

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: JANUARY 19, 2010

TIME: 12:51 P.M.

PLACE: BOARD ROOM

CHAIR: MS. M. HARDING

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. T. Fox
Mr. N. Gale
Mr. S. Harasen
Ms. M. Harding
Ms. S. Hunt
Mr. J. MacEachern
Mr. J. Masters
Ms. B. Metzler
Ms. S. Pinner
Mr. E. Rutherford
Ms. L. Rydholm
Ms. L. Tolmonen
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer (A),
Director – Business Administrative Services
and Business Administrative Officer
Dr. S. Graham, Medical Officer of Health (A)
Mr. K. Allan, Director - Health Protection
Ms. J. Black, Director - Health Promotion
Ms. B. Moro, Executive Assistant to the Medical
Officer of Health/CEO and Secretary to the
Board

REGRETS:

Ms. C. Gillies

The Chair called the meeting to order at 12:51 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The following regrets were acknowledged at the meeting:

- Cathy Gillies

The following announcements were made at the meeting:

- Reminder of the H1N1 Staff Appreciation Reception on Thursday, January 21, 2010 at 3:00 p.m.
- aPHa Winter Symposium – February 25 and 26, 2010
- Memorandum relative to the Dr. Cooney's expenses has been provided for information

2. DECLARATIONS OF INTEREST

There were no disclosures of interest.

3. AGENDA APPROVAL

The following items have been added to the agenda as additional information:

- A copy of the 2008 approved organizational chart, without names
- Memorandum from Mr. D. Heath, CEO(A), dated January 15, 2010 relative to a request for a copy of the Board's By-laws from NWHU

Resolution No.: 05 - 2010

MOVED BY: Mr. T. Fox
SECONDED BY: Ms. C. Bryson

THAT the Agenda for the Regular Board of Health Meeting to be held on January 19, 2010, be approved, as amended.

CARRIED

4. INFORMATION SESSION

4.01 Celebrating the Best Practice

Ms. Peggy Blekkenhorst, BPSO Coordinator was in attendance to provide the Board with a presentation relative to the above noted.

5. MINUTES OF THE PREVIOUS MEETINGS

5.01 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on December 8, 2009, to be approved.

Resolution No.: 06 - 2010

MOVED BY: Mr. N. Gale
SECONDED BY: Mr. E. Rutherford

THAT the Minutes of the Thunder Bay District Board of Health Meeting held on December 8, 2009, be approved.

CARRIED

6. MATTERS ARISING FROM PREVIOUS MINUTES

6.1 Community Water Fluoridation in the City of Thunder Bay

A copy of a resolution letter addressed to Dr. Arlene King, Chief Medical Officer of Health, dated January 20, 2010, advising of the Board of Health's decision regarding Community Water Fluoridation, for information.

7. STANDING REPORTS

7.1 Medical Officer of Health (A) Report

Report No. 04-2010 relative to providing an update to the Board from Dr. S. Graham, Acting Medical Officer of Health.

Resolution No.: 07 - 2010

MOVED BY: Ms. S. Pinner
SECONDED BY: Ms. B. Metzler

THAT the Board of Health accept the Report of the Medical Officer of Health (A), as presented in Report No. 04-2010.

CARRIED

7.2 Divisional Reports

7.2.1 Health Protection

Report No. 05-2010 relative to providing an update to the Board on the Health Protection Department, for information.

Attachment A – Letter from the Ministry of Health and Long-Term Care, dated December 18, 2009 relative to Changes to the Governance and Funding of Regional Infection Control Networks (RICNs).

Mr. K. Allan, Director – Health Protection appeared before the Board, provided an overview of the report and responded to questions.

7.2.2 Health Promotion

Report No. 06-2010 relative to providing an update to the Board on the Health Promotion Department, for information.

Attachment 1 – Introducing NutriStep Pamphlet was distributed separately with the agenda package.

Ms. J. Black, Director – Health Promotion appeared before the Board, provided an overview of the report and responded to questions.

7. STANDING REPORTS (Continued)

7.2.3 Business Administrative Officer,
Administrative Services and Acting CEO Report

Report No. 07-2010 relative to providing an update to the Board on the Business Administrative Services Department and CEO's Office, for information.

Attachment 1 - Organizational Chart

Attachment 2 - Property Beautification Proposed Action Concept Plan Drawing

Attachment 3 - What Your Levy Buy\$ was distributed separately with the agenda package

Attachment 4 - Email from Ministry of Health and Long-Term Care, dated December 18, 2009 - Context for 2010 Budget Assumptions

Attachment 5 - Letter from Angela Longo, Deputy Ministry, dated December 24, 2009 - Ministry of Health Promotion – Budget Allocations for 2010

A copy of the 2008 approved organizational chart, without names, for information was placed on the desks.

Memorandum from Mr. D. Heath, CEO(A), dated January 15, 2010 relative to a request for a copy of the Board's By-laws from NWHU was placed on the desks.

Mr. D. Heath, CEO(A) and Director – Administrative Services appeared before the Board, provided an overview of the report and responded to questions.

Resolution No.: 08 - 2010

MOVED BY: Ms. S. Pinner
SECONDED BY: Ms. L. Tolmonen

THAT with respect to Report No. 07-2010 we recommend that Resolution No. 2009-148(C) relative to the application of In-Year Funding for \$20,000 for Medical Officer of Health Transition Costs to the Ministry of Health and Long-Term Care, be rescinded.

CARRIED

Resolution No.: 8A - 2010

MOVED BY: Ms. B. Metzler
SECONDED BY: Ms. S. Pinner

THAT we approve the request by the Northwest Health Unit for a copy of the Board's Amalgamated By-law;

7. STANDING REPORTS (Continued)

7.2.3 Business Administrative Officer,
Administrative Services and Acting CEO Report (Continued)

AND THAT the By-law be forwarded to the NWHU Board prior to their meeting on January 21, 2010.

CARRIED

8. NEW BUSINESS

8.01 Contract Award for Medical
Microbiological Consulting Services

Report No. 03-2010 relative to awarding the contract to provide Medical Microbiological Consulting Services to the Thunder Bay District Health Unit.

Resolution No.: 09 - 2010

MOVED BY: Mr. S. Harasen
SECONDED BY: Mr. T. Fox

THAT with respect to Report No. 03 – 2010, we recommend the contract for Medical Microbiological Consulting Services be awarded to Germ Diagnostics for 2010 for \$28,515.00, plus applicable reimbursement of expenses if required.

CARRIED

8.02 Vehicle Leasing Purchasing

Report No. 08-2010 relative to awarding the contract to provide Vehicle Leasing Services to the Thunder Bay District Health Unit.

Resolution No.: 10 - 2010

MOVED BY: Mr. N. Gale
SECONDED BY: Mr. J. Masters

THAT with respect to Report No. 08-2010, we recommend that the contract for Vehicle Leasing Services for six (6) vehicles be awarded to Half-Way Motors for three (3) years commencing March 1, 2010 to February 28, 2013, at a total three year cost of \$147,280.96 (taxes extra).

CARRIED

8. NEW BUSINESS (Continued)

8.03 Pre-School Speech and Language Demonstration Project

Report No. 09-2010 relative to providing the Board of Health with the proposed budget for a demonstration project funded by Health Canada to provide culturally appropriate speech and language services to preschool children on Fort William First Nation, Ginoogaming First Nation and Long Lake 58 First Nation.

Attachment #1 - Demonstration Project Budget Summary (2010-2012)

Resolution No.: 11 - 2010

MOVED BY: Mr. J. Virdiramo
SECONDED BY: Mr. E. Rutherford

THAT with respect to Report No. 09 - 2010, it is recommended that:

1. the Demonstration Project Budget for the period January 1, 2010 to August 31, 2012 be approved at \$348,417; and
2. the proposal be submitted to Health Canada for acceptance; and
3. the staffing be set at 1.2 full time equivalents for the period January 1, 2010 to August 31, 2012.

CARRIED

8.04 In-Camera Session

Resolution No.: 12 - 2010

MOVED BY: Ms. S. Hunt
SECONDED BY: Mr. S. Harasen

THAT the Board of Health move into a closed session meeting to receive information relative to a personal matter about an identifiable individual.

CARRIED

At 2:50 p.m. the Board moved into Closed Session.

Mr. K. Allan, Director –Health Protection, Ms. J. Black, Director – Health Promotion, and Ms. B. Moro, Secretary to the Board left the meeting room.

At 2:58 p.m. the Board reverted back to open session.

8. NEW BUSINESS (Continued)

8.04 In-Camera Session (Continued)

Ms. B. Moro returned to the meeting room.

9. OTHER BUSINESS

9.1 Evaluation of the Board Meeting

Mr. D. Heath, CEO(A) provided an explanation relative to the comments on the Evaluation form for the December 8, 2010 Board of Health meeting relative to the dental expansion.

10. NEXT MEETING

The next meeting will be held on February 16, 2010.

11. ADJOURNMENT

Resolution No.: 14 - 2010

MOVED BY: Ms. L. Tolmonen
SECONDED BY: Mr. J. Masters

THAT the Board of Health meeting held on January 19, 2010 be adjourned at 3:00 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer (A)

Recording Secretary