



BOARD OF HEALTH MEETING

DATE OF MEETING: FEBRUARY 21, 2018
TIME OF MEETING: 1:00 P.M.
PLACE OF MEETING: BOARD ROOM
CHAIR: MR. JOE VIRDIRAMO

CALL TO ORDER

1. ATTENDANCE AND ANNOUNCEMENTS

Presenter

2. DECLARATIONS OF PECUNIARY INTEREST

3. AGENDA APPROVAL

Chair

RES 1

THAT the Agenda for the Regular Board of Health Meeting to be held on February 21, 2018, be approved.

4. INFORMATION SESSION

4.1 Opioid Surveillance and Response

Dr. Groot

Dr. Emily Groot, Associate Medical Officer of Health, along with Ms. Erica Sawula, Public Health Epidemiologist, will provide a presentation on the above noted. A printed copy of the presentation is included in the package. **(Pages 11-19)**

5. MINUTES OF THE PREVIOUS MEETINGS

Chair

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Annual, Regular and Closed Session) Meeting held on January 17, 2018, to be approved. **(Pages 20-32)**

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.1 Thunder Bay District Board of Health

RES 2 THAT the Minutes of the Thunder Bay District Board of Health (Annual, Regular and Closed Session) Meeting held on January 17, 2018, be approved.

6. MATTERS ARISING FROM THE MINUTES

Chair

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

RES 3 THAT the Board of Health move in to a Closed Session to receive information relative to labour relations or employee negotiations and matters pertaining to identifiable individuals.

8. DECISIONS OF THE BOARD

8.1 Public Health Funding and Accountability Agreement - Amending Agreement # 7

Dr. DeMille

Report No. 10-2018 (Medical Officer of Health and Chief Executive Officer) relative to recommendations for approval of additional funding allocations for the 2017-2018 funding years. **(Pages 33-34)**

RES 4 THAT with respect to Report No. 1-2018, we recommend that the Amending Agreement #7 to the Public Health Funding and Accountability Agreement with the Ministry of Health and Long-Term Care (MOHLTC) dated January 1, 2017 be approved accepting up to \$16,000 in additional base funding for the 2017- 2018 funding years (pro-rated for the period of April 1, 2017 to December 31, 2017), and up to \$58,014 in additional one-time 100% funding for the 2017-2018 funding year.

8. DECISIONS OF THE BOARD (Continued)8.2 One-Time Funding Request – Immunization of School Pupils Act Support

C. D'Angelo

Report No. 08-2018 (Vaccine Preventable Disease) relative to a proposal for one-time funding to assist with meeting the requirements of the Immunization of School Pupils Act. **(Pages 35-38)**

RES 5

THAT with respect to Report No. 08 - 2018 (Vaccine Preventable Disease), we recommend that:

- The application of a one-time request of \$61,500 for Immunization of School Pupils Act (ISPA) support be approved for submission to the Ministry of Health and Long-Term Care (MOHLTC); and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

8.3 One-time Funding Request – Public Health Inspector Student Practicum

C. D'Angelo

Report No. 09-2018 (Environmental Health) relative to a proposal for funding to provide an opportunity for a student public health inspector to complete their mandatory practicum. **(Pages 39-41)**

RES 6

THAT with respect to Report No. 09 – 2018 (Environmental Health), we recommend that:

- The application of a one-time request of \$10,000 for Public Health Inspector Student funding be approved for submission to the Ministry of Health and Long-Term Care (MOHLTC); and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

8. DECISIONS OF THE BOARD (Continued)

- 8.4 One-Time Funding Request – Smoke-Free Ontario Expanded Cessation Program for Priority Populations L. Roberts

Report No. 11-2018 (Tobacco Program) relative to a proposal for funding to purchase and provide Nicotine Replacement Therapy for priority populations. **(Pages 42-44)**

RES 7

THAT with respect to Report No.11– 2018 (Tobacco Program), we recommend that:

- The application of one-time funding totaling \$30,000 for the purchase and provision of Nicotine Replacement Therapy (NRT) for priority populations be approved for submission to the Ministry of Health and Long-Term Care; and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

- 8.5 One-Time 100% Funding Request – Northern Fruit and Vegetable Program Implementation L. Roberts

Report No. 14-2018 (Family and School Health) relative to a proposal for funding for the implementation of the Northern Fruit and Vegetable Program in 2018-2019. **(Pages 45-48)**

RES 8

THAT with respect to Report No. 14 - 2018 (Family and School Health), we recommend that:

- The application for one-time 100% funding totaling \$212,410 for the continuation and ongoing expansion of the Northern Fruit and Vegetable Program in Thunder Bay and District be approved for submission to the Ministry of Health and Long-Term Care; and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

8. DECISIONS OF THE BOARD (Continued)8.6 One-Time Funding Request – Northern Fruit and Vegetable Program Expansion (Understanding our Food System Project)

L. Roberts

Report No. 15-2018 (Healthy Living) relative to a proposal for funding for the implementation of the expanded Northern Fruit and Vegetable Program (Understanding Our Food System Project) in 2018-19. **(Pages 59-52)**

RES 9

THAT with respect to Report No. 15 – 2018 (Healthy Living), we recommend that:

- The application for one-time 100% funding totaling \$244,000 for the expansion of the Northern Fruit and Vegetable Program (Understanding our Food System project) in Thunder Bay and District be approved for submission to the Ministry of Health and Long-Term Care; and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

8.7 2018 Base-Funding Request – 2017 Wage Increase

Dr. DeMille

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, relative to recommendations for approval of a base funding request to be submitted in the 2018 Annual Service Plan and Budget Submission.
(To be Distributed Separately)

RES 10

THAT with respect to the 2018 budget for the Thunder Bay District Health Unit we recommend that the 2017 overall wage increase in the amount of \$145,000 be submitted to the Ministry of Health and Long-Term Care as a base funding request with the 2018 Annual Service Plan and Budget Submission;

AND THAT the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

8. DECISIONS OF THE BOARD (Continued)

- 8.8 100% Funded Smoke-Free Ontario Strategy and 100% Funded Electronic Cigarettes Act 2018 Annual Service Plan and Budget Submission Request L. Roberts

Report No. 13-2018 (Tobacco Program) relative to recommendations for approval of the annual Smoke-Free Ontario Strategy and Electronic Cigarettes Act budget request. **(Pages 53-57)**

RES 11

THAT with respect to Report No. 13 – 2018 (Tobacco Program) we recommend that:

- The 100% Smoke-Free Ontario Strategy budget be approved at \$708,600 Revenues and Expenditures, with 6.45 FTE, and submitted to the Ministry of Health and Long-Term Care with the 2018 Annual Service Plan and Budget Submission requests for mandatory and related programs; and
- The 100% Electronic Cigarettes Act budget be approved at \$18,600 Revenues and Expenditures, with .25 FTE, and submitted to the Ministry of Health and Long-Term Care with the 2018 Annual Service Plan and Budget Submission requests for mandatory and related programs; and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

- 8.9 Indigenous Communities Public Health Programming Budget Dr. DeMille

Report No.17-2018 (Medical Officer of Health and Chief Executive Office) relative to the proposed Indigenous Communities Public Health Programming Budget for 2018. **(To be Distributed Separately)**

RES 12

THAT with respect to Report No. 17– 2018 (Medical Officer of Health and Chief Executive Officer), we recommend that:

- The 100% funded Indigenous Communities Public Health Programming budget be approved at \$400,000 Revenues and Expenditures, with 1.0 FTE, and

8. DECISIONS OF THE BOARD (Continued)**8.9 Indigenous Communities Public Health Programming Budget (Continued)**

- submitted to the Ministry of Health and Long-Term Care with the 2018 Annual Service Plan and Budget Submission for mandatory and related programs;
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

8.10 Expanded Harm Reduction Program Enhancement and Mandatory Programs (Cost-shared) Budget Adjustment

Dr. DeMille

Report No. 16-2018 (Medical Officer of Health and Chief Executive Officer) relative to the proposed Expanded Harm Reduction Program Enhancement Budget for 2018. **(To be Distributed Separately)**

RES 13

THAT with respect to Report No. 16 – 2018 (Sexual Health and Harm Reduction), we recommend that:

- The Expanded Harm Reduction Program Enhancement (EHRP) budget be approved at \$250,000 Revenues and Expenditures, with 2.9 FTE, and submitted to the Ministry of Health and Long-Term Care with the Annual Service Plan and Budget Submission requests for mandatory and related programs; and
- The 2018 Mandatory Programs (Cost-Shared) Budget be adjusted to \$12,548,648 including 118.47 net full time equivalent (FTE) positions, for submission to the Ministry of Health and Long-Term Care (MOHLTC).
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

8.11 HIV Anonymous Testing Program Budget

C. D'Angelo

Report No. 06 – 2018 (Sexual Health & Harm Reduction) relative to providing the Board of Health with the proposed HIV Anonymous Testing Program Budget for the 2018/19 fiscal year. **(Pages 58-62)**

8. DECISIONS OF THE BOARD (Continued)**8.11 HIV Anonymous Testing Program Budget (Continued)**

RES 14

THAT with respect to Report No. 06 – 2018 (Sexual Health & Harm Reduction), we recommend that:

- The application of HIV Anonymous Testing Program Budget of \$59,371 be approved for submission to the Ministry of Health and Long-Term Care; and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

8.12 Recruitment & Retention Funding - Nurse Practitioner 2017-18

C. D'Angelo

Report No. 07-2018 (Sexual Health & Harm Reduction) relative to approval of additional base funding for recruitment and retention in primary care for the 2017-18 funding year. **(Pages 63-64)**

RES 15

THAT with respect to Report No. 07 – 2018 (Sexual Health & Harm Reduction), we recommend:

- The Board of Health accept the additional base funding of \$12,000 for the 2017-18 funding year (April 1, 2017 to March 31, 2018) to support recruitment and retention in primary care, bringing the total yearly funding to \$143,053.
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

8.13 Medical Waste Disposal Contract Renewal

Dr. DeMille

Report No. 12-2018 (Finance) relative to recommendations for contract award for Medical Waste Disposal Services and Material Supply. **(Pages 65-67)**

RES 16

THAT with respect to Report No. 12 – 2018 (Finance), we recommend that the contract for Medical Waste Disposal Services and Material Supply be awarded to

8. DECISIONS OF THE BOARD (Continued)

8.13 Medical Waste Disposal Contract Renewal

Stericycle for a three (3) year term with two (2) – one (1) year options to renew effective immediately.

AND THAT the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the Medical Waste Disposal Services and Material Supply contract, as required.

9. COMMUNICATIONS FOR INFORMATION

10. NEXT MEETING

The next meeting is scheduled for Wednesday, March 21, 2018.

11. ADJOURNMENT

RES 17

THAT the Board of Health meeting held on February 21, 2018, be adjourned at _____ p.m.

Information

(To be Distributed at the Meeting)

Blank Self-Evaluation Sheet (Blue Copy)

General Correspondence

(Copy Provided in the Agenda Package)

The Self-Evaluation Sheet – January 17, 2018

Resolution Correspondence (Not Attached)

(copy available at meeting)

Resolution from Haliburton, Kawartha, Pine Ridge District Health Unit, dated December 7, 2017, relative to support for the repeal of Section 43 of the Criminal Code of Canada.

Letter from Northwestern Health Unit dated January 5, 2018, addressed to Minister Jaczek, attaching a resolution relative to commending the work of the report “Income Security: A Roadmap for Change” and supporting the recommendations contained therein.

Letter from Middlesex London Health Unit, dated February 1, 2018, addressed to Minister Hoskins relative to commending the Ministry of Health and Long-Term Care for its review and modernization of the Ontario Public Health Standards and urging the continuation of consistent surveillance and monitoring of food costs through the updated Nutritious Food Basket protocol.

Letter from Middlesex London Health Unit, dated February 1, 2018, addressed to Assistant Deputy Minister Taylor, relative to expressing support for regular and consistent monitoring of household food insecurity.

Letter from Middlesex London Health Unit, dated February 1, 2018, addressed to Director General of Nutrition Policy and Promotion at Health Canada, relative to expressing support for regular and consistent monitoring of household food insecurity.

Executive Order in Council from the Lieutenant Governor of Ontario relative to the reappointment of Ms. M. Harding to the Board of Health for the Thunder Bay District Health Unit for a period of three years ending February 10, 2021.

Resolution from the Township of Gillies, dated February 14, 2018, relative to supporting the position of TBDHU and AMO with respect to the Report of the Minister’s Expert Panel on Public Health.