

## THUNDER BAY DISTRICT HEALTH UNIT

**MINUTES OF MEETING: BOARD OF HEALTH EXECUTIVE COMMITTEE**

**DATE:** APRIL 21, 2009

**TIME:** 10:30 A.M.

**PLACE:** BOARD ROOM

**CHAIR:** MR. J. VIRDIRAMO

**BOARD MEMBERS PRESENT:**

Ms. C. Bryson  
Mr. N. Gale (via teleconference)  
Ms. M. Harding  
Mr. J. MacEachern  
Mr. J. Virdiramo

**ADMINISTRATION PRESENT:**

Mr. D. Heath, Chief Executive Officer (A),  
Director of Administrative Services and  
Business Administrative Officer  
Dr. S. Graham, Medical Officer of Health (A)  
Ms. B. Moro, Executive Assistant to the Medical  
Officer of Health/CEO and Secretary to the  
Board of Directors

**REGRETS:**

**The Chair called the meeting to order at 10:30 a.m.**

**1. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**2. AGENDA APPROVAL**

Resolution No.: 2009 - 44

MOVED BY: Ms. C. Bryson  
SECONDED BY: Mr. J. MacEachern

THAT the Agenda for the Executive Committee Meeting to be held on April 21, 2009, be approved.

CARRIED

**3. MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Board of Health Executive Committee Meetings (Regular and Closed Session) held on March 24 and 30, 2009, to be approved.

**3. MINUTES OF PREVIOUS MEETINGS (Continued)**

Resolution No.: 2009 - 45

MOVED BY: Mr. J. MacEachern  
SECONDED BY: Ms. C. Bryson

THAT the Minutes of the Board of Health Executive Committee Meeting (Regular and Closed Session) held on March 24 and 30, 2009, be approved.

CARRIED

**4. NEW BUSINESS**

**4.1 2008 Audited Financial Statements**

Report No. 27-2009 relative to recommending approval of the draft 2008 Consolidated Financial Statements for the Thunder Bay District Health Unit, for discussion purposes.

Copies of the Draft Consolidated Financial Statements for the Thunder Bay District Health Unit, dated December 31, 2008, for discussion purposes was distributed separately with the agenda package.

A copy of the Report to the Board of Health – Communication of Audit Strategy was distributed at the meeting.

Ms. R. Brizi, Partner – Grant Thornton, the Board's Auditor was in attendance and provided an overview of the Auditors' Report with the Executive Committee and responded to questions.

Mr. D. Heath, CEO(A) and Ms. G. Daniels, Manager – Finance provided an overview of the 2008 Audited Financial Statements and responded to questions.

**4.2 In Camera Meeting**

Resolution No.: 2009 - 46

MOVED BY: Ms. M. Harding  
SECONDED BY: Mr. J. MacEachern

THAT the Board of Health Executive Committee move into a Closed Session Meeting to receive information relative to a personal matter about an identifiable individuals.

CARRIED

At 11:13 a.m. the Executive Committee went into Closed Session.

Ms. N. Doucette, Manager – Human Resources entered the meeting room.

**4. NEW BUSINESS** (Continued)

4.2 In Camera Meeting (Continued)

Mr. N. Gale, Board Member phoned into the meeting, at this time.

Dr. S. Graham, Medical Officer of Health (A) and Ms. B. Moro, Secretary to the Board left the meeting room.

At 11:35 a.m. the Executive Committee reverted back to open session.

Dr. S. Graham and Ms. B. Moro returned to the meeting room.

Mr. N. Gale left the meeting.

**5. OTHER BUSINESS**

There was no other business.

**6. DATE OF NEXT MEETING**

The next meeting will be held on May 19, 2009.

**7. ADJOURNMENT**

Resolution No.: 2009 - 48

MOVED BY: Ms. M. Harding  
SECONDED BY: Ms. C. Bryson

THAT the Board of Health Executive Committee meeting held on April 21, 2009, be adjourned at 11:37 a.m.

CARRIED