

**THUNDER BAY DISTRICT HEALTH UNIT**

**BOARD OF HEALTH MEETING**

**May 18, 2005**

**3:30 pm – BOARDROOM**

**MINUTES**

**Board Members Present:**

C. Bryson, Chair	L. Kloosterhuis
I. Angus	N. MacOdrum
D. Bell	G. Nelson
R. Buitenhuis	C. Teichroeb
V. Catalan	C. Trottier
G. Garbutt	
M. Harding	

**Regrets:**

J. Virdiramo

**Administration Present:**

Dr. D. Williams, Medical Officer of Health  
D. Heath, Business Administrative Officer  
K. Allan, Director, Health Protection and Clinical Services  
L. Chow, Director, Health Promotion and Chronic Disease Prevention

1. Meeting Called to Order – 3:35 pm
2. Attendance and Announcements

Regrets were received from J. Virdiramo.

C. Bryson noted that a plaque was presented to Dr. Williams by the now-defunct Regional Cancer Advisory Committee for his involvement in the formulation and planning stages, and its development into the Regional Cancer Care.

3. Declarations of Interest

There were none declared.

4. Agenda Approval

The agenda was approved.

*MOVED BY: G. Garbutt*

*Seconded by: R. Buitenhuis*

*THAT the agenda for the Regular Board of Health Meeting of May 18, 2005 be approved.*

*CARRIED*

5. Presentation

*Environmental Health Programming Challenges*

Ken Allan, Director of Health Protection and Clinical Services, introduced Tony Pacifico, Manager of Environmental Health. Mr. Pacifico addressed the current and future challenges facing public health in environmental health, emergency preparedness, and food safety. A number of other Provincial and Federal Ministries are placing a greater demand on health unit staff to undertake an ever-growing number of environmental health issues. Such demands are occurring due to enhanced legislation, and reduction in other agencies' staff and resources. Thus the Health Unit and Board of Health will have to advocate that other agencies and ministries maintain their role and responsibility since, in the final analysis, the local health unit is responsible for the health of its population. Trustees' questions were addressed.

The Board directed Administration to draft a resolution for the June Board of Health Meeting addressing the matter of health units providing services which are not within the public health mandate, but which are the responsibility of other agencies, and that this resolution be forwarded to alPHa and OPHA.

6. Minutes

6.1 Minutes of April 20, 2005

*Moved by: G. Garbutt*

*Seconded by: R. Buitenhuis*

*THAT the Minutes of the Regular Board of Health Meeting of April 20, 2005 be approved.*

*CARRIED*

7. Matters Arising from the Minutes

7.1 alPHa Membership Fee Increase

Connie Bryson, Chair, noted that a letter of invitation has been forwarded to the Executive Director of alPHa, Linda Stewart, to attend a future Board

meeting, and to provide information on the role of ALPHA, and its relationship with boards of health. A response is pending at this time.

## 8. Standing Reports

### 8.1 Divisional Reports

#### 8.1.1 Health Protection and Clinical Services

Ken Allan, Divisional Director, presented the monthly report. It was noted that Regional Infection Control Network (RICN) development is moving ahead and will augment and provide support to health practitioners in infection control. The Thunder Bay Regional Health Sciences Centre is the host organization. RICN boundaries are the same as those for LHINs. Placement of a coordinator for the local RICN is anticipated for the end of June 2005. A handout was provided on interjurisdictional Pandemic Planning. Plans from all levels of government are being revised, and provincial changes necessitate modifications to the local community plan. Plans must be open and transparent, reasonable, inclusive, responsive, and accountable. The final version is expected to be ready in September 2005.

#### 8.1.2 Health Promotion and Chronic Disease Prevention

Lori Chow, Director of the Health Promotion Division, presented the report. Highlights focused on Injury and Substance Abuse Prevention Program, the "Think of Me" School Bus program being launched at a Thunder Bay school, and the success of the car seat safety program in Marathon.

An update on the Ontario Tobacco Strategy and Cancer Care Ontario will be shared at the June Board meeting.

### 8.2 Medical Officer of Health Report

Dr. David Williams outlined the report, which focused on environmental issues to parallel information provided by the Health Protection Division. It was noted that correspondence was forwarded to the City on air quality in the City of Thunder Bay, and the possible need for a community air quality committee, similar to the current water quality committee. It was noted that future long-term advocacy and lobbying for improved service to ensure quality and safety in various environmental areas is needed due to decreasing programs at the provincial and federal levels. It was noted that public health will not be part of LHINs.

*Moved by: M. Harding*

*Seconded by: N. MacOdrum*

*THAT the Report of the Medical Officer of Health dated May 18, 2005 be accepted as presented.*

*CARRIED*

8.3 Business Administrative Officer's Report

Doug Heath, Business Administrative Officer, reviewed the 1<sup>st</sup> Quarter Financial Statements. In response to a Board member inquiry, it was noted that Fair Start funding will be investigated from alternate sources. An update on building matters was provided, including recommended renovations to accommodate increased staff numbers. Board Members' questions were addressed. An additional update will be provided at the Board Meeting of June 15, 2005.

9. New Business

9.1 Report from ALPHa Conference

Maria Harding, Vice Chair, and Dr. Williams attended the conference. Mrs. Harding noted that the Board of Health section of the conference was informative, and that extensive information was shared with health units. Dr. Williams provided an update on the COMOH section.

9.2 In-camera Session

*Moved by: L. Kloosterhuis*

*Seconded by: D. Bell*

*THAT the Board of Health move to in-camera discussion regarding Personnel Matters.*

*CARRIED*

In-camera items were dealt with in their entirety.

*Moved by: G. Nelson*

*Seconded by: D. Bell*

*THAT the Board of Health move out of in-camera session to resume regular business.*

*CARRIED*

*Moved by: N. MacOdrum*

*Seconded by: G. Nelson*

*That the Board of Health approve the employment contract for the Medical Officer of Health, Dr. David C. Williams, as reviewed and recommended by the Executive Committee on May 10, 2005, effective January 1, 2005.*

*CARRIED*

10. Other Business

I. Angus noted that the City Council of Thunder Bay passed a resolution to support Health Unit resolution 05-42 to ban the sale of Smokeless Tobacco.

11. Adjournment

The meeting was adjourned at 6:02 pm.

12. Date of next meeting: June 15, 2005