

**THUNDER BAY DISTRICT HEALTH UNIT**

**MINUTES OF MEETING: BOARD OF HEALTH (ANNUAL MEETING)**

**DATE:** JANUARY 20, 2009

**TIME:** 12:30 P.M.

**PLACE:** BOARD ROOM

**CHAIR:** MR. J. VIRDIRAMO

**BOARD MEMBERS PRESENT:**

Ms. C. Bryson  
Mr. T. Fox  
Mr. N. Gale  
Ms. C. Gillies  
Ms. M. Harding  
Ms. S. Hunt  
Mr. J. MacEachern  
Mr. J. Masters  
Ms. B. Metzler  
Ms. S. Pinner  
Mr. E. Rutherford  
Ms. L. Rydholm  
Ms. L. Tolmonen  
Mr. J. Virdiramo

**ADMINISTRATION PRESENT:**

Mr. D. Heath, Chief Executive Officer (A) and  
Director – Administrative Services  
Dr. S. Graham, Medical Officer of Health (A)  
Mr. K. Allan, Director, Health Protection  
Ms. J. Black, Director, Health Promotion  
Mr. D. Heath, Business Administrative Officer  
Ms. B. Moro, Executive Assistant to the Medical  
Officer of Health/CEO and Secretary to the  
Board

**REGRETS:**

Mr. S. Harasen

**The Chair called the meeting to order at 12:30 p.m.**

**1. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**2. AGENDA APPROVAL**

Resolution No.: 2009 - 06

MOVED BY: Ms. C. Bryson  
SECONDED BY: Ms. B. Metzler

THAT the Agenda for the Board of Health Annual Meeting to be held on January 20, 2009, be approved.

CARRIED

**3. ELECTION OF CHAIR**

Mr. D. Heath called for nominations from the Members for the appointment of Chair.

Mr. J. Virdiramo was nominated and the nomination was accepted.

There were no further nominations.

Mr. J. Virdiramo was acclaimed as Chair.

Mr. J. Virdiramo assumed the Chair for the remainder of the meeting.

**4. ELECTION OF VICE-CHAIR**

Mr. J. Virdiramo, Chair called for nominations from the Members for the appointment of Vice Chair.

Ms. M. Harding was nominated and the nomination was accepted.

There were no further nominations.

Ms. M. Harding was acclaimed as Vice-Chair.

**5. ELECTION OF EXECUTIVE COMMITTEE MEMBERS-AT-LARGE**

Mr. J. Virdiramo, Chair called for nominations for Members-at-Large to sit on the Executive Committee.

The following Members of the Board were nominated to sit as Members-At-Large on the Executive Committee and the nominations were accepted.

- John MacEachern
- Norm Gale

There were no further nominations.

Mr. J. MacEachern and Mr. N. Gale were acclaimed as Members-At-Large to the Executive Committee.

The Executive Committee will consist of the following members of the Board of Health:

- Mr. J. Virdiramo, Chair
- Ms. M. Harding, Vice Chair
- Ms. C. Bryson, Past Chair
- Mr. N. Gale
- Mr. J. MacEachern

**6. APPOINTMENT OF DESIGNATED BOARD MEMBER FOR SIGNING AUTHORITY**

Report No. 05-2009 relative to recommending the appointment of a designated Board Member for signing authority for the Thunder Bay District Health Unit for 2009.

Resolution No.: 2009 - 07

MOVED BY: Ms. C. Gillies  
SECONDED BY: Ms. M. Harding

THAT with respect to Report No. 05 – 2009 we recommend that Mrs. Beatrice Metzler be granted signing authority for the Thunder Bay District Health Unit for a period of one year commencing January 20, 2009 until the Board of Health's next Annual Meeting in 2010.

CARRIED

**7. 2009 MEETING SCHEDULE**

7.01 2009 Board of Health Meeting Schedule

Report No. 01-2009 relative to establishing the regular Board of Health meeting schedule for 2009.

As per recommendations from the Executive Committee, the Board of Health agreed to change dates in February and March to accommodate the Board's retreat and to change the date of the June meeting to accommodate the aPHa Annual General meeting.

Resolution No.: 2009 - 08

MOVED BY: Mr. N. Gale  
SECONDED BY: Mr. J. MacEachern

THAT with respect to Report No. 01-2009, the Board of Health approves the following schedule for 2009 regular Board of Health meetings, as established at the Annual Meeting held on January 20, 2009:

Thursday, February 26, 2009	Tuesday, September 15, 2009
Tuesday, March 24, 2009	Tuesday, October 20, 2009
Tuesday, April 21, 2009	Tuesday, November 17, 2009
Tuesday, May 19, 2009	Tuesday, December 15, 2009
Wednesday, June 17, 2009	

AND THAT the meetings commence at 12:30 p.m.

CARRIED

**8. ADJOURNMENT**

Resolution No.: 2009 - 06

MOVED BY: Ms. S. Hunt  
SECONDED BY:

THAT the Board of Health Annual Meeting held on January 20, 2009, be adjourned at 12:40 p.m.

CARRIED

---

Chair, Board of Health

---

Medical Officer of Health/CEO

---

Recording Secretary