



## BOARD OF HEALTH MEETING

**DATE OF MEETING:** MAY 18, 2010  
**TIME OF MEETING:** 12:30 P.M.  
**PLACE OF MEETING:** BOARD ROOM  
**CHAIR:** MS. MARIA HARDING

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### CALL TO ORDER

1. **ATTENDANCE AND ANNOUNCEMENTS**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AGENDA APPROVAL**

RES 1	THAT the Agenda for the Regular Board of Health Meeting to be held on May 18, 2010, be approved.	M. Harding
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### 4. **INFORMATION SESSION**

4.1 2009 Audited Financial Statements D. Heath

Ms. Rosy Brizi, Partner – Grant Thornton, the Board's Auditor, will be in attendance to review draft copies of the 2009 Audited Financial Statements.

Report No. 25-2010 relative to recommending the approval of the draft 2009 Consolidated Financial Statements for the Thunder Bay District Health Unit. **(Distributed Separately)**

Attachment #1 to Report No. 25-2010 - Copy of the 2009 Draft Audited Financial Statements. **(Distributed Separately)**

4.2 Foundational Standards Dr. H. Kurban

Mr. Lee Sieswerda, Epidemiologist will appear before the Board and give a presentation relative to the above noted.

A copy of the slide presentation, for information. **(Pages 8 – 9)**

**5. MINUTES OF THE PREVIOUS MEETINGS**5.1 Thunder Bay District Board of Health

M. Harding

The Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on April 20, 2010, to be approved. **(Pages 10 - 21)**

RES 2

THAT the Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on April 20, 2010, be approved.

5.2 Executive Committee

M. Harding

The Minutes of the Executive Committee Meeting held on April 19, 2010, were approved at an Executive Committee meeting held on May 17, 2010 and are being presented to the Board for information. **(To be distributed at the meeting)**

**6. MATTERS ARISING FROM PREVIOUS MINUTES**6.1 Infant Hearing Program Budget

J. Black

Memorandum from Ms. J. Black, Director – Health Promotion, dated May 6, 2010, containing a resolution, relative to the above noted. **(Page 22)**

RES 3

THAT Resolution No. 69-2010 relative to Report No. 34-2010 – Infant Hearing Program Budget Report be amended by replacing \$140,982 in paragraph No. 1 with \$145,982.

**7. STANDING REPORTS**7.1 Medical Officer of Health (A) Report

Dr. H. Kurban

Report No. 42-2010 relative to providing an update to the Board from Dr. H. Kurban, Acting Medical Officer of Health. **(Pages 23 – 27)**

RES 4

THAT the Board of Health accept the Report of the Medical Officer of Health (A), as presented in Report No. 42-2010.

**7. STANDING REPORTS (Continued)**7.2 Divisional Reports7.2.1 Health Protection

K. Allan

Report No. 43-2010 relative to providing an update to the Board on the Health Protection Department, for information. **(Pages 28– 33)**

Attachment 1 – Board of Health Outcomes **(Page 34)**

Attachment 2 – Sexual Health and Sexually Transmitted Infections Prevention and Control Protocol **(Pages 35 – 43)**

7.2.2 Health Promotion

J. Black

Report No. 44-2010 relative to providing an update to the Board on the Health Promotion Department, for information. **(Pages 44 – 49)**

Attachment A – Board of Health Outcomes - Reproductive and Child Health **(Page 50)**

7.2.3 Business Administrative Officer,  
Administrative Services and Acting CEO Report

D. Heath

Report No. 45-2010 relative to providing an update to the Board on the Business Administrative Services Department and CEO's Office, for information. **(Pages 51 – 56)**

Attachment 1 – Finance Transaction Volume Information, 2001 – 2010 **(Page 57)**

Attachment 2 – Legislation Relevant to Finance Practices **(Pages 58 – 59)**

**8. NEW BUSINESS**8.1 2010 Healthy Babies Healthy  
Children (HBHC) Transfer Payment

J. Black

Report No. 39-2010 relative to providing the Board of Health with the proposed 2010 Healthy Babies Health Children (HBHC) Program Budget. **(Pages 60 – 63)**

Attachment 1 – Healthy Babies Healthy Children Program Budget Summary **(Page 64)**

Attachment 2 – Summary of Full Time Equivalents **(Page 65)**

Attachment 3 – Social Worker Pilot Project and Staff ISCIS Training Budget Summary **(Page 66)**

**8. NEW BUSINESS** (Continued)8.1 2010 Healthy Babies Healthy Children (HBHC) Transfer Payment (Continued)

RES 5

THAT with respect to Report No. 39 – 2010, we recommend that:

1. the Healthy Babies Healthy Children program budget for January 1 to December 31, 2010 be approved at \$1,146,335, for submission to the Ontario Ministry of Children and Youth Services;
2. the base program staffing be set at 13.0 full time equivalents and the social work pilot project staffing be set at 1.0 full time equivalents for a total of 14.0 full time equivalents; and
3. the One-Time funding application totaling \$106,000 for the Social Worker Pilot Project (\$100,000) and Staff ISCIS Training (\$6,000) be approved for submission to the Ontario Ministry of Children and Youth Services.

8.2 Best Practice Spotlight Organization (BPSO) Initiative

Report No. 41-2010 relative to providing the Board of Health with the updated Year Two and Year Three Proposal for the Best Practice Spotlight Organization (BPSO) Initiative funded through the Registered Nurses' Association of Ontario (RNAO); and the Advanced Clinical/Practice Fellowship funding. **(Pages 67 – 69)**

Attachment 1 - Best Practice Spotlight Organization Project Budget Summary **(Page 70)**

Attachment 2 - Summary of Project Full Time Equivalents **(Page 71)**

Attachment 3 - Advanced Clinical/Practice Fellowship Budget Summary **(Page 72)**

RES 6

THAT with respect to Report No. 41–2010, we recommend that:

1. the funding proposal from RNAO for the Best Practices Spotlight Organization be approved for the two year fiscal period beginning April 1, 2010 at \$50,000 each year in accordance with Attachment 1;
2. the staffing be set at 0.35 full time equivalents positions for the 2010/2011 and 2011/2012 fiscal period; and

**8. NEW BUSINESS** (Continued)8.2 **Best Practice Spotlight  
Organization (BPSO) Initiative** (Continued)

3. The RNAO Advanced Clinical/Practice Fellowship funding be approved for 450 hours for the period beginning April 1, 2010 to September 24, 2010 with a total budget of \$13,000 in accordance with Attachment #3.

8.3 **2009 Legal Expenditures**

D. Heath

Report No. 46-2010 relative to providing the Board of Health with information regarding legal fees incurred in 2009, for information. **(Page 73)**

Attachment 1 – Legal Expenditures **(Page 74)**

8.4 **Interim Financial Reports as at March 31, 2010**

Report No. 40-2010 relative to providing the Board of Health with the Interim Financial Reports for the Quarter Ended March 31, 2010, for information. **(Pages 75 – 77)**

Attachment 1 – Financial Position – Cost Shared Programs **(Page 78)**

Attachment 2 – Financial Position – 100% Funded Programs **(Page 79)**

Attachment 3 – Financial Position – Land Development Program **(Page 80)**

8.6 **Closed Session Meeting**

D. Heath

RES 7
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THAT the Board of Health move into a Closed Session Meeting in order to receive information relative to an identifiable individual.

**9. OTHER BUSINESS****10. NEXT MEETING**

The next meeting will be held on Tuesday, June 15, 2010.

**11. ADJOURNMENT**

RES 8

THAT the Board of Health meeting held on May 18, 2010 be adjourned at \_\_\_\_\_ p.m.

**Information**

(Copy Provided in the Agenda Package)

Evaluation Results of the April 20, 2010 Board of Directors Meeting

Mark Your Calendar – Board of Health Bar-b-que – September 21, 2010

**General Correspondence**

(Copy Provided in the Agenda Package – Board of Health Members Only)

Evaluation Form – Board of Directors Meeting (Blue Copy)

**Resolution Correspondence**

(Not Attached – Available at the Meeting)

A letter from the Regional Clerk – Durham Region, dated April 23, 2010, in support of a resolution from the Simcoe Muskoka District Health Unit relative to funding for the Healthy Babies Health Children (HBHC) Program.

Resolution from Timiskaming Health Unit, dated April 8, 2010, relative to Smoke-Free Ontario Charges.

Please Note: Lunch to be served at 12:00 p.m., prior to the meeting.