

THUNDER BAY DISTRICT HEALTH UNIT

BOARD OF HEALTH MEETING

April 20, 2005

3:30 pm – BOARDROOM

MINUTES

Board Members Present:

C. Bryson, Chair	N. MacOdrum
D. Bell	G. Nelson
R. Buitenhuis	C. Teichroeb
G. Garbutt	J. Virdiramo
M. Harding	

Regrets:

V. Catalan	C. Trottier
I. Angus	
L. Kloosterhuis	

Administration Present:

Dr. D. Williams, Medical Officer of Health
D. Heath, Business Administrative Officer
K. Allan, Director, Health Protection and Clinical Services
L. Chow, Director, Health Promotion and Chronic Disease Prevention

1. Meeting Called to Order – 3:30 pm
2. Attendance and Announcements

Regrets were received from V. Catalan, C. Trottier, I. Angus, and L. Kloosterhuis.

The Annual Staff Conference will be held on Thursday, May 19 at the Valhalla Inn, 8:30 am – 4:30 pm. Members were requested to advise B. McClain if they will attend.

3. Declarations of Interest

There were none declared.

4. Agenda Approval

The agenda was re-ordered with the agreement of the Board: Items 9.2 and 9.4 followed Item 6.1. The agenda was approved.

Moved by: G. Nelson

Seconded by: J. Virdiramo

THAT the Agenda for the Regular Board of Health Meeting of April 20, 2005 be approved.

CARRIED

5. Presentation

Ban on Smokeless Tobacco Sales

Lori Chow, Director of Health Promotion and Chronic Disease Prevention, introduced Ena DePeuter, Manager of Healthy Living, and Susan Trevisan, Public Health Nurse, who presented on the issue of Smokeless Tobacco.

6. Minutes

6.1 Minutes of Regular Board Meeting of March 23, 2005

Moved by: J. Virdiramo

Seconded by: G. Nelson

THAT the Minutes of the Regular Board of Health Meeting of March 23, 2005 be approved.

CARRIED

6.2 Minutes of Executive Committee of March 24, 2005

Moved by: J. Virdiramo

Seconded by: G. Nelson

THAT the Minutes of the Executive Committee Meeting of March 24, 2005 be approved.

CARRIED

6.3 Minutes of EC of April 12, 2005

Moved by: G. Nelson

Seconded by: J. Virdiramo

THAT the Minutes of the Executive Committee Meeting of April 12, 2005 be approved.

CARRIED

7. Matters Arising from the Minutes

7.1 Report from the Executive Committee

The motion was amended to include reference to Board of Health Members. Policy BH-02-04, "Board Members' Reimbursement", will be reviewed by the Executive Committee with consideration to revising the policy to reflect the inclusion of Board of Health members.

Moved by: N. MacOdrum

Seconded by: G. Garbutt

THAT Board of Health approve the increase in mileage reimbursement for ONA and Non-union employees, and members of the Board of Health to \$0.455 per kilometer, consistent with the Canada Revenue Agency, as presented and recommended at the Executive Committee meeting of April 12, 2005.

CARRIED

Moved by: N. MacOdrum

Seconded by: M. Harding

THAT the Executive Committee of the Board of Health recommend the approval of the Non-union financial compensation package for the period January 1, 2005 to December 31, 2005, as presented at the Executive Committee Meeting of April 12, 2005, and that this compensation be retroactive to January 1, 2005.

CARRIED

8. Standing Reports

8.1 Divisional Reports

8.1.1 Health Protection and Clinical Services

Ken Allan, Director of the Division, presented the monthly report. Highlights included the Baby Friendly Initiative; the work of Superior Points Program in the District and the appointment of Don Young to the provincial Hep C committee; the current meningococcal vaccine campaign and future plans; iPHIS implementation; the upcoming Regional Infection Control Network (RICN) implementation meeting; and local Pandemic Planning. Nurses' Week is the week of May 9. Board Members' questions were addressed.

8.1.2 Health Promotion and Chronic Disease Prevention

Lori Chow, Divisional Director, presented the report. It was noted that April is Dental Health Month, and information was provided on the Health Unit's dental services in the community and in schools. A verbal update on the Ontario Tobacco Strategy was provided. The Board was advised that new funding opportunities for implementation of the prevention initiatives identified in the Northwestern Ontario Regional Cancer Plan have not been announced. The Health Unit and Regional Cancer Care will continue to

jointly coordinate the activities of the Northwestern Ontario Prevention and Screening Network, a structure established prior to the development of the Regional Cancer Plan.

8.2 Medical Officer of Health Report

Dr. Williams reviewed the report providing details on the general direction of annual reporting by Managers, and an overview of the 2nd Interim Report of the Campbell Commission, "SARS and Public Health Legislation", which has been received by the Ministry.

Moved by: M. Harding

Seconded by: N. MacOdrum

THAT the Report of the Medical Officer of Health dated April 20, 2005 be accepted as presented.

CARRIED

8.3 Business Administrative Officer's Report

Doug Heath, Business Administrative Officer, presented the report, and provided an update on building matters. Discussion followed.

Moved by: G. Garbutt

Seconded by: N. MacOdrum

THAT the Board of Health rescind the approval of Resolution 04-97: "THAT the Board of Health approve the inclusion of the request for a one-time cost-shared grant of \$60,000 for video conferencing equipment in the 2005 budget", as outlined by the Business Administrative Officer at the April 20, 2005 Board of Health Meeting.

CARRIED

Moved by: G. Garbutt

Seconded by: M. Harding

THAT the Board of Health approve a one-time cost-shared request of \$200,000 to be included in the 2005 Ministry of Health and Long-Term Care public health budget for expenditures relating to the 2005 building program, as outlined by the Business Administrative Officer at the April 20, 2005 Board of Health Meeting.

CARRIED

9. New Business

9.1 Ban Smokeless Tobacco Sales

Lori Chow, Director of Health Promotion and Chronic Disease Prevention, provided an update on pending changes to Bill 164, "Smokeless Ontario Act", and timelines.

The resolution was amended to add the Finance Committee as a recipient of the resolution.

Moved by: M. Harding Seconded by: N. MacOdrum

WHEREAS the Thunder Bay District Health Unit is mandated to work to reduce the incidence of oral cancer by 10% by 2010;

AND WHEREAS Public Health staff with the Thunder Bay District Health Unit have been informed by students in Thunder Bay high schools that "large numbers" of students are using smokeless tobacco and that their first use was often associated with belonging to certain sports organizations;

AND WHEREAS the Minister of Health's Expert Panel in their 1999 Report "Actions will Speak louder than Words: Getting Serious about Tobacco Control in Ontario" state "There is documented evidence that manufacturers use a graduated strategy to move new users along to more addictive smokeless tobacco products." and recommended a ban on smokeless tobacco products as a way of eliminating one of the gateways to nicotine addiction;

AND WHEREAS a unique opportunity exists to eliminate a potential tobacco delivery system while the province is introducing comprehensive tobacco control legislation with Bill 164 - Smoke-Free Ontario Act;

BE IT THEREFORE RESOLVED THAT the Thunder Bay District Board of Health endorse the Minister of Health's Expert Panel recommendations in "Actions will Speak louder than Words: Getting Serious about Tobacco Control in Ontario" by writing to the Premier of Ontario, to request the government support the amendment of Bill 164 – Smoke Free Ontario Act to ban the sale of smokeless tobacco in Ontario.

AND FURTHER THAT copies of this letter be sent to the Minister of Health and Long-Term Care, the Chief Medical Officer of Health, local members of Provincial Parliament, Ontario Campaign for Action on Tobacco, the Association of local Public Health Agencies, the Ontario Public Health Association, all Ontario Boards of Health, and member municipalities; and to the Standing Committee on Finance and Economic Affairs with a summary of the position of the Thunder Bay District Health Unit.

CARRIED

9.2 Audited Financial Statements – December 31, 2004

D. Heath introduced Rosy Brizi of Ernst & Young who presented the Audited Financial Statements, and Georgina Daniels, Manager of Finance. The 2004 Audit Results document was distributed and reviewed by the auditor.

Moved by: G. Garbutt

Seconded by: M. Harding

THAT the Board of Health approve the Audited Financial Statements of the Thunder Bay District Health Unit for the year ending December 31, 2004 as presented at the Regular Board of Health Meeting of April 20, 2005.

CARRIED

9.3 alPHa (Association of Local Public Health Agencies) Membership Renewal

Members commented on the increase in the membership fee. M. Harding, a member of the alPHa Executive, will share these concerns with the Executive Director at the Annual Meeting on April 21 and 22. A follow-up letter to alPHa will be forwarded jointly by the Chair and the Medical Officer of Health.

Moved by: M. Harding

Seconded by: N. MacOdrum

THAT the Board of Health approve the renewal of the annual membership for 2005/2006 with the Association of Local Public Health Agencies (alPHa) at a cost of \$7,647.29 (\$7,147.00 + \$500.29 GST), per the invoice dated April 4, 2005.

CARRIED

9.4 In-camera Session

Moved by: G. Garbutt

Seconded by: R. Buitenhuis

THAT the Board of Health move to in-camera discussion regarding a Personnel Matter.

CARRIED

In-camera items were dealt with in their entirety.

Moved by: G. Garbutt

Seconded by: R. Buitenhuis

THAT the Board of Health move out of in-camera discussion to resume regular business.

CARRIED

10. Other Business

11. Adjournment

The meeting was adjourned at 5:40 pm.

12. Date of next meeting: Executive Committee – May 10, 2005
Board of Health – May 18, 2005