

**THUNDER BAY DISTRICT HEALTH UNIT**

**MINUTES OF MEETING: BOARD OF HEALTH EXECUTIVE COMMITTEE**

**DATE:** NOVEMBER 12, 2010

**TIME:** 2:03 PM

**PLACE:** BOARD ROOM

**CHAIR:** MS. M. HARDING

**BOARD MEMBERS PRESENT:**

Mr. N. Gale  
Ms. M. Harding  
Mr. J. MacEachern  
Ms. B. Metzler  
Mr. J. Virdiramo

**ADMINISTRATION PRESENT:**

Mr. D. Heath, Chief Executive Officer  
Dr. H. Kurban, Medical Officer of Health (A)  
Ms. B. Moro, Executive Assistant to the  
MOH/CEO and Secretary to the Board of  
Health

The Chair called the meeting to order at 2:03 P.m.

**1. DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**2. AGENDA APPROVAL**

The following item was added to the agenda under Other Business:

- Visit to Thunder Bay District Health Unit by Dr. Arlene King, Chief Medical Officer of Health

Resolution No.: 161-2010

MOVED BY: Mr. N. Gale  
SECONDED BY: Ms. B. Metzler

THAT the Agenda for the Executive Committee Meeting to be held on November 12, 2010, be approved, as amended.

CARRIED

**3. MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Board of Health Executive Committee Meetings (Regular and Closed Session) held on October 19, 2010, to be approved.

Resolution No.: 162-2010

MOVED BY: Mr. J. MacEachern  
SECONDED BY: Mr. N. Gale

THAT the Minutes of the Board of Health Executive Committee Meeting (Regular and Closed Session) held on October 19, 2010, be approved.

CARRIED

**4. NEW BUSINESS**

4.1 Medical Officer of Health and Chief Executive Officer Performance Evaluation

A copy of the Work Plan for the Chief Executive Officer, as distributed at the May 17, 2010 Executive Committee meeting, for information.

A copy of the Work Plan for the Medical Officer of Health, as distributed at the May 17, 2010 Executive Committee meeting, for information.

A copy of the Medical Officer of Health/CEO Performance Appraisal utilized in 2007, for information.

Resolution No.: 163-2010

MOVED BY: Mr. J. Virdiramo  
SECONDED BY: Mr. N. Gale

THAT the Executive Committee move into a Closed Session Meeting in order to receive information relative to identifiable individuals.

CARRIED

At 2:06 p.m. the Executive Committee moved into Closed Session.

Mr. D. Heath, CEO, Dr. H. Kurban, MOH and Ms. B. Moro, Executive Assistant left the meeting room.

At 3:25 p.m. the Executive Committee moved out of Closed Session.

Dr. H. Kurban, Mr. D. Heath and Ms. B. Moro returned to the meeting room.

**5. OTHER BUSINESS**

5.01 Thunder Bay District Health Unit by  
Dr. Arlene King, Chief Medical Officer of Health

Dr. H. Kurban, Medical Officer of Health (A) indicated that a request had been received from the office of Dr. Arlene King, Chief Medical Officer of Health for dates that would be convenient for her to visit the Thunder Bay District Health Unit.

The Executive Committee agreed to invite Dr. King for a visit to TBDHU t coincide with the February 15, 2011 Board of Health meeting.

**6. DATE OF NEXT MEETING**

To be determined.

**5. ADJOURNMENT**

Resolution No.: 165-2010

MOVED BY: Mr. J. Virdiramo  
SECONDED BY: Mr. N. Gale

THAT the Executive Committee meeting held on November 12, 2010, be adjourned at \_\_\_\_\_ p.m.

CARRIED