



BOARD OF HEALTH MEETING

DATE OF MEETING: April 19, 2017
TIME OF MEETING: 1:00 P.M.
PLACE OF MEETING: BOARD ROOM
CHAIR: MR. JOE VIRDIRAMO

CALL TO ORDER

1. **ATTENDANCE AND ANNOUNCEMENTS** **Presenter**

2. **DECLARATIONS OF PECUNIARY INTEREST**

3. **AGENDA APPROVAL** Chair

RES 1 THAT the Agenda for the Regular Board of Health Meeting to be held on April 19, 2017, be approved.

4. **INFORMATION SESSION**

5. **MINUTES OF THE PREVIOUS MEETINGS** Chair

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Regular Meeting held on March 15, 2017, to be approved. **(Pages 6-11)**

RES 2 THAT the Minutes of the Thunder Bay District Board of Health Regular Meeting held on March 15, 2017, be approved

6. **MATTERS ARISING FROM THE MINUTES** Chair

7.

8. **BOARD OF HEALTH (CLOSED SESSION) MEETING**

9. DECISIONS OF THE BOARD8.1 2016 Audited Financial Statements

D. Heath

Report No. 28 - 2017 (Finance) relative to approval for the 2016 Year End Audited Financial Statements. **(Pages 12-16)**

2016 Year End Consolidated Year End Financial Statements for the Thunder Bay District Health Unit. **(Separately attached)**

RES 3

THAT with respect to Report No. 28 - 2017 (Finance), we recommend that the 2016 Consolidated Financial Statements of the Thunder Bay District Health Unit for the year ending December 31, 2016, be approved as recommended by the Executive Committee.

8.2 2017 Healthy Babies Healthy Children Program Budget

L. Roberts

Report No. 24 – 2017 (Healthy Babies Healthy Children) relative to recommendations for approval of the 2017 Healthy Babies Healthy Children Program Budget. **(Pages 17-21)**

RES 4

THAT with respect to Report No. 24 - 2017 (Healthy Babies Healthy Children), we recommend that:

- The Healthy Babies Healthy Children (HBHC) program budget for January 1 to December 31, 2017 be approved at \$1,296,335 for submission to the Ministry of Children and Youth Services; and
- The base program staffing be set at 14.9 full time equivalents for the HBHC program; and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

8.3 Psychological Health and Safety Policy

D. Heath

Report No. 29-2017 (Human Resources) relative to recommendations for approval of the Psychological Health and Safety Policy **(Pages 22-29)**

8. DECISIONS OF THE BOARD (Continued)

8.3 Psychological Health and Safety Policy (Continued)

RES 5

THAT with respect to Report No. 29 – 2017 (Human Resources), we recommend the Psychological Health and Safety Policy be approved.

8.4 Procurement Practices

D. Heath

Report No. 32-2017 (Finance) relative to providing the Board of Health with an update on the Procurement Policy and Practices of the Thunder Bay District Health Unit and recommendations for revisions to Policy No. FP-05-02-Procurement. **(Pages 30-56)**

RES 6

THAT with respect to Report No. 32-2017 (Finance) we recommend that:

- Revisions to Policy No. FP-05-02 Procurement be approved, as presented; and,
- Administration continue to provide annual updates to the Board of Health on its procurement activities.

10. COMMUNICATIONS FOR INFORMATION9.1 2016 Legal Expenditures

D. Heath

Report No. 25-2017 (Chief Executive Officer) relative to providing the Board of Health with information regarding legal fees incurred in 2016. **(Pages 57-59)**

9.2 Facilities Report

D. Heath

Report No. 26-2017 (Information Systems and Property) relative to providing the Board of Health with the 2016 maintenance and building costs, for information. **(Pages 60-65)**

9. COMMUNICATIONS FOR INFORMATION (Continued)

9.3 Board of Health Expenses 2016

D. Heath

Report No. 27-2017 (Chief Executive Officer) relative to providing the Board of Health with the 2016 Board of Health Expenses approved by the Chief Executive Officer, for information. **(Pages 66-68)**

9.4 2016 Year End Public Health Funding and Accountability Agreement Performance Indicators

Dr. DeMille

Report No. 30-2017 (Medical Officer of Health), relative to providing the Board of Health with the 2016 Year End Accountability Agreement Performance Indicators, for information. **(Pages 69-77)**

9.5 Standards for Public Health Programs and Services

Dr. DeMille

The Medical Officer of Health will present a verbal report relative to providing the Board of Health with information regarding the implications of the modernized Ontario Public Health Standards.

10. NEXT MEETING

The next meeting is scheduled for Wednesday, May17, 2017, at 1:00 p.m.

11. ADJOURNMENT

RES 7

THAT the Board of Health meeting held on April 19, 2017, be adjourned at _____ p.m.

Information

General Correspondence

(Copy Provided in the Agenda Package)

The Self-Evaluation Sheet – March 15, 2017

Resolution Correspondence (Not Attached)

(copy available at meeting)

Letter from Simcoe Muskoka District Health Unit, dated March 15, 2017, addressed to Minister Hoskins, relative to endorsing the federal government's proposal to commit to lower tobacco use targets, and to recommend the approaches identified at the 2016 summit on tobacco.

Letter from Simcoe Muskoka District Health Unit, dated March 15, 2017, addressed to Minister Philpott, relative to endorsing the federal government's proposal to commit to lower tobacco use targets, and to recommend the approaches identified at the 2016 summit on tobacco and further to recommend that the Smoke Free Ontario Strategy be aligned with the same.

Letter from Perth District Health Unit, dated March 15, 2017, addressed to Minister Philpott, relative to endorsing the Huron County Health Unit's position on Children's Marketing Restrictions and Federal Healthy Eating Strategy Bill S-228 & Bill C-313.

Letter from Leeds, Grenville & Lanark District Health Unit, dated March 22, 2017, addressed to Minister Hoskins, relative to expressing concerns on both the Expert Panel on Public Health and the Healthy Menu Choices Act.

Letter from Porcupine Health Unit, dated March 28, 2017, addressed to Minister Hoskins, relative to recommendation for expanded dental programs for low-income adults and seniors.

Lieutenant Governor of Ontario Order in Council No. 718-2017, relative to the appointment of Ms. Connie Bryson to the Board of Health for the Thunder Bay District Health Unit for a three year period, effective April 5, 2017.