

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: MARCH 18, 2008

TIME: 12:30 P.M.

PLACE: BOARD ROOM

CHAIR: MR. J. VIRDIRAMO

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. T. Fox
Mr. N. Gale
Ms. C. Gillies
Mr. S. Harasen
Mr. J. MacEachern
Mr. J. Masters
Ms. B. Metzler
Mr. E. Rutherford
Ms. L. Tolmonen
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Dr. N. Cameron, Medical Officer of Health/CEO
Dr. E. Alvarez, Associate Medical Officer of Health
Mr. K. Allan, Director, Health Protection and Clinical Services
Ms. J. Black, Director, Health Promotion & Chronic Disease Prevention
Mr. D. Heath, Business Administrative Officer and Director – Administrative Services
Ms. B. Moro, Executive Assistant to the Medical Officer of Health/CEO and Secretary to the Board

REGRETS:

Ms. M. Harding
Ms. S. Hunt
Ms. L. Kloosterhuis

The Chair called the meeting to order at 12:30 p.m.

CALL TO ORDER

1. ATTENDANCE AND ANNOUNCEMENTS

The following regrets were announced at the meeting:

- Shirley Hunt
- Lucy Kloosterhuis
- Maria Harding

2. DECLARATIONS OF INTEREST

There were no disclosures of interest.

3. AGENDA APPROVAL

The following items are added to the agenda:

- Minutes of Ad Hoc 1 (MOH Recruitment)

Resolution No. 2008-28

MOVED BY: Ms. C. Gillies
SECONDED BY: Ms. L. Tolmonen

THAT the Agenda for the Regular Board of Health Meeting to be held on March 18, 2008, be approved, as amended.

CARRIED

4. INFORMATION SESSION

4.01 West Nile Virus

The Executive Summary of the West Nile Virus Annual Report (2007).

A copy of the West Nile Data from 2003 to 2007 was distributed at the meeting.

Dr. K. Deacon gave a PowerPoint presentation and provided an overview of the report and responded to questions.

5. MINUTES OF THE PREVIOUS MEETINGS

5.01 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on February 19, 2008, to be approved.

Resolution No. 2008-29

MOVED BY: Mr. S. Harasen
SECONDED BY: Mr. J. MacEachern

THAT the Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on February 19, 2008, be approved.

CARRIED

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.02 Ad Hoc 1 (MOH Recruitment)

The Minutes of Ad Hoc 1 (MOH Recruitment) meeting held on February 14, 2008, for information, were placed on the desks.

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

7. STANDING REPORTS

7.1 Divisional Reports

7.1.1 Health Protection and Clinical Services

Report No. 18-2008 relative to providing an update to the Board on the Health Protection and Clinical Services Department, for information.

Mr. K. Allan, Director – Health Protection and Clinical Services introduced Mr. Chris Beveridge, Manager – Environment Health and provided an overview of his career. Mr. Beveridge began his employment with the Thunder Bay District Health Unit on February 4, 2008.

Mr. K. Allan, Director – Health Protection and Clinical Services provided an overview of the report and responded to questions.

7.1.2 Health Promotion and Chronic Disease Prevention

Report No. 19-2008 relative to providing an update to the Board on the Health Promotion and Chronic Disease Prevention Department, for information.

Ms. J. Black, Director – Health Promotion and Chronic Disease Prevention provided an overview of the report and responded to questions.

Ms. J. Black announced the Ms. Cathy Farrell has accepted the position of Manager – Children's Clinical Program.

7.1.3 Business Administrative Officer Report

Report No. 20-2008 relative to providing an update to the Board on the Business Administrative Services Department, for information.

Mr. D. Heath, Director – Business Administrative Officer provided an overview of the report and responded to questions.

7. STANDING REPORTS (Continued)

7.1.3 Business Administrative Officer Report (Continued)

Resolution 2008-29(A)

MOVED BY: Ms. C. Bryson
SECONDED BY: Mr. J. MacEachern

THAT paragraph one of Resolution No. 2007-88 relative to Report No. 58-07 be amended to read as follows:

1. The 2008 Mandatory Core Program budget at a level of \$12,268,982.00 for submission to the Ministry of Health and Long-Term Care.

CARRIED

At the request of the Board, Administration will request the Auditors to review the terms of reference of an Audit Committee and determine whether or not a separate Audit Committee needs to be established by the Board or if the Executive Committee is already functioning in that capacity. The information will be brought back to the Board.

7.2 Medical Officer of Health Report

Report No. 21-2008 relative to providing an update to the Board from Dr. N. Cameron, Medical Officer of Health.

Dr. N. Cameron, Medical Officer of Health gave an overview of the report and responded to questions.

The Chair read aloud the letter from Ms. K. Marshall, Manager – Environment, dated March 13, 2008, addressed to Dr. Nancy Cameron, advising of the deferral of the City of Thunder Bay's report on fluoride in the City's drinking water supply pending the receipt of the results of the Ministry of the Environment's outcome of the

It was the consensus of the Board to re-iterate to the City of Thunder Bay the importance of the Board of Health's initiative to fluoridate the City's water supply, in light of a recent letter from Ms. K. Marshall, Manager – Environment

Resolution 2008-29(B)

MOVED BY: Mr. S. Harasen
SECONDED BY: Mr. T. Fox

THAT the Board of Health direct Dr. Nancy Cameron to write a letter to the City of Thunder Bay in response to their letter dated

7. STANDING REPORTS (Continued)

7.2 Medical Officer of Health Report

March 13, 2008, advising of the deferral of the City's report on fluoridating the City's water supply pending the outcome of the completion of the Ministry of the Environment's review of existing policies and regulations under the *Safe Drinking Water Act, 2002* that pertain to the addition of inorganic fluorides.

CARRIED

Resolution No.: 2008-30

MOVED BY: Mr. J. Masters
SECONDED BY: Mr. T. Fox

THAT the Board of Health accept the Report of the Medical Officer of Health, as presented in Report No. 21-2008.

CARRIED

8. NEW BUSINESS

8.01 Quarterly Strategic Plan Update

A copy of the Strategic Plan dashboard was distributed separately with the agenda package.

Dr. Alvarez appeared before the Board, provided an update on the Strategic Plan and provided an overview of the Strategic Plan dashboard.

9. NEXT MEETING

The next meeting will be held on Tuesday, April 15, 2008 at 12:30 p.m.

10. ADJOURNMENT

The meeting adjourned at 2:48 p.m.

Chair, Board of Health

Medical Officer of Health/CEO

Recording Secretary