

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: DECEMBER 18, 2007

TIME: 12:35 P.M.

PLACE: AUDITORIUM

CHAIR: MS. C. BRYSON

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. T. Fox
Mr. N. Gale
Ms. C. Gillies
Mr. S. Harasen
Ms. M. Harding
Ms. S. Hunt
Ms. L. Kloosterhuis
Mr. J. MacEachern
Mr. J. Masters
Ms. B. Metzler
Mr. E. Rutherford
Ms. L. Tolmonen
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Dr. N. Cameron, Medical Officer of Health/CEO
Dr. E. Alvarez, Associate Medical Officer of Health
Mr. K. Allan, Director, Health Protection and Clinical Services
Ms. J. Black, Director, Health Promotion & Chronic Disease Prevention
Mr. D. Heath, Business Administrative Officer
Ms. B. Moro, Executive Assistant to the Medical Officer of Health/CEO and Secretary to the Board

The Chair called the meeting to order at 12:35 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair read aloud the resignation letter from Dr. Nancy Cameron, Medical Officer of Health/CEO, effective May 31, 2007.

The Chair read aloud the following letters of appreciation:

- Letter of appreciation from Mr. Tom Walters, Executive Director, Children's Centre Thunder Bay on behalf of the Children's Charter Coalition thanking Ms. Laura Prodanyk, Public Health Nurse for her leadership on the Thunder Bay Children's Charter Coalition and the realization of the Coalition's 2007 Report entitled 'Catch the Dream of Life-Long Literacy'.
- Email from Ms. Beatrice Metzler, Board Member relative to the Community Water Fluoridation presentation to City Council on December 3, 2007

1. ATTENDANCE AND ANNOUNCEMENTS

The following announcements were made at the meeting:

- Dr. Monica Dutt, has been hired as the new Medical Officer of Health for the Northwestern Health Unit

The Chair introduced Ms. Courtney Randus, Medical Student from McMaster University who was in attendance to observe the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. AGENDA APPROVAL

Resolution No. 2007-93

MOVED BY: Mr. J. Virdiramo
SECONDED BY: Mr. T. Fox

THAT the Agenda for the Regular Board of Health Meeting to be held on December 18, 2007, be approved.

CARRIED

4. INFORMATION SESSION

4.01 Healthy Weights

Ms. J. Black, Director – Health Promotion & Chronic Disease Prevention introduced Ms. J. Piper, Nutritionist and Ms. A. Ostrom, Health Promotion Planner who appeared before the Board and gave a PowerPoint Presentation, showed a video and responded to questions relative to the above noted.

The Healthy Weights Strategy and coloured postcards were distributed with the agenda package, as attachments to Report No. 62-07 - Health Promotion and Chronic Disease Prevention, as listed under Standing Report in the agenda.

Copies of the Healthy Measures newsletter, dated January, May and July 2007 were provided to the Members of the Board for information, at the meeting.

5. MINUTES OF THE PREVIOUS MEETINGS

5.01 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on November 27, 2007, to be approved.

Resolution No. 2007-94

MOVED BY: Mr. S. Harasen
SECONDED BY: Ms. L. Tolmonen

THAT the Minutes of the Thunder Bay District Board of Health Meeting held on November 27, 2007, be approved.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

6.01 Christmas Raffle

Ms. C. Gillies, Board Member provided a verbal update relative to the above noted.

7. STANDING REPORTS

7.1 Divisional Reports

7.1.1 Health Protection and Clinical Services

Report No. 61-07 relative to providing an update to the Board on the Health Protection and Clinical Services Department, for information.

Mr. K. Allan, Director – Health Protection and Clinical Services appeared before the Board, provided an overview of the report and responded to questions.

He advised that a meeting with administration at Westgate High School on establishing a clinic in the school had been held and that options for accessing the unschooled population on the south side of the city are still being investigated.

In addition, he provided an overview of the positive results of a client satisfaction survey on breastfeeding services at the health unit.

7.1.2 Health Promotion and Chronic Disease Prevention

Report No. 62-07 relative to providing an update to the Board on the Health Promotion and Chronic Disease Prevention Department, for information.

7. STANDING REPORTS (Continued)

7.1 Divisional Reports (Continued)

7.1.2 Health Promotion and Chronic Disease Prevention (Continued)

A copy of the Thunder Bay District Health Unit Healthy Weights Strategy – Identified Phases 05/05, as identified in the report was distributed separately with the agenda package.

A copy of the Our Northwest Kids Need Your Help! Postcard, as identified in the report was distributed separately with the agenda package.

Ms. J. Black, Director – Health Promotion and Chronic Disease Prevention appeared before the Board, provided an overview of the report and responded to questions.

7.1.3 Business Administrative Officer Report

Report No. 63-07 relative to providing an update to the Board on the Business Administrative Services Department, for information.

Mr. D. Heath, Director – Administrative Services and Business Administrative Officer appeared before the Board, provided an overview of the report and responded to questions.

A copy of the municipal levy package that will be mailed out to the Municipal Offices was circulated to the Members of the Board at the meeting.

7.2 Medical Officer of Health Report

Report No. 64-07 relative to providing an update to the Board from Dr. N. Cameron, Medical Officer of Health.

Dr. Cameron, Medical Officer of Health/CEO appeared before the Board, provided an overview of the report and responded to questions.

Dr. Cameron provided an overview of a letter from the Ministry of Health and Long-Term Care, dated December 17, 2007, relative to an invitation to participate in the consultation on the draft protocols for the Ontario Public Health Standards to be held on January 22, 2008 in the Auditorium of the Health Unit.

Resolution No. 2007-95

MOVED BY: Mr. J. Masters
SECONDED BY: Ms. B. Metzler

THAT the Board of Health accept the Report of the Medical Officer of Health, as presented in Report No. 64-07.

CARRIED

8. NEW BUSINESS

8.01 alPHa Workshop – Toronto, Ontario
December 6 and 7, 2007

Mr. J. Virdiramo, Board Member, provided a verbal report relative to the above noted.

Ms. M. Harding, Board Member and Member of the alPHa Board of Directors distributed a written summary of the alPHa workshop, at the meeting and provided a verbal overview. The Board Members were reminded that alPHa's semi-annual meeting is scheduled for February 7 and 8, 2008.

8.02 Board of Health (Closed Session) Meeting

Resolution No. 2007-96

MOVED BY: Ms. C. Gillies
SECONDED BY: Ms. S. Hunt

THAT the Board of Health move into a Closed Session meeting to receive information relative to employee negotiations.

CARRIED

At 1:58 p.m., the Board moved into a Closed Session meeting.

Memorandum of Settlement between the Thunder Bay District Health Unit and CUPE Local 1759 was provided to Members of the Board, at the meeting.

Mr. D. Heath, Director of Administrative Services provided an overview of the agreement and responded to questions.

It was the consensus of the Board that Administration proceed as directed.

Resolution No. 2007-97

MOVED BY: Mr. J. MacEachern
SECONDED BY: Ms. C. Gillies

THAT the Board of Health move out of the Closed Session meeting to resume regular business.

CARRIED

At 2:10 p.m., the Board moved out of the Closed Session meeting.

10. OTHER BUSINESS

10.1 Memorandum of Settlement – Thunder Bay
District Health Unit and CUPE Local 1759

Memorandum of Settlement between the Thunder Bay District Health Unit and CUPE Local 1759 presented at the Board of Health (Closed Session) meeting held earlier.

MOVED BY: Ms. L. Kloosterhuis
SECONDED BY: Mr. E. Rutherford

THAT the Board of Health approve the CUPE Agreement for the period of January 1, 2007 to December 31, 2009 and retroactive to January 1, 2007, as outlined in the Memorandum of Settlement between the Thunder Bay District Health Unit and CUPE Local 1759, dated December 17, 2007, as presented by the Business Administrative Officer at the Board of Health (Closed Session) Meeting held on December 18, 2007.

CARRIED

11. NEXT MEETING

The next meeting will be held on Tuesday, January 15, 2008 at 12:30 p.m. in the Auditorium.

12. ADJOURNMENT

The meeting adjourned at 2:12 p.m.

Chair, Board of Health

Medical Officer of Health/CEO

Recording Secretary