 and 13 year age group to allow for early year screening of 18 month old children;*
- Initiate and mandate a fluoride varnish prevention program for young children to be integrated into current Preventive Dentistry programming and aligned with the Best Start Child Care Initiative;*
- Develop an effective screening tool for use with younger children;*
- Examine the feasibility of providing CINOT (Children in Need of Treatment) funded dental services at the TBDHU (Thunder Bay District Health Unit) facilities; and*

*FURTHER THAT copies of this resolution be forwarded to the Premier of Ontario, the Minister of Health and Long-Term Care, the Chief Medical Officer of Health, local Members of Provincial Parliament, Ontario Boards of Health, Ontario Public Health Association (OPHA), Association of Local Public Health Agencies (ALPHA), District School Boards, and member municipalities for their support and action.*

*CARRIED*

8.3 In-camera

*Moved by: J. Virdiramo*

*Seconded by: G. Nelson*

*THAT the Board of Health move to in-camera discussion regarding Personnel, Labour Relations, and Legal matters.*

*CARRIED*

In-camera items were dealt with in their entirety.

*Moved by: N. Gale*

*Seconded by: G. Garbutt*

*THAT the Board of Health move out of in-camera discussion to resume regular business.*

CARRIED

**9. Other Business**

**10. Adjournment**

The meeting was adjourned at 4:17 pm.

**11. Date of Next Meeting: May 31, 2006**