

THUNDER BAY DISTRICT HEALTH UNIT

BOARD OF HEALTH MEETING

September 19, 2006

1:30 pm – BOARDROOM

MINUTES

Board Members Present:

C. Bryson, Chair
I. Angus
R. Buitenhuis
V. Catalan
N. Gale
G. Garbutt
M. Harding
L. Kloosterhuis
G. Nelson
C. Teichroeb
C. Trottier
J. Virdiramo

Regrets:

D. Heath, Business Administrative Officer

Absent:

R. Souckey

Administration Present:

Dr. N. Cameron, Medical Officer of Health / CEO
K. Allan, Director, Health Protection and Clinical Services
J. Black, A/Director, Health Promotion & Chronic Disease Prevention
G. Daniels, Manager of Finance

Recorder: B. McClain

Meeting Called to Order – 1:30 pm

1. Attendance and Announcements

- It was noted that Roger Souckey was appointed by the Town of Marathon as the Board of Health representative.
- Janine Black was introduced, and welcomed as A/Director of Health Promotion and Chronic Disease Prevention.
- Members were reminded to submit their completed Self-Assessment Questionnaire to B. McClain at the end of the meeting.
- Members were advised of the reception for the BFI (Baby-Friendly Initiative) designation on September 28 at 11:00 am in the Auditorium. RSVPs may be returned to B. McClain.

- Members were reminded of the OPHA Conference, October 25 – 27 in Cornwall, information for which was included in the Board agenda mailing.

2. **Declarations of Interest**

There were none declared.

3. **Agenda Approval**

The agenda was approved as amended with the Addition of Item 9.1, “In-camera Session”.

Moved by: J. Virdiramo

Seconded by: C. Teichroeb

THAT the Agenda for the Regular Board of Health Meeting of September 19, 2006 be approved, as amended.

CARRIED

4. **Presentation**

5. **Minutes**

5.1 Minutes of June 20, 2006

The Minutes of the Regular Board of Health Meeting of June 20, 2006 were approved.

Moved by: G. Nelson

Seconded by: J. Virdiramo

THAT the Minutes of the Regular Board of Health Meeting of June 20, 2006 be approved.

CARRIED

5.2 Minutes of the Executive Committee Meeting of July 20, 2006

The approved Minutes of the Executive Committee Meeting of July 20, 2006 were presented for information.

5.3 Minutes of the Executive Committee Meeting of August 8, 2006

The approved Minutes of the Executive Committee Meeting of August 8, 2006 were presented for information.

5.4 Minutes of the Executive Committee Meeting of August 15

The unconfirmed Minutes of the Executive Committee Meeting of August 15, 2006 were presented for information.

6. Matters Arising from the Minutes

6.1 Review of Constitution, By-laws and Policies

C. Bryson reviewed the changes recommended at the Executive Committee Meeting of August 15, 2006 and outlined in Report No. 42-06.

Moved by: J. Virdiramo

Seconded by: C. Teichroeb

THAT the Board of Health approve the changes to Board By-law #04-01, "To regulate the proceedings of the Board", and Policies BH02-07, "Health Unit Senior Administrative Structure" and BH-02-13, "Non-smoking Policy" as outlined in Report No.42-06.

CARRIED

6.2 Strategic Planning

Dr. Cameron provided an update on the strategic planning process to date, including the establishment of a Steering Committee. The Committee will be comprised of the Medical Officer of Health, the Chair of the Board of Health, management staff and staff members. The Committee will work with the consultant and act as the conduit for information-sharing with employees. The matter is time-sensitive to allow current Board Members to be interviewed by the consultant. A report will be brought back to the Board once proposals are received and reviewed.

6.3 ATV Resolution

C. Bryson advised that the Board of Health Section at the annual alpha Conference, at which the Board was represented, passed a resolution in support of the change in legislation for ATV use, and that it is not necessary for another resolution to be passed.

7. Standing Reports

7.1 Divisional Reports

7.1.1 Health Protection and Clinical Services

Ken Allan advised that vaccine procurement is delayed and, as a result, the delivery of the flu program will be compressed this year; all nursing staff of the Health Unit will assist in the delivery of the flu program this year. The release of the Ontario Pandemic Plan by the Ministry of Health and Long-Term Care (MOHLTC) has been delayed. Once it has been released, revisions to the Thunder Bay Community Plan will be necessary. The Superior Points Harm Reduction Program has received verbal approval for funding from the federal Public Health Agency for a second Hepatitis C workshop to be held in February 2007. Board Members' inquiries were addressed.

7.1.2 Health Promotion and Chronic Disease Prevention

Janine Black highlighted the Tobacco Control Unit and the Healthy Living program. Three Tobacco Enforcement Officers have been hired in Thunder Bay, Marathon and Geraldton to implement the education and enforcement protocols from the Smoke-Free Ontario Act. As mandated, the Health Unit has monitored the cost of a Nutritious Food Basket. The cost of a healthy diet for a family of four has increased by \$21.17 per month over 2005 to \$622.61 per month. It was noted that District food prices were included in this survey. The Good Food Box program, which delivers boxes of fresh fruits and vegetables to host sites across the city, is very successful. Additional funding sources are being investigated to address the expanded need of the program. Inquiries of Board Members were addressed.

7.1.3 Business Administrative Officer Report

Georgina Daniels presented the report in Doug Heath's absence. Georgina outlined the development and status of the Report to the Community, a TV- and web-based report focused on "Youth", and also directed to parents and guardians. The TV commercial component of the report was presented to the Board Members. Additional avenues of distribution and funding will be considered to ensure an appropriate audience is reached. The official community launch is planned for mid-to-late October. Phase II of the renovations is expected to be completed by the end of September; Phase III, roof repairs, is underway. The north entrance repairs are being addressed first due to health & safety reasons.

One-time capital funding was received from the Ministry. Cost-shared funding of nearly 5% was received from the Ministry which is in line with other health units' funding, and which produces a provincial:municipal funding ratio of 60%:40%.

7.2 Medical Officer of Health Report

Dr. Cameron advised that NOSM students are placed at the Health Unit to observe only and that there is no expectation that staff will teach. Therefore, NOSM does not provide a preceptorship fee. There is a financial arrangement with Sudbury & District Health Unit with its Northern PHRED Unit as it is the lead public health agency in the north for NOSM. If expectations of NOSM change in the future, the issue of compensation will be revisited. The MOHLTC has advised that the expansion of the PHRED program is not under consideration at this time, and that currently Operation Health Protection is the priority. There will be no decisions/comments on the recommendations of the Capacity Review Committee (CRC) at least until the mandatory program review is completed in Spring 2007. The health promotion agreement signed between the MOHLTC and Nishnawbe-Aski Nation (NAN) has not yet been made public. It is anticipated that the enabling legislation for the Health Protection and Promotion Agency will be passed in the fall Legislative session. Board Members' questions addressed

Moved by: C. Teichroeb Seconded by: G. Nelson

THAT the Board of Health accept the Report of the Medical Officer of Health as presented in Report No. 44-06.

CARRIED

8. New Business

8.1 Thunder Bay and Surrounding Area Food Charter

J. Black presented information on the report which requests the Board of Health's endorsement of the "Thunder Bay and Surrounding Area Food Charter". The endorsement of a food charter would help guide local decision-making and policies, and broaden the scope to address these same issues that affect the local food system as a whole. It was noted that the Good Food Box program currently operates in Thunder Bay but can operate in other communities if volunteers are available and the municipalities develop their respective programs. It was noted that the Nutritious Food Basket survey is done in the District as well as in the City of Thunder Bay.

Moved by: G. Garbutt

Seconded by: N. Gale

WHEREAS the importance of food to human health and the economy is well understood and profound. As one of the vital elements of human existence, from production to consumption, food involves many of the most important cultural, social, and economic activities of human societies (Food Secure Canada, 2006);

AND WHEREAS access to safe affordable, nutritious and personally acceptable food is a basic human right of individuals and communities;

AND WHEREAS the Thunder Bay District Board of Health has supported food security programs and advocated for more supportive social policy in the past (Resolution #02-85, #03-44 and #04-12);

AND WHEREAS the Thunder Bay and Surrounding Area Food Charter provides a comprehensive implementation framework to engage the community in finding community food security solutions;

AND WHEREAS a food-secure community is critical to population health, and both results from and contributes to community social justice, economic development and environmental sustainability;

BE IT THEREFORE RESOLVED THAT the Thunder Bay District Board of Health endorse the Thunder Bay Area Food Charter and consider food security in planning and decision making;

AND FURTHER THAT the Thunder Bay and Surrounding Area Food Charter be forwarded to all municipalities within the Thunder Bay District for local adaptation and adoption.

CARRIED

9. Other Business

9.1 In-camera Session

Moved by: R. Buitenhuis

Seconded by: G. Garbutt

THAT the Board of Health move to in-camera discussion regarding a Personnel matter.

CARRIED

In-camera items were dealt with in their entirety.

Moved by: N. Gale

Seconded by: R. Buitenhuis

THAT the Board of Health move out of in-camera discussion to resume regular business.

CARRIED

10. Adjournment

The meeting was adjourned at 3:05 pm

11. Date of Next Meeting: October 17, 2006

Chair, Board of Health

Medical Officer of Health

Recording Secretary