

**THUNDER BAY DISTRICT HEALTH UNIT**

**BOARD OF HEALTH**

**ANNUAL MEETING**

**January 26, 2005**

**3:00 pm – BOARDROOM**

**MINUTES**

**Members Present:**

C. Bryson, Chair  
I. Angus  
V. Catalan  
G. Garbutt  
L. Kloosterhuis

N. MacOdrum  
C. Teichroeb  
C. Trottier  
J. Virdiramo

**Absent:**

G. Nelson

**Regrets:**

D. Bell  
R. Buitenhuis

M. Harding

**Officials Present:**

Dr. D. Williams, Medical Officer of Health  
D. Heath, Business Administrative Officer

K. Allan, Director – Health Protection and Clinical Services Division

**Regrets:**

L. Chow, Director – Health Promotion and Chronic Disease Prevention

1. **Meeting Called to Order** – 3:05 p.m.

Dr. David Williams assumed the Chair and called the Annual Meeting to order.

2. **Attendance and Announcements**

Regrets were received from M. Harding, R. Buitenhuis and D. Bell. It was noted that M. Harding had agreed to let her name stand for office.

3. **Agenda Approval**

The agenda was approved as presented.

*Moved by: L. Kloosterhuis*

*Seconded by: N. MacOdrum*

*THAT the Agenda for the Board of Health Annual Meeting of January 26, 2005 be approved.*

**CARRIED**

4. **Election of Chair**

Elections commenced with a call for nominations for the office of Chair.

Moved by: G. Garbutt

Seconded by: N. MacOdrum

THAT Connie Bryson be nominated as Chair, Thunder Bay District Board of Health.

ACCEPTED

Moved by: N. MacOdrum

Seconded by: G. Garbutt

THAT the nominations for Chair be closed.

Connie Bryson was acclaimed as Chair.

5. **Election of Vice Chair**

Nominations were called for the office of Vice Chair.

Moved by: J. Virdiramo

Seconded by: C. Teichroeb

THAT Maria Harding be nominated as Vice Chair, Thunder Bay District Board of Health.

ACCEPTED

Moved by: J. Virdiramo

Seconded by: L. Kloosterhuis

THAT the nominations for Vice Chair be closed.

Maria Harding was acclaimed as Vice Chair.

6. **Election of Executive Committee Members at-Large**

Nominations were called for Members at-Large of the Executive Committee (three to be elected).

Moved by: C. Trottier

Seconded by: L. Kloosterhuis

THAT Neil MacOdrum be nominated as Member at-Large.

ACCEPTED

Moved by: N. MacOdrum

Seconded by: C. Trottier

THAT Gwen Garbutt be nominated as Member at-Large.

ACCEPTED

Moved by: G. Garbutt

Seconded by: C. Teichroeb

THAT Lucy Kloosterhuis be nominated as Member at-Large.

Moved by: C. Teichroeb

Seconded by: I. Angus

THAT the nominations for Members at-Large be closed.

Neil MacOdrum, Gwen Garbutt and Lucy Kloosterhuis were acclaimed as Members at-Large of the Executive Committee.

7. **Other Business**

7.1 2005 Meeting Dates

The proposed meeting schedule for 2005 was reviewed, and meeting dates were confirmed for:

Wednesday, February 16  
Wednesday, March 23  
Wednesday, April 20  
Wednesday, May 18  
Wednesday, June 15  
Wednesday, September 21  
Wednesday, October 19  
Wednesday, November 16  
Wednesday, December 14

The Staff Conference is tentatively scheduled for May 19. Members were reminded to advise B. McClain if they plan to attend ALPHA meetings in April.

*Moved by: N. MacOdrum*

*Seconded by: L. Kloosterhuis*

*THAT the Board of Health approve the schedule of Board of Health Meetings for 2005 as outlined at the Annual Meeting of January 26, 2005.*

*CARRIED*

7.2 Approval of changes to Constitution

C. Bryson provided background information on the changes.

*Moved by: C. Trottier*

*Seconded by: I. Angus*

*THAT the Board of Health approve the changes to the Constitution as outlined at the Annual Meeting of January 26, 2005.*

*CARRIED*

8. **Adjournment**

The meeting was adjourned at 3:17 pm.