



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: JANUARY 17, 2018

TIME OF MEETING: IMMEDIATELY FOLLOWING ANNUAL MEETING

PLACE OF MEETING: BOARDROOM - DOWNSTAIRS

CHAIR: MR. JOE VIRDIRAMO

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Andrew Brigham
Ms. Connie Bryson
Mr. Norm Gale
Mr. Jay Daiter
Mr. Richard Harvey
Mr. Bob MacMaster
Mr. Andy Major
Mr. Jack Masters
Mr. James McPherson
Ms. Karen Morley
Mr. Aldo Ruberto
Mr. Roger Shott
Mr. Don Smith
Mr. Joe Virdiramo

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Dr. E. Groot, Associate Medical Officer of Health
Ms. L. Roberts, Director – Health Promotion
Ms. C. D’Angelo, Director – Health Protection
Ms. C. Boraski, Manager of Finance
Ms. Megan Puksa, Dental Health Educator
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:

Mr. Terry Fox
Ms. Maria Harding

CALL TO ORDER

The Chair called the meeting to order at 1:08 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Fox and Ms. Harding.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

Resolution No. 05-2018

MOVED BY: C. Bryson
SECONDED BY: A. Brigham

THAT the Agenda for the Regular Board of Health Meeting to be held on January 17, 2018, be approved.

CARRIED

4. INFORMATION SESSION

4.1 Children's Oral Health Services

Ms. Megan Puksa, Dental Health Educator, presented information on the above noted and responded to questions.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on December 13, 2017, to be approved.

Resolution No.: 06-2018

MOVED BY: B. MacMaster
SECONDED BY: N. Gale

THAT the Minutes of the Thunder Bay District Board of Health Regular Meeting held on December 13, 2017, be approved as presented.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 07-2018

MOVED BY: B. MacMaster
SECONDED BY: N. Gale

THAT the Board of Health move in to a closed session to receive information relative to labour relations or employee negotiations.

CARRIED

At 1:45 p.m., the Board of Health moved in to closed session.

The following Individuals left the meeting room:

Ms. M. Puksa, Dental Health Educator
Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health

The following individual joined the closed session meeting:

Ms. A. Jennings, Acting Manager of Human Resources

At 1:53 p.m., the Board of Health moved out of closed session to resume regular business. The following individual returned to the meeting room:

Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health

The following individual also joined the meeting:

Ms. C. Boraski, Manager of Finance

8. DECISIONS OF THE BOARD

8.1 Financial Controls Checklist

Report No. 03 – 2018 (Finance) relative to providing the Board of Health with a Financial Controls Checklist as required by the Ministry of Health and Long-term Care was presented.

Resolution No.: 08-2018

MOVED BY: A. Major
SECONDED BY: J. Masters

8. DECISIONS OF THE BOARD (Continued)

8.1 Financial Controls Checklist (Continued)

THAT with respect to Report No. 03-2018 (Finance), we recommend that the Thunder Bay District Health Unit (TBDHU) Financial Controls Checklist for the period ended December 31, 2017, be approved as presented.

CARRIED

8.2 2018 alPHa Winter Meeting

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 3, 2018, containing a resolution relative to the above noted was presented.

Resolution No.: 09-2017

MOVED BY: A. Major
SECONDED BY: J. Masters

THAT the following members of the Board be authorized to attend the 2017 alPHa Winter Symposium to be held in Toronto, Ontario, on February 23 – 24, 2017.

1. J. Virdiramo
2. A. Ruberto
3. A. Major
4. D. Smith

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 – Board Members' Reimbursement.

CARRIED

8.3 CUPE Agreement Ratification

At the Board of Health (Closed Session) meeting held earlier, Report No. 05-2018 (Medical Officer of Health and Chief Executive Officer) relative to recommendations for approval of the agreement between the Canadian Union of Public Employees (CUPE) and the Thunder Bay District Health Unit for the period of January 1, 2017, to December 31, 2018, was presented.

At that time, the Board of Health was advised that the resolution as contained in the report would be presented to the regular session for consideration.

8. DECISIONS OF THE BOARD (Continued)

8.3 CUPE Agreement Ratification (Continued)

Resolution No.: 07c-2018

MOVED BY: N. Gale
SECONDED BY: A. Brigham

THAT with respect to Report No. 05-2018 (Medical Officer of Health and Chief Executive Officer) the Board of Health ratifies the changes tentatively agreed to by both parties on December 19, 2017 to the Canadian Union of Public Employees collective agreement, effective January 1, 2017 to December 31, 2018.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Strategic Plan Implementation

Report No. 04-2018 (Medical Officer of Health and Chief Executive Officer) relative to providing the Board of Health with a one-year progress report on Strategic Plan Implementation was presented for information.

9.2 CRA Mileage Rate

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 3, 2018, relative to providing the 2018 tax-exempt rate for automobiles set by the Canada Revenue Agency was presented for information.

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, February 21, 2018, at 1:00 p.m.

11. ADJOURNMENT

Resolution No. 10-2018

MOVED BY: A. Brigham
SECONDED BY: A. Major

THAT the Regular Board of Health meeting held on January 17, 2018, be adjourned at 2:15 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary