



BOARD OF HEALTH MEETING

DATE OF MEETING: FEBRUARY 16, 2010
TIME OF MEETING: 12:30 P.M.
PLACE OF MEETING: BOARD ROOM
CHAIR: MS. MARIA HARDING

CALL TO ORDER

1. **ATTENDANCE AND ANNOUNCEMENTS**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AGENDA APPROVAL**

RES 1 THAT the Agenda for the Regular Board of Health Meeting
to be held on February 16, 2010, be approved. M. Harding

4. **INFORMATION SESSION**

There is no Information Session scheduled for this meeting.

5. **MINUTES OF THE PREVIOUS MEETINGS**

5.01 Thunder Bay District Board of Health M. Harding

The Minutes of the Thunder Bay District Board of Health Meetings
(Annual and Regular Session) held on January 19, 2010, to be approved.
(Pages 6 – 18)

RES 2 THAT the Minutes of the Thunder Bay District Board of Health
Meetings (Annual and Regular Session) held on January 19,
2010, be approved.

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)5.02 Executive Committee

The Minutes of the Executive Committee meeting held on November 17, 2009, were presented for approval at an Executive Committee meeting held on February 3, 2009 and are being presented to the Board for information at the meeting. **(Pages 19 – 20)**

The Minutes of the Executive Committee meeting (Regular and Closed Session) held on February 3, 2010, were presented for approval at an Executive Committee meeting held on February 9, 2009 and are being presented to the Board for information at the meeting. **(Pages 21 – 24)**

The Minutes of the Executive Committee meeting held on February 9, 2010, will be presented for approval at an Executive Committee meeting to be held on February 16, 2010 and are being presented to the Board for information at the meeting. **(To be distributed at meeting)**

6. MATTERS ARISING FROM PREVIOUS MINUTES6.1 Low Income Dental Program

At the February 9, 2010 Executive Committee meeting, a letter from Dr. Trevor Kam, President – Thunder Bay Dental Association, dated February 4, 2010, relative to the above noted, was presented.

At that time, it was the consensus of the Executive Committee to bring the letter to the Board of Health meeting on February 16, 2010, for discussion.

Letter from Dr. Trevor Kam, dated February 9, 2010. **(Pages 25 – 26)**

7. STANDING REPORTS7.1 Medical Officer of Health (A) Report

Dr. S. Graham

Report No.12-2010 relative to providing an update to the Board from Dr. S. Graham, Acting Medical Officer of Health. **(Distributed Separately)**

RES 3

THAT the Board of Health accept the Report of the Medical Officer of Health (A), as presented in Report No. 12-2010.

7. STANDING REPORTS (Continued)7.2 Divisional Reports7.2.1 Health Protection

K. Allan

Report No. 13-2010 relative to providing an update to the Board on the Health Protection Department, for information. **(Pages 27 - 31)**

7.2.2 Health Promotion

J. Black

Report No. 14-2010 relative to providing an update to the Board on the Health Promotion Department, for information. **(Pages 35 - 35)**

7.2.3 Business Administrative Officer,
Administrative Services and Acting CEO Report

D. Heath

Report No. 15-2010 relative to providing an update to the Board on the Business Administrative Services Department and CEO's Office, for information. **(Pages 36 - 41)**

Attachment 1: 2008 Annual Report **(Distributed Separately)**

8. NEW BUSINESS8.01 Primary Care Nurse Practitioner Program

K. Allan

Report No. 10-2010 relative to providing the Board of Health with the proposed 2009/2010 Primary Care Nurse Practitioner Program Budget. **(Pages 42 - 45)**

RES 4

THAT with respect to Report No. 10-2010, we recommend that:

1. the 2009/2010 Primary Care Nurse Practitioner Program budget be approved at \$122,853 for submission to the Ministry of Health and Long-Term Care; and
2. the staffing be set at 1.2 full time equivalents for 2009/2010.

8.02 User Fee Change – Zostavax Vaccine

K. Allan

Report No. 16-2010 relative to recommending a new User Fee for a new vaccine (Zostavax) that will be available at the weekly Immunization Clinic; and a new user fee for the reissuing of a yellow fever certificate. **(Pages 46 - 48)**

8. NEW BUSINESS (Continued)

8.02 User Fee Change – Zostavax Vaccine (Continued)

RES 5

THAT with respect to Report No. 16 – 2010, we recommend that:

1. the fee for Zostavax Vaccine be approved at \$180.00 per dose effective 30 calendar days after Board of Health approval;
2. the fee for the Yellow Fever Certificate replacement be approved at \$10.00 per certificate effective 30 days calendar days after Board of Health approval;
3. notice be provided to clients effective immediately upon Board of Health approval;
4. all administrative matters relating to the Zostavax vaccine fee change be completed in accordance with User Fee Policy FP-05-04.

8.03 Closed Session Meeting

D. Heath

RES 6

THAT the Board of Health move into a Closed Session Meeting in order to receive information relative to employee negotiations.

9. OTHER BUSINESS

10. NEXT MEETING

The next meeting will be held on Tuesday, March 16, 2010.

11. ADJOURNMENT

RES 7

THAT the Board of Health meeting held on February 16, 2010 be adjourned at _____ p.m.

Information

(Copy Provided in the Agenda Package)

Evaluation Results of the January 19, 2010 Board of Directors Meeting

General Correspondence

(Copy Provided in the Agenda Package – Board of Health Members Only)

Evaluation Form – Board of Directors Meeting (Blue Copy)

Resolution Correspondence

(Not Attached – Available at the Meeting)

None Attached