



# BOARD OF HEALTH MEETING

**DATE OF MEETING:** March 15, 2017  
**TIME OF MEETING:** 1:00 P.M.  
**PLACE OF MEETING:** BOARD ROOM  
**CHAIR:** MR. JOE VIRDIRAMO

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## CALL TO ORDER

**Presenter**

1. **ATTENDANCE AND ANNOUNCEMENTS**
2. **DECLARATIONS OF PECUNIARY INTEREST**

3. **AGENDA APPROVAL**

**Chair**

RES 1

THAT the Agenda for the Regular Board of Health Meeting to be held on March 15, 2017, be approved.

4. **INFORMATION SESSION**

- 4.1 North West Local Health Integration Network

Ms. Laura Kokocinski, CEO, Mr. Gil Labine, Board Chair, and Mr. Dan Levesque, Vice Chair of the North West LHIN will be in attendance to provide a presentation to the Board.

5. **MINUTES OF THE PREVIOUS MEETINGS**

**Chair**

- 5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed session) Meeting held on February 15, 2017, to be approved. **(Pages 7-17)**

**5. MINUTES OF THE PREVIOUS MEETINGS (Continued)****5.1 Thunder Bay District Board of Health (Continued)**

RES 2
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THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed session) Meeting held on February 15, 2017, be approved

**6. MATTERS ARISING FROM THE MINUTES**

Chair

**7. BOARD OF HEALTH (CLOSED SESSION) MEETING**

There is no closed session planned.

**8. DECISIONS OF THE BOARD****8.1 New User Fees – Intrauterine Devices**

Dr. DeMille

Report No. 19 - 2017 (Sexual Health & Clinical Programs) relative to approval for the addition of intrauterine devices (IUD) to the fee schedule. **(Pages 18-21)**

RES 3
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THAT with respect to Report No. 19 – 2017 (Sexual Health & Clinical Programs), we recommend that:

- The addition of Intrauterine Devices (IUD) to the fee schedule be approved, effective immediately;
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative matters relative to implementing these changes.

**8.2 Contract Renewal – Employee and Family Assistance Program**

D. Heath

Report No. 20 – 2017 (Finance) relative to recommendations for renewal of the contract for the Employee and Family Assistance Program. **(Pages 22-24)**

RES 4
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THAT with respect to Report No. 20 – 2017 (Administrative Services), we recommend that the contract with Homewood Human Solutions Canada Inc. be

**8. DECISIONS OF THE BOARD (Continued)****8.2 Contract Renewal – Employee and Family Assistance Program (Continued)**

renewed at a maximum total cost of \$50,160 (taxes extra) for the period April 1, 2017 to March 31, 2020;

AND THAT the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the EFAP contract as required.

**8.3 Employee Group Benefit Plan Renewal**

D. Heath

Report No. 21-2017 (Finance and Human Resources) relative to recommendations for renewal of the Employee Group Benefit Plan. **(Pages 25-29)**

RES 5

THAT with respect to Report No. 21 – 2017 (Finance / Human Resources), we recommend the renewal of the Employee Group Benefit Plan with Green Shield Canada and Sun Life Financial through the alPHa Employee Group Benefit Consortium Plan as presented for the period of April 1, 2017 – March 31, 2018.

AND THAT the Chief Executive Officer or designate be authorized to complete any administrative requirements.

**8.4 Northern Fruit and Vegetable Program - One-Time Funding Request**

L. Roberts

Report No. 22 – 2017 (Healthy Families and Schools) relative to approval of application for one-time funding for the implementation of the Northern Fruit and Vegetable Program for 2017-18. **(Pages 30-33)**

RES 6

THAT with respect to Report No. 22– 2017 (Healthy Families and Schools), we recommend that:

- The application for one-time 100% funding totaling \$176,345 for the expansion of the Northern Fruit and Vegetable Program in Thunder Bay and District be approved for submission to the Ministry of Health and Long-Term Care; and

**8. DECISIONS OF THE BOARD (Continued)****8.4 Northern Fruit and Vegetable Program –  
One-Time Funding Request (Continued)**

- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

**8.5 Shared Library Services Partnership**

Dr. DeMille

Report No. 24-2017 (Foundational Standard) relative to approval of the budget submission for the Shared Library Services Partnership for the period of April 1, 2017 to March 31, 2018. **(Pages 34-37)**

RES 7
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THAT with respect to Report No. 24-2017 (Foundational Standard), we recommend that:

- The Transfer Payment Agreement to continue the Shared Library Services Partnership (Hub Library) at the Thunder Bay District Health Unit (TBDHU), with 100% funding totaling \$103,918.00 for the period April 1, 2017 to March 31, 2018 be approved for submission to the Ontario Agency for Health Protection and Promotion; and
- The Chief Executive Officer or designate be authorized to complete any administrative requirements of the submission process, as required.

**9. COMMUNICATIONS FOR INFORMATION****9.1 Standards for Public Health Programs and Services**

Dr. DeMille

Report No. 23-2017 (Medical Officer of Health), relative to providing the Board of Health with an update on the modernized Ontario Public Health Standards. **(To be distributed separately)**

**9.2 Report from alPHa Winter Symposium**

Chair

A report of the alPHa 2017 Winter Symposium and Board of Health section meeting will be provided by Mr. Aldo Ruberto.

**10. NEXT MEETING**

The next meeting is scheduled for Wednesday, April 19, 2017, at 1:00 p.m.

**11. ADJOURNMENT**

RES 8
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THAT the Board of Health meeting held on March 15, 2017, be adjourned at \_\_\_\_\_ p.m.

Information

**(Copy Provided in the Agenda Package)**

Blank Self-Evaluation Sheet (Blue Copy)

**General Correspondence**

(Copy Provided in the Agenda Package)

The Self-Evaluation Sheet – February 15, 2017

**Resolution Correspondence (Not Attached)**

(copy available at meeting)

Letter from Wellington-Dufferin-Guelph Health Unit, dated January 4, 2017, addressed to Premier Wynne, requesting support for enactment of legislation under the HPPA to allow for the inspection and enforcement activities of personal service settings.

Letter from Windor-Essex County Health Unit, dated February 3, 2017, addressed to Minister Hoskins, relative to inclusion of marijuana as a prescribed product or substance under Bill 178, Smoke-Free Ontario Amendment Act, 2016.

Letter from Windor-Essex County Health Unit, dated February 3, 2017, addressed to Minister Hoskins, relative to endorsing recommendations from Middlesex-London Health Unit to better inform Canadians about the risks of opioids, improve prescribing practices, and support better treatment options.

Letter from Peterborough Public Health, dated February 27, 2017, addressed to Minister Hoskins, relative to expressing concerns about the terms of reference for the Expert Panel on Public Health; particularly, that it is limited to confidential recommendations to the Minister and that recommendations on funding and funding models is out of scope for the panel.

Letter from Sudbury & District Health Unit, dated February 28, 2017, addressed to Minister Hoskins, relative to supporting the provincial opioid strategy and requesting that the plan be further developed to include targets, deliverables and timelines that are supported by stakeholders, including Health Units, and calling for the development of a federal opioid strategy.