

**THUNDER BAY DISTRICT HEALTH UNIT**

**BOARD OF HEALTH MEETING**

**January 16, 2007**

**1:30 pm – BOARDROOM**

**MINUTES**

**Board Members Present:**

C. Bryson, Chair  
N. Gale  
S. Harasen  
S. Hunt  
L. Kloosterhuis  
J. MacEachern  
N. MacOdrum  
B. Metzler  
A. Savela  
I. Sullivan  
L. Tolmonen  
J. Virdiramo

**Regrets:**

M. Harding

**Administration Present:**

Dr. N. Cameron, Medical Officer of Health / CEO  
D. Heath, Business Administrative Officer  
K. Allan, Director, Health Protection and Clinical Services  
J. Black, A/Director, Health Promotion & Chronic Disease Prevention

**Recorder:** B. McClain

**Meeting Called to Order – 1:40 pm**

**1. Attendance and Announcements**

- Connie Bryson expressed appreciation to the Board Members for returning her as Chair of the Board of Health for 2007.
- The new Board Members were welcomed.
- The semi-annual alPHa Conference is scheduled for February 1<sup>st</sup> and 2<sup>nd</sup> in Toronto. At this time, Dr. Cameron, C. Bryson, M. Harding and I. Sullivan are registered to attend. Board Members were asked to contact B. McClain if they planned on attending the conference.

**2. Declarations of Interest**

There were none declared.

### **3. Agenda Approval**

The Agenda was amended with the deletion of Item 8.1.

*Moved by: S. Hunt*

*Seconded by: I. Sullivan*

*THAT the Agenda for the Regular Board of Health Meeting of January 16, 2007 be approved, as amended.*

CARRIED

### **4. Presentation**

### **5. Minutes**

#### 5.1 Minutes of December 19, 2006

The Minutes of December 19, 2006 were approved.

*Moved by: A. Savela*

*Seconded by: L. Tolmonen*

*THAT the Minutes of the Regular Board of Health Meeting of December 19, 2006 be approved.*

CARRIED

### **6. Matters Arising from the Minutes**

### **7. Standing Reports**

#### 7.1 Divisional Reports

##### 7.1.1 Health Protection and Clinical Services

Ken Allan noted that January 15 – 21 is Environmental Health Week. The monthly activity report was presented, with a focus on Divisional priorities for 2007: i) to deliver mandated programs according to the mandate and provincial regulations; ii) to enhance preparedness for public health emergencies; and iii) to maintain clinical services. The impact of 2007 funding challenges was outlined. Inquiries of the Board Members were addressed.

##### 7.1.2 Health Promotion and Chronic Disease Prevention

Janine Black noted that National Non-Smoking Week is January 22 – 27. The Divisional report was presented, including the 2007 priorities: i) Raising Healthy Children; ii) Empowering Youth; and iii) Supporting Health Emergency Management. The impact of funding challenges was noted. Inquiries of the Board Members were addressed.

### 7.1.3 Business Administrative Officer Report

Doug Heath reviewed the 2007 fiscal issues facing the Board of Health and provided an overview of changes over the past year in public health funding. The 2007 priorities of the Administrative Services Division were noted: i) enhancement of systems of internal controls and stewardship; ii) enhancement of information systems; and iii) support of an environment that motivates and promotes learning and self-development of staff. Board Members' inquiries were addressed.

### 7.2 Medical Officer of Health Report

Dr. Nancy Cameron noted that the initial meeting of the Strategic Planning Committee with the consultant will take place on January 30. The Board confirmed that C. Bryson will continue on the committee as its representative. It was noted that the final report of the Campbell Commission on SARS has been released. Board Members were invited to accompany staff, as appropriate, on their jobs in order to learn about health unit activities. Board Members supported the concept of a web-based calendar of events for their information. C. Bryson encouraged all Board Members to attend community events.

*Moved by: N. Gale*

*Seconded by: L. Tolmonen*

*THAT the Board of Health accept the Report of the Medical Officer of Health as presented in Report No.05-07.*

CARRIED

### 8. New Business

### 9. Other Business

### 10. Adjournment

The meeting was adjourned at 3:05 pm.

### 11. Date of Next Meeting: February 20, 2007

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Chair, Board of Health

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Medical Officer of Health

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Recording Secretary