

**THUNDER BAY DISTRICT HEALTH UNIT**

**MINUTES OF MEETING: BOARD OF HEALTH EXECUTIVE COMMITTEE**

**DATE:** APRIL 19, 2011

**TIME:** 11:30 A.M.

**PLACE:** BOARD ROOM

**CHAIR:** MS. M. HARDING

**BOARD MEMBERS PRESENT:**

Mr. N. Gale  
Ms. M. Harding  
Mr. J. MacEachern  
Ms. B. Metzler  
Mr. J. Virdiramo

**ADMINISTRATION PRESENT:**

Mr. D. Heath, Chief Executive Officer  
Dr. H. Kurban, Medical Officer of Health (A)  
Ms. L. Niskanen, Manager – Human Resources  
Ms. B. Moro, Executive Assistant to the MOH  
and CEO and Secretary to the Board of  
Health

**CALL TO ORDER**

The Chair called the meeting to order at 11:30 p.m.

**1. DECLARATIONS OF INTEREST**

There were no declarations of pecuniary interest.

**2. AGENDA APPROVAL**

Resolution No.: 55(A) - 2011

MOVED BY: Mr. J. Virdiramo  
SECONDED BY: Mr. J. MacEachern

THAT the Agenda for the Executive Committee Meeting to be held on April 19, 2011, be approved.

CARRIED

**3. MINUTES OF PREVIOUS MEETINGS**

There are no minutes for approval.

**4. NEW BUSINESS**

4.1 Medical Officer of Health Recruitment

The following Confidential information was emailed to Members of the Executive Committee on Saturday, April 16, 2011 and hard copies placed on the desks, at the Executive Committee meeting on April 18, 2011:

- Candidate Summary for the MOH Recruitment Committee – April 18, 2011
- Applicants resumes
- Preliminary and interview questions
- Detailed work plan and schedule

4.2 Closed Session Meeting

Resolution No.: 55(B) - 2011

MOVED BY: Mr. J. Virdiramo  
SECONDED BY: Mr. J. MacEachern

THAT the Board of Health Executive Committee move into a Closed Session meeting in order to receive information relative to identifiable individuals.

CARRIED

At 11:32 a.m. the Board moved into a Closed Session meeting to discuss the business at hand.

Ms. B. Moro, Executive Assistant left the meeting room.

At 12:16 p.m. the Executive Committee reverted back to open session.

Ms. B. Moro returned to the meeting room.

**5. OTHER BUSINESS**

There was no other business.

**6. DATE OF NEXT MEETING**

The next meeting will be held on May 17, 2011.

**7. ADJOURNMENT**

Resolution No.: 55(D) - 2011

MOVED BY:  
SECONDED BY:

THAT the Board of Health Executive Committee meeting held on  
April 19, 2011, be adjourned at 12:50 p.m.

CARRIED