

THUNDER BAY DISTRICT HEALTH UNIT

BOARD OF HEALTH MEETING

June 19, 2007

12:30 pm – BOARDROOM

MINUTES

Board Members Present:

C. Bryson, Chair
N. Gale
C. Gillies
M. Harding
S. Hunt
L. Kloosterhuis
J. MacEachern
N. MacOdrum
J. Masters
B. Metzler
A. Savela
L. Tolmonen
J. Virdiramo

Regrets:

S. Harasen
I. Sullivan

Administration Present:

Dr. N. Cameron, Medical Officer of Health / CEO
D. Heath, Business Administrative Officer
K. Allan, Director, Health Protection and Clinical Services
J. Black, A/Director, Health Promotion & Chronic Disease Prevention

Recorder: B. McClain

Meeting Called to Order – 12:30 pm

1. Attendance and Announcements

- Cathy Gillies, a new Provincial Appointee, was introduced and welcomed to the Board.
- Regrets were received from S. Harasen and I. Sullivan
- The Chair invited members to contact her regarding an “In Memoriam” donation for Mrs. L. Chow

2. Declarations of Interest

There were none declared

3. Agenda Approval

The agenda was approved with the addition of Item 8.5, "In-camera Session".

Moved by: L. Kloosterhuis Seconded by: C. Gillies

THAT the Agenda for the Regular Board of Health Meeting of June 19, 2007 be approved, as amended.

CARRIED

4. Presentation

Ken Allan introduced Tony Pacifico, Manager of Environmental Health, who presented on "Safe Water Programming – A Time of Change".

5. Minutes

5.1 Minutes of May 15, 2007

Moved by: J. Virdiramo Seconded by: L. Kloosterhuis

THAT the Minutes of the Regular Board of Health Meeting of May 15, 2007 be approved.

CARRIED

5.2 Minutes of Executive Committee Meeting of May 9, 2007

It was noted that the Minutes of the Executive Committee of May 9, 2007 were approved by the Executive Committee at its Meeting of June 19, 2007. They were presented to the Board of Health for its information.

6. Matters Arising from the Minutes

6.1 Loss of OHIP Revenue

Ken Allan provided historical and current information on the financial situation created by the loss of OHIP revenue in the Sexual Health Clinic. Options to continue serving the clientele of the Village Clinic were outlined. Numerous questions of the Board Members were addressed, and discussion followed. It was clarified that the resolution is not a vote to close the Village Clinic.

Moved by: M. Harding Seconded by: N. MacOdrum

THAT the Board of Health direct Administration to explore options for outreach services to serve the population served by the Village Clinic, as outlined in Option #2 of Report No. 38-07, and discussed at the Board of Health Meeting of June 19, 2007.

CARRIED

8. New Business

8.1 2008 Budget Parameters

Doug Heath, Ken Allan, and Janine Black presented the report which requested the Board of Health to establish the 2008 Budget Parameters.

Numerous questions by Board Members were addressed, and discussion followed.

Moved by: M. Harding Seconded by: N. MacOdrum

THAT the Board of Health, for planning purposes only, approve the budget parameter of a 3% increase in cost-shared funding, as recommended by Senior Management and as outlined in Report No. 41-07, "Developing the 2008 Budget Parameters".

CARRIED

8.2 Board of Health Self-Evaluation Process

The current document will be forwarded to Board Members with the September Board package with a request to return it to the Executive Assistant at the September Meeting. The tabulated results will be included in the October Board package.

8.3 Medical Officer of Health Evaluation Process

It was the consensus of the Board that all Board of Health members will be invited to complete a confidential performance appraisal form for return directly to the Chair of the Board by July 6, 2007. The Executive Committee will meet on July 9 to continue the process, as authorized by the Board of Health.

Moved by: B. Metzler Seconded by: J. MacEachern

THAT the Board of Health approve that the Executive Committee coordinate and complete the review of the Medical Officer of Health, as discussed at the Board of Health Meeting of June 19, 2007.

CARRIED

8.4 alPHa Conference Report

M. Harding provided a verbal report on the conference, noting that the TBDHU resolution regarding CINOT fees received the support of the delegates. Documents from the conference will be forwarded to Board Members by Ms. Harding.

8.5 In-camera session

Moved by: B. Metzler Seconded by: J. MacEachern

THAT the Board of Health move to In-camera discussion regarding a Personnel Matter.

CARRIED

It was the consensus of the Board to proceed with the matter as discussed.

Moved by: J. MacEachern Seconded by: J. Virdiramo

THAT the Board of Health move out of In-camera discussion to resume regular business.

CARRIED

Moved by: J. Virdiramo Seconded by: J. MacEachern

THAT the Board of Health direct Administration to proceed with the personnel matter as discussed at the Board of Health Meeting of June 19, 2007, and extend the agreement among the original parties as approved June 9, 2005 (Resolution 05 – 73).

CARRIED

9. Other Business

- 9.1 The Chair reminded Board of Health Members to wear their photo ID cards when attending Board Meetings and events. The Executive Assistant will advise new Board Members on the process to obtain their cards.
- 9.2 The Chair reminded Board of Health Members of the upcoming Canadian Public Health conference, September 16 – 19, 2007 in Ottawa, and to contact the Executive Assistant if they will attend.

9.3 The question of whether the Minutes of the Executive Committee Meetings require the formal approval of the Board in addition to, or instead of, that of the Executive Committee was raised. The current procedure will be reviewed, and revised if necessary.

10. Adjournment

The meeting was adjourned at 3:46 pm.

11. Date of Next Meeting: September 18, 2007

Chair, Board of Health

Medical Officer of Health/CEO

Recording Secretary