

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: MARCH 24, 2009

TIME: 12:30 P.M.

PLACE: BOARD ROOM

CHAIR: MR. J. VIRDIRAMO

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. T. Fox
Mr. N. Gale
Ms. C. Gillies
Ms. M. Harding
Mr. J. MacEachern
Mr. J. Masters
Mr. E. Rutherford
Ms. L. Rydholm
Ms. L. Tolmonen
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer (A),
Director – Business Administrative Services
and Business Administrative Officer
Dr. S. Graham, Medical Officer of Health (A)
Mr. K. Allan, Director - Health Protection
Ms. J. Black, Director - Health Promotion
Ms. B. Moro, Executive Assistant to the Medical
Officer of Health/CEO and Secretary to the
Board

REGRETS:

Mr. N. Gale
Mr. S. Harasen
Ms. S. Hunt
Ms. B. Metzler
Ms. S. Pinner

1. ATTENDANCE AND ANNOUNCEMENTS

The following announcements were made at the meeting:

- Congratulations to John MacEachern on his appointment as President to the Thunder Bay District Municipal League
- Congratulations to Eric Rutherford on his appointment as President to the Ontario Good Roads
- Congratulations to Janine Black and Ken Allan on the presentation to the Thunder Bay District Municipal League

1. ATTENDANCE AND ANNOUNCEMENTS (Continued)

The Chair acknowledged the following regrets:

- Mr. N. Gale
- Mr. S. Harasen
- Ms. S. Hunt
- Ms. B. Metzler
- Ms. S. Pinner

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. AGENDA APPROVAL

The following item was added to the agenda:

- Report No. 25-2009 - One-Time Funding – Reimbursement of Panorama Project Costs

Resolution No.: 2009-34

MOVED BY: Mr. T. Fox
SECONDED BY: Mr. J. MacEachern

THAT the Agenda for the Regular Board of Health Meeting to be held on March 24, 2009, be approved, as amended.

CARRIED

4. INFORMATION SESSION

There is no information session scheduled for this meeting.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meetings held on February 26, 2009, to be approved.

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.1 Thunder Bay District Board of Health

Resolution No.: 2009-35

MOVED BY: Mr. J. MacEachern
SECONDED BY: Mr. T. Fox

THAT the Minutes of the Thunder Bay District Board of Health Meetings held on February 26, 2009, be approved.

CARRIED

5.2 Executive Committee

The Minutes of the Executive Committee meeting held on February 26, 2009, were presented for approval at the Executive Committee meeting on March 24, 2009 and were presented to the Board for information at the meeting.

6. MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising from the previous minutes.

7. STANDING REPORTS

7.1 Medical Officer of Health Report

Report No. 23-2009 relative to providing an update to the Board from Dr. S. Graham, Acting Medical Officer of Health.

Resolution No.: 2009-36

MOVED BY: Ms. M. Harding
SECONDED BY: Ms. C. Bryson

THAT the Board of Health accept the Report of the Medical Officer of Health (A), as presented in Report No. 23-2009.

CARRIED

7.2 Divisional Reports

Memorandum from Senior Management, dated March 12, 2009, providing additional information relative to their Program Division Reports.

7. STANDING REPORTS (Continued)

7.2.1 Health Protection

Report No. 20-2009 relative to providing an update to the Board on the Health Protection Department, for information.

Mr. K. Allan, Director – Health Protection appeared before the Board, provided an overview of the report and responded to questions.

7.2.2 Health Promotion

Report No. 21-2009 relative to providing an update to the Board on the Health Promotion Department, for information.

Attachment A – Ontario Communities with Water Fluoridation as identified in Report No. 21-2009 was distributed with the agenda package.

Attachment B – Compendium from the American Dental Association as identified in Report No. 21-2009 was distributed with the agenda package.

Mr. J. Black, Director – Health Promotion appeared before the Board, provided an overview of the report and responded to questions.

Ms. J. Black, Director – Health Promotion appeared before the Board, provided an overview of the report and responded to questions.

Dr. P. Cooney, Chief Dental Officer – Health Canada, appeared before the Board and responded to questions relative to fluoride.

**7.2.3 Business Administrative Officer,
Administrative Services and Acting CEO Report**

Report No. 22-2009 relative to providing an update to the Board on the Business Administrative Services Department and CEO's Office, for information.

The following Attachments to Report No. 22-2009 were distributed with the agenda package:

- Attachment 1 – Organizational Chart – Prior to Realignment
- Attachment 2 – Organizational Chart – After Realignment
- Attachment 3 – Organizational Chart – Current
- Attachment 4 – Letter from Dr. Dave Williams and Allison Stuart re Building Public Health Capacity
- Attachment 5 – Instructions for the Stakeholder Survey on Building Capacity for Public Health in Ontario
- Attachment 6 – Building Capacity for Local Public Health in Ontario: A Discussion Paper

Mr. D. Heath, CEO(A) appeared before the Board, provided an overview of the report and responded to questions.

7. STANDING REPORTS (Continued)

7.2.3 Business Administrative Officer,
Administrative Services and Acting CEO Report (Continued)

A copy of the survey attached to Attachment 6 – Building Capacity for Local Public Health in Ontario: A Discussion paper as completed by the Executive Committee at their meeting held on March 24, 2009, was distributed to the Board of Health Members, at the meeting, for information.

Board of Health Members were asked to complete individual surveys on-line.

A copy of a memorandum from Ms. Allison J. Stewart, Assistant Deputy Minister(A) – Ministry of Health and Long-Term Care, dated March 16, 2009, addressed to Chairs of Boards of Health relative to 2008 Physician Services Agreement was placed on the desks.

Resolution No.: 2009-36(A)

MOVED BY: Ms. M. Harding
SECONDED BY: Ms. L. Tolmonen

THAT the Thunder Bay District Health Unit participate in the 2008 Physician Services Agreement process through the Ministry of Health and Long-Term Care.

CARRIED

8. NEW BUSINESS

8.1 Board of Health Retreat

A copy of the Board Retreat Summary prepared by Black Stone Partners was distributed with the agenda package.

A copy of a meeting evaluation form from Thunder Bay Regional Health Sciences Centre was distributed with the agenda package.

A review of the Board of Health Strategic Plan Retreat which took place on February 26 and 27, 2009, will be held.

The Chair advised that the Executive Committee had passed a resolution at their meeting earlier in the day recommending the establishment of an Ad Hoc Committee to improve the effectiveness and performance of the Board, as identified in the strategic review process for the evaluation of the Board of Health

8. NEW BUSINESS (Continued)

8.1 Board of Health Retreat (Continued)

Resolution No.: 2009-37

MOVED BY: Mr. J. MacEachern
SECONDED BY: Ms. C. Bryson

THAT we recommend that an Ad Hoc Committee be established to improve the effectiveness and performance of the Board, as identified in the strategic review;

AND THAT the Committee be made up of the following Members of the Board:

1. Joe Virdiramo (Ex-Officio)
2. Norm Gale
3. Cathy Gillies
4. Maria Harding

CARRIED

It was the consensus of the Board to utilize the meeting evaluation form from Thunder Bay Regional Health Sciences Centre to evaluate Board of Health meetings beginning with the April 21, 2009 meeting.

8.2 100% Funded Program Issues

This item was withdrawn by Administration.

9. OTHER BUSINESS

9.01 One-Time Funding –
Reimbursement of Panorama Project Costs

Report No. 25-2009 relative to providing the Board of Health with the proposed One-Time Funding opportunity for the reimbursement of Panorama Project Costs through the Ministry of Health and Long Term Care.

Resolution No.: 2009-38

MOVED BY: Ms. M. Harding
SECONDED BY: Ms. L. Tolmonent

THAT with respect to Report No. 25-2009, we recommend that the application of one-time funding for \$20,568.31 for Panorama Costs be approved for submission to the Ministry of Health and Long-Term Care by March 31, 2009.

CARRIED

9. OTHER BUSINESS

9.02 2009 aPHa Annual Conference
Sunday, June 14 to Tuesday, June 16, 2009

The Board of Health Members were reminded to give consideration to attending the above noted conference in Timmins, Ontario.

10. NEXT MEETING

The next meeting will be held on Tuesday, April 21, 2009.

11. ADJOURNMENT

Resolution No.: 2009-39

MOVED BY: Ms. C. Gillies
SECONDED BY: Ms. C. Bryson

THAT the Board of Health meeting held on March 24, 2009 be adjourned at 2:12 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/CEO

Recording Secretary