

## THUNDER BAY DISTRICT HEALTH UNIT

**MINUTES OF MEETING:**            **BOARD OF HEALTH (ANNUAL MEETING)**

**DATE:**                                JANUARY 17, 2018

**TIME:**                                 1:00 P.M.

**PLACE:**                                BOARD ROOM

**CHAIR:**                                DR. JANET DEMILLE

**BOARD MEMBERS PRESENT:**

Ms. Alana Bishop  
Mr. Andrew Brigham  
Ms. Connie Bryson  
Mr. Jay Daiter  
Mr. Norm Gale  
Mr. Richard Harvey  
Mr. Bob MacMaster  
Mr. Andy Major  
Mr. Jack Masters  
Mr. James McPherson  
Ms. Karen Morley  
Mr. Aldo Ruberto  
Mr. Roger Shott  
Mr. Don Smith  
Mr. Joe Virdiramo

**ADMINISTRATION PRESENT:**

Dr. J. DeMille, Medical Officer of Health &  
Chief Executive Officer  
Dr. E. Groot, Associate Medical Officer of  
Health  
Ms. L. Roberts, Director – Health Promotion  
Ms. C. D'Angelo, Director – Health Protection  
Ms. S. Stevens, Executive Assistant and  
Secretary to the Board of Health

**REGRETS:**

Mr. Terry Fox  
Ms. Maria Harding

**CALL TO ORDER**

The Chair called the meeting to order at 1:00 p.m.

**1. DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**2. AGENDA APPROVAL**

Resolution No.: 01-2018

MOVED BY: C. Bryson  
SECONDED BY: D. Smith

THAT the Agenda for the Board of Health Annual Meeting to be held on January 18, 2017, be approved.

CARRIED

**3. ELECTION OF CHAIR**

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer called for nominations from the Members for the appointment of Chair.

Mr. J. Virdiramo was nominated and the nomination was accepted.

There were no further nominations.

Mr. J. Virdiramo was acclaimed as Chair of the Board of Health.

Mr. J. Virdiramo assumed the Chair for the remainder of the meeting.

**4. ELECTION OF VICE-CHAIR**

Mr. J. Virdiramo, Chair, called for nominations from the Members for the appointment of Vice Chair.

Mr. J. Daiter was nominated and the nomination was accepted.

There were no further nominations.

Mr. J. Daiter was acclaimed as Vice Chair.

**5. ELECTION OF EXECUTIVE COMMITTEE MEMBERS-AT-LARGE**

Mr. J. Virdiramo, Chair, called for nominations for Members-at-Large to sit on the Executive Committee.

**5. ELECTION OF EXECUTIVE COMMITTEE  
MEMBERS-AT-LARGE (Continued)**

It was noted that written notice was received from Ms. M. Harding indicating that if nominated, she would allow her name to stand for a position on the Executive Committee.

The following Members of the Board were nominated to sit as Members-At-Large on the Executive Committee:

Mr. A. Brigham  
Mr. J. McPherson  
Ms. M. Harding

All the nominations were accepted.

There were no further nominations.

Mr. Brigham, Ms. Harding and Mr. McPherson were acclaimed as Members-At-Large on the Executive Committee.

The Executive Committee for 2018 will consist of the following members of the Board of Health:

- Mr. J. Virdiramo, Chair
- Mr. J. Daiter, Vice Chair
- Mr. A. Brigham
- Ms. M. Harding
- Mr. J. McPherson

**6. APPOINTMENT OF DESIGNATED BOARD  
MEMBER FOR SIGNING AUTHORITY**

Report No. 01-2018 (MOH/CEO) relative to recommending the appointment of a designated Board Member for signing authority for the Thunder Bay District Health Unit for 2018 was presented.

Resolution No.: 02-2018

MOVED BY: D. Smith  
SECONDED BY: A. Brigham

THAT with respect to Report No. 01-2018 (MOH/CEO) we recommend that the following Board member be granted signing authority for the Thunder Bay District Health Unit for

**6. APPOINTMENT OF DESIGNATED BOARD MEMBER FOR SIGNING AUTHORITY (Continued)**

a period of one year commencing January 17, 2018, until the Board of Health's next Annual Meeting in 2019:

1. Mr. A. Ruberto

CARRIED

**7. 2018 MEETING SCHEDULE**

Report No. 02-2018 (MOH/CEO) relative to establishing the regular Board of Health meeting schedule for 2018.

Resolution No.: 03-2018

MOVED BY: D. Smith  
SECONDED BY: C. Bryson

THAT with respect to Report No. 02 – 2018 (Medical Officer of Health and Chief Executive Officer), we recommend that the following schedule for regular Board of Health meetings for 2018 be approved:

Wednesday, February 21	Wednesday, March 21
Wednesday, April 18	Wednesday, May 16
Wednesday, June 20	Wednesday, September 19
Wednesday, October 17	Wednesday, November 21

AND THAT no meeting be scheduled in December 2018 in accordance with Board of Health Amalgamated By-law No. 2017-01, Section 24 – Convening of Meetings;

AND THAT the meetings commence at 1:00 p.m.

CARRIED

**7. OTHER BUSINESS**

There was no other business.

**8. ADJOURNMENT**

Resolution No.: 04-2018

MOVED BY: J. McPherson  
SECONDED BY: R. Shott

THAT the Board of Health Annual Meeting held on January 17, 2018, be adjourned at 1:08 p.m.

CARRIED

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Chair, Board of Health

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Medical Officer of Health/Chief  
Executive Officer

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Recording Secretary