

## THUNDER BAY DISTRICT HEALTH UNIT

**MINUTES OF MEETING: BOARD OF HEALTH**

**DATE:** OCTOBER 20, 2009

**TIME:** 12:30 P.M.

**PLACE:** BOARD ROOM

**CHAIR:** MR. J. VIRDIRAMO

**BOARD MEMBERS PRESENT:**

Ms. C. Bryson  
Mr. T. Fox  
Mr. N. Gale  
Ms. C. Gillies  
Ms. S. Hunt  
Ms. M. Harding  
Mr. J. MacEachern  
Mr. J. Masters  
Ms. B. Metzler  
Ms. L. Rydholm  
Ms. L. Tolmonen  
Mr. J. Virdiramo

**ADMINISTRATION PRESENT:**

Mr. D. Heath, Chief Executive Officer (A),  
Director – Business Administrative Services  
and Business Administrative Officer  
Dr. S. Graham, Medical Officer of Health (A)  
Mr. K. Allan, Director - Health Protection  
Ms. J. Black, Director - Health Promotion  
Ms. B. Moro, Executive Assistant to the Medical  
Officer of Health/CEO and Secretary to the  
Board

**REGRETS:**

Mr. S. Harasen  
Ms. S. Pinner  
Mr. E. Rutherford

**1. ATTENDANCE AND ANNOUNCEMENTS**

The Chair acknowledged the following regrets:

- Mr. S. Harasen
- Ms. S. Pinner
- Mr. E. Rutherford

The Chair made the following announcements at the meeting:

- The tentative date for the Social Determinants of Health Workshop is Monday, December 7, 2009.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. AGENDA APPROVAL**

Resolution No.: 2009 - 125

MOVED BY: Mr. N. Gale  
SECONDED BY: Ms. M. Harding

THAT the Agenda for the Regular Board of Health Meeting to be held on October 20, 2009, be approved.

CARRIED

**4. INFORMATION SESSIONS**

There was no information session scheduled for this meeting.

**5. MINUTES OF THE PREVIOUS MEETINGS**

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on September 15, 2009 (Regular and Closed Session) to be approved.

Resolution No.: 2009 – 126

MOVED BY: Ms. L. Tolmonen  
SECONDED BY: Mr. J. MacEachern

THAT the Minutes of the Thunder Bay District Board of Health Meetings held on September 15, 2009, be approved.

Resolution No.: 2009 – 126(A)

MOVED BY: Ms. L. Rydholm  
SECONDED BY: Mr. N. Gale

THAT the Minutes of the Thunder Bay District Board of Health Meetings held on September 15, 2009, be amended by adding the following paragraph to section 7.2.2 Health Promotion:

**5. MINUTES OF THE PREVIOUS MEETINGS** (Continued)

5.1 Thunder Bay District Board of Health (Continued)

“Board members were advised that the raw data since 2002, used for determining deft, as requested by Linda Rydholm at the June 16, 2009 Board of Health meeting, could not be provided as it was not sufficiently aggregated and could breach confidentiality.”

CARRIED

Resolution No.: 2009 – 126

MOVED BY: Ms. L. Tolmonen  
SECONDED BY: Mr. J. MacEachern

THAT the Minutes of the Thunder Bay District Board of Health Meetings held on September 15, 2009, be approved, as amended.

CARRIED

5.2 Executive Committee

The Minutes of the Executive Committee meeting held on September 15, 2009 will be presented for approval at an Executive Committee meeting to be held on October 19, 2009 and was presented to the Board for information at the meeting.

**6. MATTERS ARISING FROM PREVIOUS MINUTES**

There were no matters arising from the previous minutes.

**7. STANDING REPORTS**

7.1 Medical Officer of Health (A) Report

Report No. 65-2009 relative to providing an update to the Board from Dr. S. Graham, Acting Medical Officer of Health.

Resolution No.: 2009 – 127

MOVED BY: Mr. J. MacEachern  
SECONDED BY: Ms. C. Bryson

THAT the Board of Health accept the Report of the Medical Officer of Health (A), as presented in Report No. 65-2009.

CARRIED

**7. STANDING REPORTS (Continued)**

7.2 Divisional Reports

7.2.1 Health Protection

Report No. 66-2009 relative to providing an update to the Board on the Health Protection Department, for information.

Mr. K. Allan, Director – Health Protection appeared before the Board, gave an overview of his report and responded to questions.

7.2.2 Health Promotion

Report No. 67-2009 relative to providing an update to the Board on the Health Promotion Department, for information.

Attachment A - 2009 Children's Charter Report on Children's Mental Health and Addictions was distributed at the meeting.

Ms. J. Black, Director – Health Promotion appeared before the Board, gave an overview of her report and responded to questions.

7.2.3 Business Administrative Officer,  
Administrative Services and Acting CEO Report

Report No. 68-2009 relative to providing an update to the Board on the Business Administrative Services Department and CEO's Office, for information.

Attachment 1 – Initial Report on Public Health Data

Mr. D. Heath, CEO(A) appeared before the Board, gave an overview of his report and responded to questions.

Resolution No.: 2009 – 128

MOVED BY: Mr. T. Fox  
SECONDED BY: Ms. C. Bryson

THAT with respect to Report No. 68 – 2009, we recommend the Corporate Indemnification Coverage (CIC) for Board members of \$2,500,000 be added to the 2009/ 2010 insurance renewal for the Thunder Bay District Health Unit from Frank Cowan Company Limited at an annual additional cost of \$1,500, be approved.

CARRIED

**8. NEW BUSINESS**

8.1 Community Water Fluoridation -  
2010 Implementation Plan

Report No. 70-2009 relative to providing the Thunder Bay District Board of Health with a 2010 implementation plan for community water fluoridation, as well as an update on one-time funding use in 2009, as directed at the September 2009 Board of Health meeting.

Attachment 1 - Thunder Bay District Health Unit Community Water Fluoridation Logic Model 2010 was distributed separately with the agenda package.

Attachment 2 - 2009 One-Time Grant Statement of Expenditures

Attachment 3 - 2010 Statement of Planned Expenditures

Resolution No.: 2009 – 129

MOVED BY: Mr. N. Gale  
SECONDED BY: Ms. M. Harding

THAT with respect to Report No. 70-2009, it is recommended that the Thunder Bay District Health Unit continue health promotion efforts relative to community water fluoridation over a year to year time frame,

AND THAT a one-time grant request for funding be considered in the 2010 Budget recommendations.

Resolution No.: 2009 – 129(A)

MOVED BY: Mr. N. Gale  
SECONDED BY: Ms. M. Harding

THAT the resolution relative to Report No. 70-2009 be deferred to the budget process.

CARRIED

8.2 Child Care Speech and Language Program Budget

Report No. 72-2009 relative to providing the Board of Health with the proposed 2010 Child Care Speech and Language program budget.

Attachment 1 - Child Care Speech and Language Program Budget Summary

Attachment 2 - Summary of Full Time Equivalents

**8. NEW BUSINESS** (Continued)

8.2 Child Care Speech and Language Program Budget (Continued)

Resolution No.: 2009 – 130

MOVED BY: Ms. B. Metzler  
SECONDED BY: Mr. J. MacEachern

THAT with respect to Report No. 72 – 2009, we recommend that:

1. The 2010 Child Care Speech and Language budget be approved at \$74,677 for submission to the Thunder Bay District Social Services Administration Board; and
2. The staffing be set at 1.0 full time equivalents.

CARRIED

8.3 Professional Legal Services Contract Award

Report No. 73-2009 relative to recommending the contract award to Weiler Maloney Nelson for the provision of Professional Labour Relations Legal Services for the Thunder Bay District Health Unit.

Resolution No.: 2009 – 131

MOVED BY: Ms. L. Tolmonen  
SECONDED BY: Ms. Beatrice Metzler

THAT with respect to Report No. 73 – 2009, we recommend the contract for Professional Labour Relations Legal Services be awarded to Weiler Maloney Nelson for a three (3) year term.

CARRIED

8.4 December Meeting Date

Memorandum from Mr. D. Heath, CEO(A), dated October 13, 2009 relative to the above noted.

Resolution No.: 2009 – 132

MOVED BY: Ms. M. Harding  
SECONDED BY: Mr. N. Gale

THAT the December Board of Health Meeting be rescheduled to Tuesday, December 8, 2009 and held in the McNaughton Room at City Hall at 11:30 a.m.

**8. NEW BUSINESS** (Continued)

8.4 December Meeting Date (Continued)

AND THAT the Board of Health Christmas Dinner be scheduled on Tuesday, December 8, 2009 immediately following the Board of Health meeting;

CARRIED

8.5 Closed Session Meeting

Resolution No.: 2009 – 133

MOVED BY: Ms. C. Bryson  
SECONDED BY: Ms. B. Metzler

THAT the Board of Health move into a closed session meeting to receive information relative to an identifiable individual and labour relations.

CARRIED

At 1:53 p.m. the Board went into Closed Session.

Ms. B. Moro, Secretary to the Board and Mr. K. Allan, Director – Health Protection left the meeting room.

At 2:30 p.m. the Board reverted back to open session.

Ms. B. Moro returned to the meeting room.

**9. OTHER BUSINESS**

9.01 Branch Re-Organization/Re-Allocation Report

Report No. 69-2009 relative to the above noted was presented at the Closed Session meeting held earlier.

Resolution No.: 2009 – 135

MOVED BY: Ms. B. Metzler  
SECONDED BY: Ms. C. Bryson

THAT with respect to Report No. 69-2009 we recommend that Administration proceed with the recommendation and implementation schedule outlined in the report.

CARRIED

**10. NEXT MEETING**

The next meeting will be held on Tuesday, November 17, 2009.

**11. ADJOURNMENT**

Resolution No.: 2009 – 136

MOVED BY: Ms. L. Tolmonen  
SECONDED BY: Mr. J. MacEachern

THAT the Board of Health meeting held on October 20, 2009, be adjourned at 2:40 p.m.

CARRIED

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Chair, Board of Health

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Chief Executive Officer (A)

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Recording Secretary