

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH
DATE: FEBRUARY 26, 2009
TIME: 12:30 P.M.
PLACE: TRAVELODGE AIRLANE – SALON C
CHAIR: MR. J. VIRDIRAMO

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. T. Fox
Mr. N. Gale
Ms. C. Gillies
Mr. S. Harasen
Ms. S. Hunt
Ms. M. Harding
Mr. J. MacEachern
Mr. J. Masters
Ms. B. Metzler
Ms. S. Pinner
Ms. L. Rydholm
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer (A),
Director – Business Administrative Services
and Business Administrative Officer
Dr. S. Graham, Medical Officer of Health (A)
Mr. K. Allan, Director - Health Protection
Ms. J. Black, Director - Health Promotion
Ms. B. Moro, Executive Assistant to the Medical
Officer of Health/CEO and Secretary to the
Board

REGRETS:

Mr. E. Rutherford
Ms. L. Tolmonen

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair acknowledged the following regrets:

- Mr. E. Rutherford
- Ms. L. Tolmonen

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. AGENDA APPROVAL

The following item was added to the agenda:

- Report of the alPHa mid-winter conference from Ms. B. Metzler and Ms. M. Harding

Resolution No.: 2009-20

MOVED BY: Mr. S. Harasen
SECONDED BY: Mr. T. Fox

THAT the Agenda for the Regular Board of Health Meeting to be held on February 26, 2009, be approved, as amended.

CARRIED

4. INFORMATION SESSION

None Scheduled.

5. MINUTES OF THE PREVIOUS MEETINGS

5.01 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meetings (Annual and Regular Session) held on January 20, 2009, to be approved.

Resolution No.: 2009-21

MOVED BY: Mr. J. MacEachern
SECONDED BY: Mr. N. Gale

THAT the Minutes of the Thunder Bay District Board of Health Meetings (Annual and Regular Session) held on January 20, 2009, be approved.

CARRIED

5.02 Executive Committee

The Minutes of the Executive Committee meeting held on January 20, 2009, were presented for approval at an Executive Committee meeting held on February 26, 2009 and were presented to the Board for information at the meeting.

6. MATTERS ARISING FROM PREVIOUS MINUTES

6.01 Graphics and Printing Services

At the November 16, 2008, Board of Health meeting, Administration was requested to provide information relative to the cost effectiveness of internal and external printing and graphics services.

Issue Report No. 17-2009 relative to outlining the rationale and processes utilized for printing and graphic and design services, for information only.

Mr. D. Heath, CEO(A) provided an overview of the report and responded to questions.

Ms. C. Bold, Manager – Communications responded to questions.

7. STANDING REPORTS

7.1 Medical Officer of Health Report

Report No. 18-2009 relative to providing an update to the Board from Dr. S. Graham, Acting Medical Officer of Health.

Resolution No.: 2009-22

MOVED BY: Mr. N. Gale
SECONDED BY: Mr. J. MacEachern

THAT the Board of Health accept the Report of the Medical Officer of Health (A), as presented in Report No. 18-2009.

CARRIED

7.2 Divisional Reports

Memorandum from Mr. K. Allan, Director – Health Protection and Ms. J. Black, Director – Health Promotion, dated February 2009, providing additional information relative to their Program Division Reports.

7.2.1 Health Protection

Report No. 13-2009 relative to providing an update to the Board on the Health Protection Department, for information.

Attachment #1 – Vaccine Preventable Disease Program Logic Model, Ontario Ministry of Health and Long Term Care, 2008, as listed in Report No. 13-2009.

Attachment #2 – National Advisory Council on Immunization, Canada Communicable Disease Weekly Report, January 2009, Volume 35, as listed in Report No. 13, 2009.

Mr. K. Allan, Director – Health Protection appeared before the Board, provided an overview of the report and responded to questions.

7. STANDING REPORTS (Continued)

7.2.2 Health Promotion

Report No. 10-2009 relative to providing an update to the Board on the Health Promotion Department, for information.

Mr. J. Black, Director – Health Promotion appeared before the Board, provided an overview of the report and responded to questions.

**7.2.3 Business Administrative Officer,
Administrative Services and Acting CEO Report**

Report No. 18-2009 relative to providing an update to the Board on the Business Administrative Services Department and CEO's Office, for information.

A letter from the Ministry of Health and Long-Term Care, dated February 13, 2009, relative to expenditure restraints, for information.

Mr. D. Heath, Chief Executive Officer (A) appeared before the Board, provided an overview of the report and responded to questions.

8. NEW BUSINESS

8.01 Contract Award for Medical Microbiological Consulting Services

Issue Report No. 15 – 2009 relative to awarding the contract to provide Medical Microbiological Consulting Services to the Thunder Bay District Health Unit.

Resolution No.: 2009-23

MOVED BY: Mr. T. Fox
SECONDED BY: Mr. N. Gale

THAT with respect to Report No. 15-2009, we recommend that the contract for Medical Microbiological Consulting Services be awarded to Germ Diagnostics for 2009 for \$28,515.00, plus applicable reimbursement of expenses if required.

CARRIED

8.02 One – Time Funding Community Water Fluoridation

Budget Report No. 11-2009 relative to providing the Board of Health with the proposed one-time funding request to the Ministry of Health and Long-Term Care to work toward implementation of community water fluoridation in the City of Thunder Bay.

Attachment #1 – Community Water Fluoridation Summary of Activities, Events and Reports

Attachment #2 – One-Time Community Water Fluoridation Budget

8. NEW BUSINESS (Continued)

8.02 One – Time Funding Community Water Fluoridation (Continued)

Ms. C. Farrell, Manager – Children’s Clinical Programs and Ms. S. Andrew-Cotter, Public Health Nurse were in attendance, gave a PowerPoint presentation and responded to questions.

Resolution No.: 2009-24

MOVED BY: Mr. C. Gillies
SECONDED BY: Mr. S. Harasen

THAT with respect to Report No.11-2009, we recommend that:

1. the application of One-Time Funding for \$90,000 for a comprehensive communications strategy for Community Water Fluoridation be approved for submission to the Ministry of Health and Long-Term Care; and
2. Child Health staffing be temporarily increased by .5 public health nurse (PHN) full-time equivalent positions.

CARRIED

A recorded vote was requested on the above noted resolution, the results of which are as follows:

FOR	AGAINST
Ms. C. Bryson	Ms. L. Rydholm
Mr. T. Fox	
Mr. N. Gale	
Ms. C. Gillies	
Mr. S. Harasen	
Ms. S. Hunt	
Ms. M. Harding	
Mr. J. MacEachern	
Mr. J. Masters	
Ms. B. Metzler	
Ms. S. Pinner	
Mr. J. Virdiramo	

8. NEW BUSINESS (Continued)

8.03 100% Funding for Infection Prevention and Control Nurse

Budget Report No. 19-2009 relative to providing the Board of Health with the details of new 100% funding for Infection Prevention and Control Nurse positions.

Attachment #1 – 100% Funded – Infection Prevention and Control program Budget Summary.

Attachment #2 – Summary of Full Time Equivalents.

Resolution No.: 2009-25

MOVED BY: Mr. J. Masters
SECONDED BY: Ms. C. Bryson

THAT with respect to Report No.13-2009, we recommend that:

1. the 2009 enhanced allocation be approved at \$80,000 for submission to the Ministry of Health and Long-Term Care;
2. the staffing enhancement be set at 1.0 full time equivalents.

CARRIED

8.04 Street Outreach Nursing

Budget Report No. 14-2009 relative to providing the Board of Health with the proposed one-time funding request to the Ministry of Health and Long Term Care for the Outreach Nursing Program.

Attachment #1 – Street Nursing Outreach Budget Summary.

Attachment #2 – Summary of Full Time Equivalent.

Mr. L. Sieswerda, Epidemiologist and Ms. M. Twigg, Manager Sexual Health & Clinical Programs appeared, gave a PowerPoint presentation and responded to questions.

Resolution No.: 2009-26

MOVED BY: Ms. C. Bryson
SECONDED BY: Mr. J. Masters

THAT with respect to Report No. 14-2009, we recommend that:

1. the application of one-time funding for \$124,700 be approved for submission to the Ministry of Health and Long-Term Care; and

8. NEW BUSINESS (Continued)

8.04 Street Outreach Nursing

2. the staffing be set at three 0.5 positions prorated for April to December, 2009.

CARRIED

8.05 Health Canada Drug Strategy Grant

Report No. 12 – 2009 relative to providing the Board of Health with a summary of a proposal funded by the Health Canada Community Drug Strategy Initiatives and requesting the approval of the proposed 2009 Municipal Drug Strategy Program Budget, was placed on the desks at the meeting.

Attachment #1 – 2009 Program Budget Summary as listed in the report was placed on the desks at the meeting.

Attachment #2 – Summary of Full-Time Equivalents as listed in the report was placed on the desks at the meeting.

Attachment #3 – Project Rationale as listed in the report was placed on the desks at the meeting.

Resolution No.: 2009-27

MOVED BY: Ms. M. Harding
SECONDED BY: Mr. T. Fox

THAT with respect to Report No. 12 – 2009, we recommend that:

1. the 2009 Community Drug Strategy contribution agreement totaling \$361,992, be approved and submitted to the Federal Minister of Health;
2. the staffing be set at 1.0 temporary full time equivalents, for the duration of the grant.

CARRIED

8.06 aIPHa Winter Conference

A report on the aIPHa mid-winter conference held in Toronto on February 4 to 6, 2009, from Board members Ms. B. Metzler and Ms. M. Harding, for information was distributed separately with the agenda package.

Ms. B. Metzler and Ms. M. Harding provided an overview of the report and the conference.

9. OTHER BUSINESS

There was no other business.

10. NEXT MEETING

The next meeting will be held on Tuesday, March 24, 2009.

11. ADJOURNMENT

Resolution No.: 2009-28

MOVED BY: Mr. C. Gillies
SECONDED BY: Mr. J. Masters

THAT the Board of Health meeting held on February 26, 2009 be adjourned at 3:06 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/CEO

Recording Secretary