



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: September 21, 2016

TIME OF MEETING: 1:00 PM

PLACE OF MEETING: Quebec Lodge – Red Rock, ON

CHAIR: MR. JOE VIRDIRAMO

BOARD MEMBERS PRESENT:

Mr. Andrew Brigham
Mr. Jay Daiter
Mr. Terry Fox
Ms. Maria Harding
Mr. Richard Harvey
Mr. Bernie Kamphof
Mr. Bob MacMaster
Mr. Jack Masters
Ms. Karen Morley
Mr. Roger Shott
Mr. Don Smith
Mr. Joe Virdiramo

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health
Mr. Doug Health, Chief Executive Officer
Ms. Linda Roberts, Director – Health Promotion
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:

Mr. N. Gale
Mr. J. McPherson
Mr. A. Ruberto

CALL TO ORDER

The Chair called the meeting to order at 1:05 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from the members noted above.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

Resolution No. 69-2016

MOVED BY: R. Shott
SECONDED BY: R. Harvey

THAT the Agenda for the Regular Board of Health Meeting to be held on September 21, 2016, be approved.

CARRIED

4. INFORMATION SESSION

- 4.1 Ms. Kandace Belanger, Acting Manager of the Healthy Babies Healthy Children Program (HBHC) was in attendance and provided an overview of the HBHC program and responded to questions.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on June 15, 2016, to be approved.

Resolution No. 70-2016

MOVED BY: J. Daiter
SECONDED BY: R. Shott

THAT the Minutes of the Thunder Bay District Board of Health Regular Meeting held on June 15, 2016, be approved.

CARRIED

5.2 Board of Health Executive Committee

The approved Minutes of the Thunder Bay District Board of Health Executive Committee Meeting (Regular and Closed session) held on June 15, 2016, were presented for information.

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 71-2016

MOVED BY: R. Shott
SECONDED BY: T. Fox

THAT the Board of Health move into a closed session to receive information relative to an identifiable individual.

CARRIED

At 1:41 p.m., the Board of Health moved into a closed session.

The following individuals left the meeting room:

Ms. L. Roberts, Director – Health Promotion
Ms. S. Stevens, Secretary to the Board of Health

At 1:51 p.m., the Board of Health moved out of Closed Session and resumed regular business.

The following individuals returned to the meeting room:

Ms. L. Roberts, Director – Health Promotion
Ms. S. Stevens, Secretary to the Board of Health

8. DECISIONS OF THE BOARD

8.1 General Insurance – Annual Renewal

Report No. 40-2016 (Finance) relative to recommendations for General Insurance Program renewal for 2016-17 was presented. The Board of Health discussed the options for renewal, including the renewal of Board Members' Accident Insurance.

Resolution No.: 72a-2016

MOVED BY: B. MacMaster
SECONDED BY: R. Harvey

THAT with respect to Report No. 40-2016 (Finance) we recommend that the approval of the general insurance program renewal be deferred until further information relative to options for Board Members' Accident Insurance is obtained.

LOST

8. DECISIONS OF THE BOARD (Continued)

8.1 General Insurance – Annual Renewal (Continued)

Resolution No. 72b-2016

MOVED BY: T. Fox
SECONDED BY: J. Daiter

THAT with respect to Report No. 40–2016 (Finance) we recommend that the base insurance program renewal for the Thunder Bay District Health Unit from Frank Cowan Company Limited, effective October 20, 2016 to October 20, 2017, at a total cost of \$64,420 (taxes extra) be approved;

AND THAT the Board Members' Accident Coverage be maintained at a premium of \$930 (taxes extra), effective October 20, 2016 to October 20, 2017;

AND THAT the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the General Insurance Program Renewal, as required.

CARRIED

8.2 Board of Health By-law and Policy Review

A memorandum from Mr. D. Heath, Chief Executive Officer, relative to recommendations from the Executive Committee, with respect to the review of the Amalgamated By-law and Board of Health policies was presented.

Resolution No. 73-2016

MOVED BY: T. Fox
SECONDED BY: M. Harding

THAT the Board of Health approves the recommendations of the Executive Committee as contained in Report No. 36-2016 – Annual Review: Board of Health Policies and Amalgamated By-law, and passed by Resolution No. 62-2016 at their meeting held on August 31, 2016, relative to the annual review of the Board of Health's Amalgamated By-law and policies;

AND THAT the Board of Health approves the recommendations of the Executive Committee as passed by Resolution No 63-2016 at their meeting held on August 31, 2016, relative to adoption of the new Board of Health Policy - Performance Evaluation of Medical Officer of Health and Chief Executive Officer;

8. DECISIONS OF THE BOARD (Continued)

8.2 Board of Health Policy and By-law Review (Continued)

AND THAT the Board of Health's Amalgamated By-law be numbered By-law No.: 2016-01;

AND THAT By-law No.: 2015-01 be repealed.

CARRIED

8.3 October Workshop and Meeting Change Approval

A memorandum from Mr. D. Heath, relative to approval for the October 2016 Board of Health workshops, and meeting location change was presented.

Resolution No. 74-2016

MOVED BY: M. Harding
SECONDED BY: J. Masters

THAT we recommend that the Board of Health meeting scheduled for October 19, 2016, be moved from the TBDHU Boardroom to the Victoria Inn at 555 West Arthur Street, in Thunder Bay, Ontario;

AND THAT we approve the payment of the invoice for the Board of Health Risk Management Workshop to be held on October 18, 2016;

AND THAT we approve the payment of the invoice for the Strategic Plan Engagement Session and Regular Board of Health meeting to be held on Wednesday, October 19, 2016, at the Victoria Inn

AND THAT the Chief Executive Officer and the Manager of Finance be authorized to complete the associated administrative requirements.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 District Radon Study

Report No. 39-2016 (Environmental Health) relative to approaches to address radon exposure in the District of Thunder Bay, was presented for information. The Board of Health discussed the duty to inform the public on the risk of radon, as well as the responsibility to collect data to evaluate the level of the risk.

9.2 Relationship with the LHIN

Report No. 41-2016 (Medical Officer of Health) relative to providing the Board of Health with an assessment of the current working relationship with the Local Health Integration Network, was presented for information. Dr. DeMille discussed the report and responded to questions.

9.3 2015 Annual Report

Report No. 42-2016 (Communications) relative to the 2015 Annual Report for the Thunder Bay District Health Unit was presented for information.

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, October 19, 2016, at 1:00 p.m. at the Victoria Inn, Thunder Bay.

11. ADJOURNMENT

Resolution No. 75-2016

MOVED BY: M. Harding
SECONDED BY: J. Masters

THAT the Board of Health meeting held on September 21, 2016, be adjourned at 2:58 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary