



EXPRESSION OF INTEREST FOR CONSULTING SERVICES

The Thunder Bay District Health Unit is seeking Expressions of Interest from firms to develop and implement a sustainable **QUALITY IMPROVEMENT PROGRAM** recognizing the legislative and other environmental factors within public health in Ontario.

Your firm or team could be expected to provide the following consulting services:

- Assess the Thunder Bay District Health Unit (TBDHU) readiness to develop a Quality Improvement (QI) Program;
- Recommend a sustainable QI Program specific to the Thunder Bay District Health Unit;
- Develop a detailed work plan to implement the recommended QI Program throughout the TBDHU;
- Other professional consulting and or advisory services related to the QI Program as deemed necessary.

Please include in your submission to this Expression of Interest the following information:

- A brief description of your firm, its legal name, location, clients, history, projects and staff;
- Information on your firm's experience in developing and implementing QI Programs in similar organizations generally, and the public health sector specifically, including a complete description of the work completed;
- The experience and background of key individuals who may be assigned to this type of undertaking;
- References of clients for whom you have provided similar services;
- Any other supporting information you may wish to include with your submission.

The TBDHU will evaluate all Expressions of Interest received, and only those firms who have demonstrated that they are capable of providing these services will receive further consideration in this process, and may be invited to submit a more detailed proposal.

Firms may be required to participate in an interview with the Thunder Bay District Health Unit at their own cost.

Pricing is not required at this time and should not be included.

THIS IS NOT A REQUEST FOR PROPOSAL and there is no obligation on the part of the Thunder Bay District Health Unit to award any contract.

For information regarding this Expression of Interest please contact:

Georgina Daniels, C.A.

Manager of Finance

999 Balmoral Street

Thunder Bay, Ontario P7B 6E7

Ph: (807) 625-8349

E-Mail: georgina.daniels@tdhu.com

Please forward **seven (7) hard copies** of your submission in a sealed envelope bearing the name and address of the firm with the following information clearly marked on the outside of the envelope:

**Thunder Bay District Health Unit
999 Balmoral Street
Thunder Bay, ON P7B 6E7
Expression of Interest
Consultants – Quality Improvement Program
EOI #01-2011**

not later than:

**4:00 p.m., local time
THURSDAY, MARCH 17, 2011**

Late submissions will not be accepted
Facsimile, E-Mail or telephone submissions will not be accepted.
This is **not** a Request for Proposal

SUBMISSION LABEL

From: _____

Contact: _____

Telephone: _____

Deliver to:

**Thunder Bay District Health Unit
999 Balmoral Street
Thunder Bay, ON P7B 6E7
Attn: G. Daniels, C.A., Manager of Finance**

**SEALED Expression of Interest:
EOI# 01-2011
DESCRIPTION: Consultant – Quality Improvement Program**

CLOSING DATE: 4:00 p.m. Local Time, Thursday, MARCH 17, 2011

For Office use only
Date Received: _____
Time Received: _____
Received By: _____