



BOARD OF HEALTH MEETING

DATE OF MEETING: APRIL 20, 2010
TIME OF MEETING: 1:30 P.M.
PLACE OF MEETING: BOARD ROOM
CHAIR: MS. MARIA HARDING

CALL TO ORDER

1. **ATTENDANCE AND ANNOUNCEMENTS**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AGENDA APPROVAL**

RES 1

 THAT the Agenda for the Regular Board of Health Meeting to be held on April 20, 2010, be approved. M. Harding

4. **INFORMATION SESSION**

5. **MINUTES OF THE PREVIOUS MEETINGS**

5.1 Thunder Bay District Board of Health M. Harding

The Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on March 16, 2010, to be approved. **(Pages 8 - 18)**

RES 2

 THAT the Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on March 16, 2010, be approved.

5.2 Executive Committee M. Harding

The Minutes of the Executive Committee Meeting held on March 15, 2010, were approved at an Executive Committee meeting held on March 30, 2010 and are being presented to the Board for information. **(Pages 19 - 22)**

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.2 Executive Committee (Continued)

The Minutes of the Executive Committee Meeting held on March 30, 2010, will be approved at an Executive Committee meeting to be held on April 19, 2010 and will be presented to the Board for information. **(To be distributed at the meeting)**

6. MATTERS ARISING FROM PREVIOUS MINUTES

There are no matters arising from the previous minutes.

7. STANDING REPORTS

7.1 Medical Officer of Health (A) Report

Dr. H. Kurban

Report No. 27-2010 relative to providing an update to the Board from Dr. H. Kurban, Acting Medical Officer of Health. **(Pages 23 – 26)**

RES 3

THAT the Board of Health accept the Report of the Medical Officer of Health (A), as presented in Report No. 27-2010.

7.2 Divisional Reports

7.2.1 Health Protection

K. Allan

Report No. 29-2010 relative to providing an update to the Board on the Health Protection Department, for information. **(Pages 27 - 34)**

Attachment A – Board of Health Outcomes - Health Hazard Prevention & Management Program **(Page 35)**

Appendix B - Board of Health Outcomes - Public Health Emergency Preparedness Program **(Page 36)**

7.2.2 Health Promotion

J. Black

Report No. 30-2010 relative to providing an update to the Board on the Health Promotion Department, for information. **(Pages 37 - 42)**

Attachment A – Injury Prevention and Substance Misuse **(Page 43)**

7.2.3 Business Administrative Officer, Administrative Services and Acting CEO Report

D. Heath

Report No. 28-2010 relative to providing an update to the Board on the Business Administrative Services Department and CEO's Office, for information. **(Pages 44 - 50)**

8. NEW BUSINESS8.1 Anonymous HIV Testing Program Budget

K. Allan

Report No. 24-2010 relative to providing the Board of Health with the proposed 2010/2011 Anonymous HIV Testing Program Budget. **(Pages 51 – 52)**

Attachment 1 - Anonymous HIV Testing Program Budget Summary **(Page 53)**

Attachment 2 - Summary of Full Time Equivalents **(Page 54)**

RES 4

THAT with respect to Report No. 24 – 2010, we recommend that:

1. the 2010/ 2011 Anonymous HIV Testing Program budget be approved at \$56,771 for submission to the AIDS Bureau of the Ministry of Health and Long-Term Care; and
2. the staffing be set at 0.75 full time equivalents for 2010 / 2011.

8.2 Preschool Speech Program Budget

J. Black

Report No. 33-2010 relative to providing the Board of Health with the proposed 2010/2011 Preschool Speech and Language Program Budget. **(Pages 55 - 57)**

Attachment 1 – Preschool Speech and Language Program Budget Summary **(Page 58)**

Attachment 2 – Summary of Full Time Equivalents for Preschool Speech and Language Program **(Page 59)**

RES 5

THAT with respect to Report No. 33 – 2010, we recommend that:

1. the 2010/11 Preschool Speech and Language program budget totaling \$1,018,131 be approved;
2. the budget of \$859,121 for the fiscal period April 1, 2010 to March 31, 2011 be approved for submission to the Ministry of Children and Youth Services; and
3. the staffing complement be approved at 10.55 FTE, with 8.93 FTE to be funded by the Ministry of Children and Youth Services.

8. NEW BUSINESS (Continued)8.3 Infant Hearing Program Budget

J. Black

Report No. 34-2010 relative to providing the Board of Health with the proposed 2010/11 Infant Hearing Program Budget. **(Pages 60 – 62)**

Attachment 1 - Infant Hearing Program Budget Summary **(Page 63)**

Attachment 2 – Summary of Full Time Equivalents for Infant Hearing Program **(Page 64)**

RES 6

THAT with respect to Report No. 34 – 2010, we recommend that:

1. the 2010/11 Infant Hearing program budget totaling \$140,982 be approved;
2. the budget of \$136,982 for the fiscal period April 1, 2010 to March 31, 2011 be approved for submission to the Ministry of Children and Youth Services; and
3. the staffing be set at 1.80 FTE, with 1.76 FTE to be funded by the Ministry of Children and Youth Services.

8.4 Blind Low Vision Program Budget

J. Black

Report No. 35-2010 relative to providing the Board of Health with the proposed 2010/11 Blind Low Vision Program Budget. **(Pages 65 – 67)**

Attachment 1 – Blind Low-Vision Program Budget Summary **(Page 68)**

Attachment 2 – Summary of Full Time Equivalents **(Page 69)**

RES 7

THAT with respect to Report No. 35 – 2010, we recommend that:

1. The 2010/11 Blind Low Vision program budget for the April 1, 2010 to March 31, 2011 fiscal period be approved at \$60,060, for submission to the Ontario Ministry of Children and Youth Services; and
2. The staffing be set at 0.15 full time equivalents.

8.5 User Fee Changes for Hormonal Contraceptives

K. Allan

Report No. 36-2010 relative to recommending strategy for Hormonal Contraceptive fees within the Sexual Health Program. **(Pages 70 – 72)**

Attachment 1 – Schedule of User Fees – Hormonal Contraceptives **(Page 73)**

8. NEW BUSINESS (Continued)8.5 User Fee Changes for Hormonal Contraceptives

K. Allan

RES 8

THAT with respect to Report No. 36 – 2010, we recommend that:

1. the strategy for user fees for hormonal contraceptives be approved at direct cost recovery plus a nominal amount for indirect costs;
2. any further hormonal contraceptive changes be made in accordance with this cost recovery objective and reported to the Board of Health during the 2011 cost-shared budget process;
3. the fees for affected hormonal contraceptives be approved per the attached Schedule 1;
4. notice be provided to clients for three months beginning April 21, 2010; and
5. all administrative matters relating to the Hormonal Contraceptive fee change be completed in accordance with User Fee Policy FP-05-04.

8.6 Pricing for Japanese Encephalitis Travel Vaccine

K. Allan

Report No. 31-2010 relative to recommending a User Fee for the Japanese Encephalitis travel vaccine that will be available at the appointment based Travel Clinic. **(Pages 74 – 75)**

RES 9

THAT with respect to Report No. 31 – 2010, we recommend that:

1. the fee for Japanese Encephalitis travel vaccine be approved at \$200.00 per dose effective 20 calendar days after Board of Health approval;
2. notice be provided to clients effective immediately upon Board of Health approval;
3. all administrative matters relating to the new Japanese Encephalitis vaccine fee change be completed in accordance with User Fee Policy FP-05-04.

8. NEW BUSINESS (Continued)8.7 Extended CINOT - Revised 2010 Budget

J. Black

Report No. 32-2010 relative to providing the Board of Health with an update regarding the proposed 2010 Mandatory Core Program Budget related to funding for the Extended CINOT program. **(Pages 76 – 79)**

Attachment 1 – 2010 Extended CINOT Budget – Revised **(Page 80)**

Attachment 2 – Extended CINOT Usage Statistics **(Page 81)**

RES 10

THAT with respect to Report No. 32 – 2010, we recommend that:

1. the 2010 Mandatory Core Program (cost-shared) budget submission to the Ministry of Health Promotion be adjusted to a level of \$119,500 for Extended CINOT Programming;
2. the total Municipal Levy remain at the original level related to the Extended CINOT program, with any additional local share funded from the Capital Expenditure Reserve Fund for budget submission purposes;
3. Any additional local share funds required from the Capital Expenditure Reserve Fund be replenished on a priority basis through Year End municipal surpluses; and
4. The Business Administrative Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

8.8 Low Income Dental

Report No. 37-2010 relative to providing the Board of Health with an update relative to the Thunder Bay District Health Unit (TBDHU) proposal submission to the Ministry of Health and Long-Term Care (MOHLTC) with respect to the Low-Income Dental Program. **(Pages 82 – 85)**

Attachment 1 - Low-Income Dental Program Annual Operating Budget **(Page 86)**

Attachment 2 – Summary of Full Time Equivalentents **(Page 87)**

RES 11

THAT with respect to Report No. 37 – 2010, we recommend that:

1. the Low-Income Dental Program Operating Budget be approved at \$425,000 for submission to the Ministry of Health and Long-Term Care; and
2. ongoing staffing for the Low-Income Dental Program be approved at 3.5 full time equivalentents.

8. NEW BUSINESS (Continued)

8.7 Closed Session Meeting

D. Heath

RES 12

THAT the Board of Health move into a Closed Session Meeting in order to receive information relative to employee negotiations.

9. OTHER BUSINESS

10. NEXT MEETING

The next meeting will be held on Tuesday, May 18, 2010.

11. ADJOURNMENT

RES 13

THAT the Board of Health meeting held on April 20, 2010 be adjourned at _____ p.m.

Information

(Copy Provided in the Agenda Package)

Evaluation Results of the March 16, 2010 Board of Directors Meeting

General Correspondence

(Copy Provided in the Agenda Package – Board of Health Members Only)

Evaluation Form – Board of Directors Meeting (Blue Copy)

Resolution Correspondence

(Not Attached – Available at the Meeting)

A letter from Simcoe Muskoka District Health Unit, dated March 10, 2010 addressed to the Honourable Laurel Broten, Minister of Children and Youth Services.

Letter from Porcupine Health Unit, dated March 29, 2010 relative to the harmful effects of artificial tanning.

Reminder: 2010 Employee Recognition Event
Tuesday, April 20, 2010 - 8:30 a.m. to 12:00 Noon
Prince Arthur Waterfront Hotel, Provincial Room
Full Hot Breakfast Buffet

Please Note: Lunch to be served at 12:30 p.m., prior to the meeting.