



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: June 21, 2017

TIME OF MEETING: 1:00 PM

PLACE OF MEETING: BOARDROOM – MAIN FLOOR

CHAIR: MR. JOE VIRDIRAMO

BOARD MEMBERS PRESENT: **ADMINISTRATION PRESENT:**

Ms. Alana Bishop
Mr. Andrew Bringham
Mr. Jay Daiter
Mr. Terry Fox
Mr. Norm Gale
Ms. Maria Harding
Mr. Richard Harvey
Mr. Bob MacMaster
Mr. Andy Major
Mr. Jack Masters
Mr. James McPherson
Ms. Karen Morley
Mr. Aldo Ruberto
Mr. Roger Shott
Mr. Joe Virdiramo

Dr. Janet DeMille, Medical Officer of Health
Mr. Doug Health, Chief Executive Officer
Ms. Lynda Roberts, Director – Health Promotion
Ms. Cheryl D'Angelo, Director – Health Protection
Ms. Carol Bold, Manager – Communications
Ms. Kandace Belanger, Strategic Plan Implementation Lead
Mr. Abby Mackie, Senior Public Health Inspector
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:

Ms. Connie Bryson
Mr. Don Smith

CALL TO ORDER

The Chair called the meeting to order at 1:01 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Smith and Ms. Bryson.

Dr. J. DeMille, Medical Officer of Health, introduced Ms. C. D'Angelo, the new Director of Health Protection. Dr. DeMille also advised the Board of Health that Dr. E. Groot has successfully passed her exams, and will commence her role as Associate Medical Officer of Health at the Thunder Bay District Health Unit beginning in August.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

Resolution No. 55-2017

MOVED BY: B. MacMaster
SECONDED BY: M. Harding

THAT the Agenda for the Regular Board of Health Meeting to be held on June 21, 2017, be approved.

CARRIED

4. INFORMATION SESSION

Mr. Abby Mackie, Senior Public Health Inspector, was in attendance and provided a presentation to the Board of Health on the Dine Wise Inspection Disclosure Program, and responded to questions.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed session) Meeting held on May 17, 2017, to be approved.

Resolution No.: 56-2017

MOVED BY: B. MacMaster
SECONDED BY: A. Brigham

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on May 17, 2017, be approved.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 56b-2017

MOVED BY: T. Fox
SECONDED BY: M. Harding

THAT the Board of Health move in to a Closed Session to receive information relative to an identifiable individual.

CARRIED

At 1:34 p.m., the Board of Health moved in to Closed Session. The following individuals left the meeting room:

Ms. L. Roberts, Director – Health Promotion
Ms. C. D'Angelo, Director – Health Protection
Ms. C. Bold, Manager of Communications
Ms. K. Belanger, Strategic Planning Implementation Lead
Mr. A. Mackie, Senior Public Health Inspector
Ms. S. Stevens, Executive Assistant

At 1:53 p.m., the Board of Health moved out of Closed Session to resume regular business. The following individuals returned to the meeting room:

Ms. L. Roberts, Director – Health Promotion
Ms. C. D'Angelo, Director – Health Protection
Ms. C. Bold, Manager of Communications
Ms. K. Belanger, Strategic Planning Implementation Lead
Ms. S. Stevens, Executive Assistant

8. DECISIONS OF THE BOARD

8.1 New User Fee – Emergency Contraceptive Ullipristal Acetate – ella™

Report No. 35 - 2017 (Sexual Health & Clinical Programs) relative to recommendations for the addition of a new emergency contraceptive to the clinic fee schedule was presented.

Resolution No.: 57-2017

MOVED BY: J. Daiter
SECONDED BY: A. Brigham

THAT with respect to Report No. 35 – 2017 (Sexual Health & Clinical Programs), we recommend that:

8. DECISIONS OF THE BOARD (Continued)

8.1 New User Fee – Emergency Contraceptive Ullipristal Acetate – ella™ (Continued)

- the addition of ella™ to the fee schedule be approved;
- notice be provided to clients effective immediately upon Board of Health approval;
- all administrative matters relating to Emergency Contraceptive products are completed in accordance with User Fee Policy FP-05-04; and
- the Chief Executive Officer and Manager of Finance be authorized to complete any administrative matters relative to implementing these changes.

CARRIED

8.2 2018 Cost Shared Budget Parameters

Report No. 36-2017 (Administration) relative to recommendations for approval of the 2018 Cost Shared Budget parameters was presented.

Resolution No.: 58-2017

MOVED BY: A. Bringham
SECONDED BY: J. Daiter

THAT with respect to Report No. 36– 2017, (Finance) we recommend that Administration proceed with preparing the 2018 Mandatory Program Budget within the parameter of 0% increase to the Municipal levy and a 2.0% or \$160,734 (2.0%) increase to the Provincial Grant request above the Board of Health approved levels for 2017.

CARRIED

8.3 Thunder Bay Drug Strategy – Community Partnership Funding

Report No. 38-2017 (Medical Officer of Health) relative to recommendations for funding for the Thunder Bay Drug Strategy Community Partnership was presented. The Board of Health discussed the criteria for the Program Contingency Reserve Fund and agreed to amend the wording when the Reserve Fund policy is reviewed in November.

8. DECISIONS OF THE BOARD (Continued)

**8.3 Thunder Bay Drug Strategy –
Community Partnership Funding (Continued)**

Resolution No.: 59-2017

MOVED BY: J. Daiter
SECONDED BY: T. Fox

THAT with respect to Report No. 38-2017 (Medical Officer of Health), we recommend that funding of \$10,000 per year for three years beginning in 2018 to support the Thunder Bay Drug Strategy Community Partnership be provided from the Program Contingency Reserve Fund.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 In Good Hands Strategic Review.

Report No. 39 -2017 (Environmental Health) relative to providing the Board of Health with the results of the In Good Hands Online Food Safety Course strategic review, was presented for information.

9.2 TBDHU Strategic Plan 2017-2020 Update

Report No. 37-2017(Chief Executive Officer), relative to providing the Board of Health with an update on the implementation of the Thunder Bay District Health Unit Strategic Plan 2017-2020, was presented for information.

9.3 Public Health Accountability Framework

Report No. 40-2017 (Medical Officer of Health) relative to providing the Board of Health with an update on the proposed Ontario Public Health Accountability Framework, for information

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, August 23, 2017, at 1:00 p.m.

11. ADJOURNMENT

Resolution No. 60-2017

MOVED BY: A. Major
SECONDED BY: T. Fox

THAT the Regular Board of Health meeting held on June 21, 2017, be adjourned at 2:35 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary