

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: OCTOBER 19, 2010

TIME: 1:15 P.M.

PLACE: BOARD ROOM

CHAIR: MS. M. HARDING

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. T. Fox
Mr. S. Harasen
Ms. M. Harding
Ms. S. Hunt
Mr. J. MacEachern
Mr. J. Masters
Ms. B. Metzler
Ms. S. Pinner
Mr. E. Rutherford
Ms. L. Rydholm
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer
Mr. K. Allan, Director – Health Protection
Mr. K. Ranta, Director – Health Promotion (A)
Ms. C. Bold, Manager – Communications
Ms. E. DePeuter, Manager – Healthy Living Programs
Ms. J. Piper-Wilson, Nutritionist
Ms. P. Hajdu, Health Promotion Planner
Ms. B. Moro, Executive Assistant to the Medical Officer of Health and Chief Executive Officer and Secretary to the Board

REGRETS:

Mr. N. Gale
Ms. S. Pinner

REGRETS:

Dr. H. Kurban, Medical Officer of Health (A)

The Chair called the meeting to order at 1:15 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The following announcements were read at the meeting:

- Norm Gale named president of the Association of Municipal Medical Services of Ontario

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

The following items were added to the agenda:

- A report from Board Member, Beatrice Metzler relative to the ALPHA Board of Health Meeting and the OPHA Conference held in Toronto on September 28 and 29, 2010, for information was placed on the desks.

Resolution No.: 148-2010

MOVED BY: Ms. L. Rydholm
SECONDED BY: Mr. J. MacEachern

THAT the Agenda for the Regular Board of Health Meeting to be held on October 19, 2010, be approved, as amended.

CARRIED

4. INFORMATION SESSION

There is no information session scheduled for this meeting.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on September 21, 2010, to be approved.

Resolution No.: 149-2010

MOVED BY: Mr. S. Harasen
SECONDED BY: Mr. J. Masters

THAT the Minutes of the Thunder Bay District Board of Health Meeting held on September 21, 2010, be approved.

CARRIED

5.2 Executive Committee

The Minutes of the Executive Committee Meetings (Regular and Closed Sessions) held on September 21, 2010, was presented for approval at an Executive Committee meeting held on October 19, 2010 and was presented to the Board for information and distributed at the meeting.

6. MATTERS ARISING FROM PREVIOUS MINUTES

There are no matters arising from the previous minutes.

7. DECISIONS OF THE BOARD

7.1 Long-Term Service Award and Retirement
Recognition Program Update

Report No. 69-2010 relative to providing an update to the Board of Health relative to the long-term service award and retirement recognition program.

Resolution No.: 150-2010

MOVED BY: Ms. C. Gillies
SECONDED BY: Ms. L. Rydholm

THAT with respect to Report No. 69 – 2010 (Human Resources), we recommend that the Thunder Bay District Health Unit continue with the Long-term Service Award and Retirement Recognition Program.

CARRIED

7.2 Contract Award for Lay Home Visitor Services

Report No. 75-2010 relative to recommending the awarding of a contract to provide Lay Home Visiting Services for the Healthy Babies Healthy Children program at the Thunder Bay District Health Unit.

Resolution No.: 151-2010

MOVED BY: Mr. E. Rutherford
SECONDED BY: Mr. T. Fox

THAT with respect to Report No. 75-2010, we recommend the contract for Lay Home Visiting Services be awarded to Our Kids Count of Thunder Bay Inc. from August 1, 2010 until July 31, 2011, for \$97,850.

CARRIED

7.3 Janitorial Contract Extension

Report No. 76-2010 relative to recommending the contract extension of the Janitorial Services contract of the Thunder Bay District Health Unit.

7. **DECISIONS OF THE BOARD** (Continued)

7.4 Janitorial Contract Extension (Continued)

Resolution No.: 152-2010

MOVED BY: Ms. S. Hunt
SECONDED BY: Mr. J. Masters

THAT with respect to Report No. 76 – 2010, the first option year of the Janitorial Services Contract be extended to Personal Touch Cleaning at a total cost of \$46,629 (taxes extra) for the period December 1, 2010, to November 30, 2011;

AND THAT the Chief Executive Officer and Manager of Finance be authorized to negotiate for the extension of the second option year subject to satisfactory performance and mutually agreeable terms which are acceptable to the Thunder Bay District Health Unit.

CARRIED

7.4 Contract Award for Genetics Advisor Consulting Services

Report No. 84-2010 relative to recommending the awarding of a contract to provide Genetics Advisory Services for the Thunder Bay District Health Unit.

Resolution No.: 153-2010

MOVED BY: Ms. C. Bryson
SECONDED BY: Ms. B. Metzler

THAT with respect to Report No. 84-2010, we recommend the contract for Genetics Advisor Services be awarded to Ontario Genetics Consultants for 2010 for \$27,500.

CARRIED

7.5 Smoke Free Ontario Budgets

Report No. 74-2010 relative to providing the Board of Health with the proposed 2010 Tobacco Control and Tobacco Control Area Network (TCAN) program budgets, funded through the Smoke-Free Ontario Strategy.

Attachment 1: Smoke-Free Ontario Programs Budget Summary

Attachment 2: Summary of Full Time Equivalents

7. **DECISIONS OF THE BOARD** (Continued)

7.5 Smoke Free Ontario Budgets (Continued)

Resolution No.: 154-2010

MOVED BY: Ms. B. Metzler
SECONDED BY: Ms. C. Bryson

THAT with respect to Report No. 74 – 2010, we recommend that:

1. the 2010 Smoke-Free Ontario base budget be approved at \$645,702, for submission to the Ministry of Health Promotion;
2. the 2010 Smoke-Free Ontario one-time funding budgets be approved at \$178,709, for submission to the Ministry of Health Promotion;
3. the staffing be set at 7.32 full time equivalents for 2010;
4. the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

CARRIED

7.6 Caffeine Labelling Regulations

Report No. 81-2010 relative to providing a recommendation to the board to request Health Canada to take action to mandate labelling requirements to identify and quantify caffeine on labels in order to enable Canadians to make informed decisions about the beverages they consume.

Resolution No.: 155-2010

MOVED BY: Ms. B. Metzler
SECONDED BY: Ms. C. Bryson

WHEREAS Health Canada recently announced interim authorization for the addition of caffeine and caffeine citrate to all carbonated soft drinks, not just cola beverages; and

WHEREAS there is no regulatory provision for mandatory quantitative labelling of caffeine as a food additive and from natural sources to allow consumers to accurately determine their daily caffeine intake (e.g. total amount of caffeine per stated serving size); and

7. **DECISIONS OF THE BOARD** (Continued)

7.7 Caffeine Labelling Regulations (Continued)

WHEREAS Health Canada provides recommendations for maximum daily caffeine intake and encourages Canadians to monitor their daily caffeine intake in order to avoid excessive consumption; and

WHEREAS pregnant women who consume too much caffeine are at a higher risk of miscarriage and giving birth to babies with a lower birth weight, and there is limited research on the effects of too much caffeine on children;

THEREFORE BE IT RESOLVED THAT the Thunder Bay District Board of Health urges Health Canada to move beyond the voluntary approach to labelling and provide regulations that mandate the food industry to declare the actual amount of caffeine added to caffeinated soft drinks (total amount of caffeine per stated serving size) from its direct addition as a food additive and from natural sources, and to identify the presence of caffeine on the front of package labelling of newly caffeinated beverages; and

FURTHER THAT the Thunder Bay District Board of Health encourages Health Canada to delay permanent authorization to add caffeine to non-cola soft drinks until enough research is available to ensure that vulnerable groups, such as children and pregnant women, are not at risk of any possible harmful effects due to the addition of caffeine to non-cola soft drinks; and
FURTHER THAT copies of the letter of support be sent to the Federal Minister of Health, the Provincial Minister of Health and Long-Term Care and the Minister of Health Promotion, local Members of Provincial and Federal Parliament, the Chief Medical Officer of Health, the Association of Local Public Health Agencies (aLPHa), the Ontario Public Health Association (OPHA), all Ontario Boards of Health and member municipalities, and the Health Canada Bureau of Chemical Safety, Food Directorate for their support and action.

CARRIED

7.7 Child Care Speech and Language Program

Report No. 83-2010 relative to providing the Board of Health with the proposed 2011 Child Care Speech and Language program budget.

Attachment 1: Child Care Speech and Language Program Budget Summary

Attachment 2: Summary of Full Time Equivalents

7. DECISIONS OF THE BOARD (Continued)

7.7 Child Care Speech and Language Program (Continued)

Resolution No.: 156-2010

MOVED BY: Ms. L. Rydholm
SECONDED BY: Ms. C. Gillies

THAT with respect to Report No. 83 – 2010, we recommend that:

1. the 2011 Child Care Speech and Language budget be approved at \$78,059 for submission to the Thunder Bay District Social Services Administration Board; and
2. the staffing be set at 1.0 full time equivalent.
3. the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

CARRIED

7.8 Healthy Communities Partnership Stream Funding

Report No. 86-2010 relative to providing the Board of Health with the proposed 2010 Healthy Communities Partnership Stream Budget.

Attachment 1: Healthy Communities Partnership Project Budget Summary

Resolution No.: 157-2010

MOVED BY: Ms. C. Gillies
SECONDED BY: Mr. J. MacEachern

THAT with respect to Report No. 86 – 2010, we recommend that:

1. the 2010/2011 Healthy Communities Partnership Stream budget be approved at \$86,985, for submission to the Ministry of Health Promotion and Sport;
2. the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

CARRIED

7. **DECISIONS OF THE BOARD** (Continued)

7.9 Communication Strategy

Report No. 87-2010 relative to acquiring the Board of Health's endorsement of the Thunder Bay District Health Unit's (TBDHU) Communications Strategy. A Communication Strategy is a requirement of the TBDHU's Strategic Plan.

Attachment 1: Goals, Objectives, Strategies

Attachment 2: OPHS Communication Requirements & Scope of Services Analysis

Resolution No.: 158-2010

MOVED BY: Mr. E. Rutherford
SECONDED BY: Ms. S. Hunt

THAT with respect to Report No. 87-2010, we recommend that the Board of Health endorse the Communication Strategy for the Thunder Bay District Health Unit, as presented at their meeting on October 19, 2010.

CARRIED

7.10 Healthy Smiles Report

Report No. 88-2010 relative to providing the Board of Health with an update relative to the Thunder Bay District Health Unit (TBDHU) proposal submission to the Ministry of Health and Long-Term Care (MOHLTC) with respect to the Healthy Smiles Ontario Program, known previously as the Low-Income Dental Program and approve the start of the referrals under the program.

A letter from Lynda McKeown, dated October 12, 2010 addressed to Board Members relative to the above noted program was placed on the desks.

Resolution No.: 159-2010

MOVED BY: Mr. T. Fox
SECONDED BY: Ms. B. Metzler

THAT with respect to Report No. 88 – 2010 the Thunder Bay District Health Unit develop a proposal that will provide both preventive and restorative dental services to low-income children and teens for submission to the Ministry of Health and Long-Term Care for services under the Healthy Smiles Ontario program and that referrals to the program start effective October 1, 2010;

AND THAT a report outlining this proposal be presented to the November 16, 2010 Board of Health meeting.

CARRIED

8. STANDING REPORTS

8.1 Medical Officer of Health (A) Report

Report No. 77-2010 relative to providing an update to the Board from Dr. H. Kurban, Acting Medical Officer of Health.

8.2 Divisional Reports

8.2.1 Health Protection

Report No. 78-2010 relative to providing an update to the Board on the Health Protection Department, for information.

Attachment 1 – Board of Health Outcomes – Rabies Prevention

Attachment 2 – Board of Health Outcomes – TB Prevention and Control

Mr. K. Allan, Director – Health Protection appeared before the Board, provided an overview of his report and responded to questions.

8.2.2 Health Promotion

Report No. 79-2010 relative to providing an update to the Board on the Health Promotion Department, for information.

Attachment A: Foundations of a Healthy School Framework

Attachment B: Comprehensive Workplace Health Promotion Framework

A copy of “The Cost of Eating Well in the District of Thunder Bay 2010” for the information of the Board was placed on the desks at the meeting.

Mr. K. Ranta, Director – Health Promotion (A) appeared before the Board provided an overview of his report and responded to questions.

8.2.3 Chief Executive Officer Report

Report No. 80-2010 relative to providing an update to the Board on the Business Administrative Services Department and CEO’s Office, for information.

Attachment 1: Draft Copy of the 2009 Annual Report was distributed separately with the agenda package.

A copy of the Human Resources Termination Graph from the April 2010 report was placed on the desks.

Mr. D. Heath, Chief Executive Officer appeared before the Board, provided an overview of his report and responded to questions.

9. NEW BUSINESS

9.1 Needle Exchange Program

Report No. 85-2010 relative to providing information to the Board of Health on the process followed by the Thunder Bay District Health Unit's (TBH DU) Needle Exchange program including distribution and collection of needles and the evidence supporting Needle Exchange Programs (NEP) as they relate to Harm Reduction principles, for information.

9.2 Methadone Maintenance Therapy

Report No. 82-2010 relative to providing information to the Board of Health on Methadone Maintenance Therapy (MMT) as it is used as a method to assist people with opioid addiction, including the scientific evidence that supports the treatment as effective, a description of Methadone Maintenance Therapy in Thunder Bay and Ontario, and how MMT fits with the Ontario Public Health Standards and the development of the Thunder Bay Drug Strategy, for information.

A copy of an article from the Tuesday, October 19, 2010 edition of *The Chronicle Journal*, titled "Doctor calls methadone program oppressive, was distributed at the meeting.

9.3 Facilities Report

Report No. 89-2010 relative to providing the annual facilities and equipment report as per the Board of Health's by-law, for information.

9.4 alPHa Board of Health Meeting and OPHA Conference Report

A report from Board Member, Jack Masters relative to the alPHa Board of Health Meeting and the OPHA Conference held in Toronto on September 28 and 29, 2010, for information.

A report from Board Member, Beatrice Metzler relative to the alPHa Board of Health Meeting and the OPHA Conference held in Toronto on September 28 and 29, 2010, for information was placed on the desks.

9.5 Board of Health Closed Session Meeting

Resolution No.: 159(A)-2010

MOVED BY: Ms. C. Bryson
SECONDED BY: Mr. J. MacEachern

THAT the Board of Health move into a Closed Session meeting to receive information relative to an identifiable individual.

CARRIED

9. NEW BUSINESS (Continued)

9.5 Board of Health Closed Session Meeting (Continued)

At 3:10 p.m. the Board of Health moved into Closed Session.

Mr. K. Allan, Director – Health Protection, Mr. K. Ranta, Director – Health Promotion (A) and Ms. B. Moro, Secretary to the Board left the meeting room.

At 3:15 p.m. the Board of Health reverted back to open session.

Ms. B. Moro returned to the meeting room.

10. OTHER BUSINESS

There was no other business.

11. REPORTS OF MEMBERS

Ms. M. Harding, Chair wished all candidates running in the upcoming municipal election best wishes.

12. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Tuesday, November 16, 2010.

Christmas Dinner will be held at the Caribou Restaurant.

11. ADJOURNMENT

Resolution No.: 160-2010

MOVED BY: Ms. S. Hunt
SECONDED BY: Mr. E. Rutherford

THAT the Board of Health meeting held on October 19, 2010 be adjourned at 3:16 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary