



# BOARD OF HEALTH MEETING

**DATE OF MEETING:** APRIL 18, 2018  
**TIME OF MEETING:** 1:00 P.M.  
**PLACE OF MEETING:** BOARD ROOM  
**CHAIR:** MR. JOE VIRDIRAMO

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## CALL TO ORDER

### 1. ATTENDANCE AND ANNOUNCEMENTS

Presenter

### 2. DECLARATIONS OF INTEREST

### 3. AGENDA APPROVAL

Chair

RES 1

THAT the Agenda for the Regular Board of Health Meeting to be held on April 18, 2018, be approved.

### 4. INFORMATION SESSION

#### 4.1 Public Health Approach to Cannabis

L. Roberts

A presentation on the public health approach to cannabis legalization will be provided by staff from the Injury Prevention, Substance Misuse and Tobacco team. A copy of the presentation is provided in the package. **(Pages 6-15)**

### 5. MINUTES OF THE PREVIOUS MEETINGS

Chair

#### 5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on March 21, 2017, to be approved. **(Pages 16-24)**

**5. MINUTES OF THE PREVIOUS MEETINGS (Continued)****5.1 Thunder Bay District Board of Health (Continued)****RES 2**

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) meeting held on March 21, 2018, be approved.

**6. MATTERS ARISING FROM THE MINUTES**

Chair

**7. BOARD OF HEALTH (CLOSED SESSION) MEETING****8. DECISIONS OF THE BOARD****8.1 2017 Audited Financial Statements**

Dr. DeMille

Report No. 30 - 2018 (Finance) relative to approval for the 2017 Year End Audited Financial Statements. (**Pages 25-30**)

2017 Year End Consolidated Year End Financial Statements for the Thunder Bay District Health Unit. (**Separately attached**)

**RES 3**

THAT with respect to Report No. 30-2018 (Finance), we recommend that the 2017 Consolidated Financial Statements of the Thunder Bay District Health Unit for the year ending December 31, 2017, be approved as recommended by the Executive Committee.

**8.2 Public Health Funding and Accountability Agreement Amendment No. 8**

Dr. DeMille

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, relative to recommendations for approval of acceptance of the one-year funding for the 2017-2018 Northern Fruit and Vegetable Program expansion. (**Page 31**)

**RES 4**

THAT we recommend that the Amending Agreement #8 to the Public Health Funding and Accountability Agreement with the Ministry of Health and Long-Term Care dated January 1, 2017, be approved accepting up to \$208,000 in one-time funding for the 2017-18 funding

**8. DECISIONS OF THE BOARD (Continued)**

**8.2 Public Health Funding and Accountability Agreement Amendment No. 8 (Continued)**

year for the Northern Fruit and Vegetable Program expansion;

AND THAT the Chief Executive Officer or designate be authorized to complete any administrative requirements of the budget submission process as required.

**8.3 Procurement Practices**

Dr. DeMille

Report No. 28-2018 (Finance) relative to providing the Board of Health with an update on the Procurement Policy and Practices of the Thunder Bay District Health Unit and recommendations for revisions to Policy No. FP-05-02 Procurement. **(Pages 32-37)**

Attachment 1: Policy No. FP-05-02 Procurement – with revisions **(Pages 38-53)**

RES 5

THAT with respect to Report No. 28-2018 (Finance) we recommend that:

- Revisions to Policy No. FP-05-02 Procurement be approved as Presented, and;
- Corporate Services continues to provide annual updates to the Board of Health on its procurement activities.

**8.4 2018 aPHa Annual General Meeting**

Chair

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated April 10, 2018, and containing a resolution relative to the above noted. **(Page 54)**

RES 6

THAT the following members of the Board be authorized to attend the aPHa 2018 Annual Conference to be held in Toronto, Ontario, on June 10-12, 2018:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**8. DECISIONS OF THE BOARD (Continued)**

8.4 2018 aPHa Annual General Meeting (Continued)

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 - Board Members' Reimbursement."

**9. COMMUNICATIONS FOR INFORMATION**

9.1 Legal Expenditures 2017

Dr. DeMille

Report No. 29-2018 (Finance) relative to providing the Board of Health with the annual legal expenditures report, for information.  
**(Pages 55-57)**

9.2 Board of Health Expenses 2017

Chair

Report No. 31-2018 (MOH/CEO) relative to providing the Board of Health with the 2017 Board of Health Expenses approved by the Chief Executive Officer, for information. **(Pages 58-60)**

9.3 Tuberculosis Outbreak Update

Dr. DeMille

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, will provide the Board of Health with an update on the on-going Tuberculosis Outbreak in Thunder Bay

**10. NEXT MEETING**

The next regular session meeting is scheduled for May 16, 2018.

**11. ADJOURNMENT**

RES 7

THAT the Board of Health meeting held on April 18, 2018, be adjourned at \_\_\_\_\_ p.m.

**Information**

(To be Distributed at the Meeting)

Blank Self-Evaluation Sheet (Blue Copy)

**General Correspondence**

(Copy Provided in the Agenda Package)

The Self-Evaluation Sheet – March 2018

**Resolution Correspondence (Not Attached)**

(copy available at meeting)

An infographic from the Centre for Addiction and Mental Health (CAMH) on Alcohol Availability in Ontario.

Letter from Hastings Prince Edward Public Health, dated March 28, 2018, addressed to Premier Wynne, relative to recommendations for dedicated funding from cannabis sales for local public health agencies in Ontario.