

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH EXECUTIVE COMMITTEE

DATE: OCTOBER 17, 2011

TIME: 1:30 P.M.

PLACE: BOARD ROOM

CHAIR: MS. M. HARDING

BOARD MEMBERS PRESENT:

Mr. N. Gale
Ms. M. Harding
Mr. J. MacEachern
Ms. B. Metzler
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer
Mr. K. Allan, Director – Health Protection
Mr. K. Ranta, Director – Health Promotion

REGRETS:

Dr. D. Williams, Medical Officer of Health (A)

CALL TO ORDER

The Chair called the meeting to order at 1:30 p.m.

1. DECLARATIONS OF INTEREST

There were no declarations of pecuniary interest.

2. AGENDA APPROVAL

Resolution No.: 143 - 2011

MOVED BY: Mr. J. MacEachern
SECONDED BY: Ms. B. Metzler

THAT the Agenda for the Executive Committee Meeting to be held on October 17, 2011, be approved.

CARRIED

3. MINUTES OF PREVIOUS MEETINGS

The Minutes of the Board of Health Executive Committee held on September 20, 2011, to be approved.

Resolution No.: 144 - 2011

MOVED BY: Ms. B. Metzler
SECONDED BY: Mr. J. MacEachern

THAT the Minutes of the Board of Health Executive Committee Meeting held on September 20, 2011, be approved.

CARRIED

4. NEW BUSINESS

4.1 Sustainable Coordination of the Thunder Bay Drug Strategy

Report No. 87-2011 (Municipal Drug Strategy) relative to identifying if the Thunder Bay Drug Strategy coordination belongs at the Health Unit upon completion of the Health Canada project was emailed to the Executive Committee on Friday, October 14 and placed on the desks.

Resolution No.: 145 - 2011

MOVED BY: Mr. N. Gale
SECONDED BY: Mr. J. MacEachern

THAT with respect to Report No. 87 – 2011 (Thunder Bay Drug Strategy), we recommend that the coordination of the Thunder Bay Drug Strategy not be led by the Thunder Bay District Health Unit and that the lead is shifted to the City of Thunder Bay, consistent with the Thunder Bay Drug Strategy report.

CARRIED

4.2 Board of Health Meeting Processes

Report No. 92-2011 (Chief Executive Officer) relative to providing information to the Board of Health on board processes and operations in the context of the Ministry of Health and Long-Term Care's Organizational Standards and best practices, for information, was placed on the desks.

The Executive Committee concurred that a Quality project process be completed for a Board of Health process through the Thunder Bay District Health Unit's Continuous Quality Improvement initiative and that a half day session on the Board's roles and responsibilities be conducted.

5. OTHER BUSINESS

There was no other business.

6. DATE OF NEXT MEETING

To be determined.

7. ADJOURNMENT

Resolution No.: 146 - 2011

MOVED BY: Ms. B. Metzler
SECONDED BY: Ms. N. Gale

THAT the Board of Health Executive Committee meeting held on
October 17, 2011, be adjourned at 2:45 p.m.

CARRIED