

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: OCTOBER 21, 2008

TIME: 12:38 P.M.

PLACE: BOARD ROOM

CHAIR: MR. J. VIRDIRAMO

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. T. Fox
Mr. N. Gale
Ms. C. Gillies
Mr. S. Harasen
Ms. M. Harding
Ms. S. Hunt
Ms. L. Kloosterhuis
Mr. J. MacEachern
Mr. J. Masters
Ms. B. Metzler
Mr. E. Rutherford
Ms. L. Rydholm
Ms. L. Tolmonen
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer (A) and
Director – Administrative Services
Dr. S. Graham, Medical Officer of Health (A)
Mr. K. Allan, Director, Health Protection
Ms. J. Black, Director, Health Promotion
Mr. D. Heath, Business Administrative Officer
Ms. B. Moro, Executive Assistant to the Medical
Officer of Health/CEO and Secretary to the
Board

The Chair called the meeting to order at 12:38 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The following announcement was made at the meeting:

- Dr. S. Graham, Medical Officer of Health (A) was introduced to the Board of Health

2. DECLARATIONS OF INTEREST

There were no disclosures of interest.

3. AGENDA APPROVAL

Resolution No.: 2008 - 108

MOVED BY: Mr. E. Rutherford
SECONDED BY: Ms. B. Metzler

THAT the Agenda for the Regular Board of Health Meeting to be held on October 21, 2008, be approved.

CARRIED

4. INFORMATION SESSION

4.01 Genetics District Outreach

Ms. M. Twigg, Manager – Sexual Health and Clinical Programs introduced Ms. T. Pynn and Ms. J. Schween, Public Health Nurses – Clinical Program.

Ms. T. Pynn and Ms. J. Schween, Public Health Nurses – Clinical Program gave a presentation to the Board of Health relative to the above noted and responded to questions.

5. MINUTES OF THE PREVIOUS MEETINGS

5.01 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on September 16, 2008, to be approved.

Resolution No.: 2008 - 109

MOVED BY: Mr. S. Harasen
SECONDED BY: Mr. N. Gale

THAT the Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on September 16, 2008, be approved.

CARRIED

5.02 Executive Committee

The Minutes of the Executive Committee (Regular and Closed Session) meetings held on September 16, 2008, for information.

The Minutes of the Executive Committee meeting held on October 6, 2008, were presented for approval at the Executive Committee meeting held on October 21, 2008 and presented to the Board for information at the meeting.

6. MATTERS ARISING FROM PREVIOUS MINUTES

6.01 Food and Beverage Advertising to Children

At the June 17, 2008 Board of Health Meeting Issue Report No. 39-2008 relative to food and beverage advertising to children was presented. At that time, a resolution was passed referring the report back to Administration for additional information to be submitted to the Board of Health in the Fall 2008.

Issue Report No. 39-2008 represented.

Memorandum from Ms. J. Black, Director – Health Promotion and Ms. E. DePeuter, Manager – Healthy Living Programs, dated October 21, 2008, providing additional information relative to the above noted.

Ms. J. Piper-Wilson appeared before the Board and responded to questions.

The Board was advised that the paragraph relative to Bill C-414, The Child Protection Against Advertising Exploitation Act, had been removed from the resolution. As a result of the federal election on October 14, 2008, the Bill no longer exists.

Resolution No.: 2008 – 57

MOVED BY: Ms. L. Tolmonen
SECONDED BY: Ms. C. Gillies

WHEREAS the Thunder Bay District Board of Health is committed to improving children's health, including the promotion of healthy weights;

AND WHEREAS the Toronto Board of Health has concluded that a ban on advertising of food and beverages to children under the age of thirteen years is in the best interest of children's health;

AND WHEREAS the Toronto Board of Health is seeking endorsement from other Boards of Health of their position and has requested that they advocate to Health Canada and Industry Canada for a prohibition on all commercial advertising of food and beverages to children under the age of thirteen years;

THEREFORE BE IT RESOLVED THAT the Thunder Bay District Board of Health endorse the Toronto Board of Health's position relative to the prohibition on all commercial advertising of food and beverages to children under the age of thirteen years;

AND FURTHER THAT the Thunder Bay District Board of Health urge Health Canada and Industry Canada to prohibit all commercial advertising of food and beverages to children under the age of thirteen years;

6. MATTERS ARISING FROM PREVIOUS MINUTES

6.01 Food and Beverage Advertising to Children

AND FURTHER THAT the Thunder Bay District Board of Health support the private member's bill, an Act to amend the Consumer Protection Act, and convey this support to the provincial Minister of Health Promotion, the Minister of Health and Long-Term Care and local MPPs.

CARRIED

6.02 City of Thunder Bay Geese/Dog Program

At the September 16, 2008 Board of Health meeting, the Executive Assistant was requested to ask Mr. D. Gessie, Manager – Parks with the City of Thunder Bay if the Geese/Dog program was still in effect.

Memorandum from the Executive Assistant, dated October 8, 2008, providing a response relative to the above noted.

7. STANDING REPORTS

7.01 Divisional Reports

7.1.1 Health Promotion

Report No. 50-2008 relative to providing an update to the Board on the Health Promotion Department, for information.

A copy of "The Cost of Eating Well in the District of Thunder Bay 2008" as identified as additional information in Report No. 50 – 2008 (Health Promotion) was distributed separately with the agenda package.

Ms. J. Black, Director – Health Promotion appeared before the Board, provided an overview of the report and responded to questions.

Ms. S. Andrew-Cotter, Public Health Nurse; Ms. C. Farrell, Manager – Children's Clinical Services and Mr. C. Beveridge, Manager – Environment were in attendance to respond to questions.

Administration was directed to draft a letter on behalf of the Chair of the Board to Mr. T. Comisso, City Manager – City of Thunder Bay requesting a status on the Community Water Fluoridation Report by City Administration.

Administration was directed to draft a letter on behalf of the Chair of the Board to the Ministry of Agriculture inquiring about the promotion of Ontario grown foods.

The Chair commended the staff for their work in preparing "The Cost of Eating Well in the District of Thunder Bay 2008" report and the "Children's Charter Report 2008".

7. STANDING REPORTS

7.1.2 Health Protection

Report No. 56-2008 relative to providing an update to the Board on the Health Protection Department, for information.

Mr. K. Allan, Director – Health Protection appeared before the Board, gave a status report on the iGAS outbreak and responded to questions, including:

- allocation of staff
- provision of weekly updates to the public on the TBDHU website
- Ministry of Health and Long Term Care support

The Chair reiterated that the TBDHU has acted in the appropriate manner and commended the staff for their commitment to the issue.

7.1.3 Business Administrative Officer, Administrative Services and Acting CEO Report

Report No. 51-2008 relative to providing an update to the Board on the Business Administrative Services Department and CEO's Office, for information.

Mr. D. Heath, Chief Executive Officer (A) and Director – Administrative Services appeared, gave an overview of the report and responded to questions.

7.2 Medical Officer of Health (A) Report

Dr. S. Graham, Medical Officer of Health (A) provided a verbal report at the meeting.

Resolution No.: 2008 - 110

MOVED BY: Mr. T. Fox
SECONDED BY: Ms. S. Hunt

THAT the Board of Health accept the verbal report of the Acting Medical Officer of Health, as presented.

CARRIED

8. NEW BUSINESS

8.01 Tobacco Free Parks and Beaches

Issue Report No. 52-2008 relative to providing recommendations to encourage Thunder Bay City Council to take steps to establish tobacco-free areas in all City parks, beaches and recreational grounds.

8. NEW BUSINESS (Continued)

8.01 Tobacco Free Parks and Beaches (Continued)

Resolution No.: 2008 - 111

MOVED BY: Ms. L. Tolmonen
SECONDED BY: Ms. L. Kloosterhuis

WHEREAS the Thunder Bay District Board of Health is committed to improving children's health, including reducing exposure to tobacco industry products;

AND WHEREAS children exposed to tobacco industry product use are at a higher risk for modeling the behaviour they witness as they approach their teenage years and into adulthood;

AND WHEREAS positive role modeling for children and changing the social norm around tobacco use is a current focus of the Thunder Bay District Board of Health;

AND WHEREAS the Thunder Bay City Council has supported the Children's Charter and their recommendations regarding clean and healthy outdoor places for children to play;

AND WHEREAS the Ontario Tobacco Research Unit reports that support for enhanced tobacco control legislation in Ontario has increased from 64% to 78% in the past 4 years;

AND WHEREAS three Ontario municipalities have current tobacco-free parks bylaws in place and others are in the process of reviewing tobacco-free parks bylaw opportunities;

THEREFORE BE IT RESOLVED THAT the Thunder Bay District Board of Health encourages the Thunder Bay City Council to adopt an amendment to its current no smoking by-law to include provision for tobacco-free areas in all City parks, beaches and recreational grounds.

CARRIED

8.02 Insurance Renewal Report

Issue Report No. 55-2008 relative to recommending the renewal of the General Insurance Program for the Thunder Bay District Health Unit.

Attachment 1 - Thunder Bay District Health Unit Description of Insurance Program Classifications

8. NEW BUSINESS (Continued)

8.02 Insurance Renewal Report (Continued)

Resolution No.: 2008 - 112

MOVED BY: Ms. S. Hunt
SECONDED BY: Mr. J. Masters

THAT with respect to Report No. 55-2008 we recommend that the insurance renewal for the Thunder Bay District Health Unit from Frank Cowan Company Limited effective October 20, 2008 to October 20, 2009, at a total premium cost of \$62,437 (taxes extra) be approved.

CARRIED

8.03 2008 Annual Review of Constitution,
By-laws and Board of Health Policies

Memorandum from the Executive Assistant, dated October 9, 2008, containing a resolution relative to the above noted and attaching the following correspondence:

- Report No. 48 – 2008 – 2008 Annual Review of Constitution, By-laws and Board of Health Policies
- Revised Draft Amalgamated By-law, dated October 9, 2008
- Attachment 2 to Report No. 48-2008 - Amalgamated By-law Sectional Review
- Attachment 3 to Report No. 48-2008 - Draft Revised Board Policy No. BH-02-13 – Non-Smoking Policy
- Attachment 4 to Report No. 48-2008 - Board Policy BH-02-05 – Record of Board Meetings

Resolution No.: 2008 - 113

MOVED BY: Mr. J. MacEachern
SECONDED BY: Mr. N. Gale

THAT the Board of Health approve the following recommendations of the Executive Committee as contained in Report No. 48-2008 and passed by Resolution No. 2008 – 84 at their September 15, 2008 meeting relative to the annual review of the Board of Health's Constitution, By-laws and Policies:

1. Adopt the amalgamated by-law and that it be numbered By-law No.: 2008 – 02;
2. Repeal the Board of Health's constitution;
3. Repeal the following Board By-laws:

8. NEW BUSINESS (Continued)

8.03 2008 Annual Review of Constitution,
By-laws and Board of Health Policies (Continued)

- 00-03 - Auditor
- 00-05 - Corporate Policies and Procedures
- 00-06 - Organizational and management Structure
- 01-08 - Borrowing of Money and the Issue of Securities
- 02-09 - Enter into Hedging Transactions
- 03-04 - Management of Property
- 03-07 - Personnel Policies
- 05-02 - Banking and Finance
- 2008-01 - Proceedings of the Board

4. Repeal the following Board Policies:

- BH-02-01 – Orientation of New Board Members
- BH-02-02 – Code of Conduct for Board Members
- BH-02-06 – Communication with Health Unit Personnel
- BH-02-07 – Health Unit Senior Administrative Structure
- BH-02-08 – Agency Staff Requirements
- BH-02-09 – Contractual Services
- BH-02-10 – Public Education and Promotion
- BH-02-11 – Confidentiality of Information
- BH-02-12 – Research Activities
- BH-02-14 – Appointment of Medical Officer of Health

5. Approve the changes to the Board's Policy BH-02-13 - Non-Smoking Policy and change its name to "Tobacco-Free Policy";

6. Approve the revisions to the Board's Policy BH-02-05 - Record of Board Meetings.

Resolution No.: 2008 – 113(A)

MOVED BY: Ms. L. Rydholm
SECONDED BY: Mr. E. Rutherford

THAT the resolution relative to recommendations of the Executive Committee as contained in Report No. 48-2008 and passed by Resolution No. 2008 – 84 at their September 15, 2008 meeting relative to the annual review of the Board of Health's Constitution, By-laws and Policies be referred back to Administration to make the recommended changes;

AND THAT the changes be presented to the November 18, 2008 Board of Health meeting.

CARRIED

8. NEW BUSINESS (Continued)

8.04 Rescheduling of December Board Meeting (Continued)

Memorandum from the Executive Assistant, dated October 9, 2008, containing a resolution relative to rescheduling the start time of the December 16, 2008 Board of Health meeting to accommodate the Board of Health's Annual Luncheon.

Resolution No.: 2008 - 114

MOVED BY: Ms. C. Gillies
SECONDED BY: Ms. B. Metzler

THAT the start time for the Board of Health meeting scheduled for Tuesday, December 16, 2008 be delayed until 1:00 p.m. in order to accommodate the Annual Christmas Luncheon;

AND THAT the luncheon begin at 12:00 Noon.

CARRIED

9. NEXT MEETING

The next Board of Health meeting will be held on Tuesday, November 18, 2008 at 12:30 p.m.

11. ADJOURNMENT

Resolution No.: 2008 - 115

MOVED BY: Ms. M. Harding
SECONDED BY: Mr. N. Gale

THAT the Board of Health meeting held on October 21, 2008 be adjourned at 2:53 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer (A)

Recording Secretary