



# BOARD OF HEALTH MEETING

**MINUTES OF THE MEETING:** March 21, 2018

**TIME OF MEETING:** 1:00 PM

**PLACE OF MEETING:** BOARDROOM - DOWNSTAIRS

**CHAIR:**

**BOARD MEMBERS PRESENT:**

Mr. Andrew Brigham  
Mr. Terry Fox  
Ms. Maria Harding  
Mr. Richard Harvey  
Mr. Bob MacMaster  
Mr. Andy Major  
Mr. Jack Masters  
Mr. James McPherson  
Ms. Karen Morley  
Mr. Aldo Ruberto  
Mr. Don Smith  
Mr. Joe Virdiramo

**ADMINISTRATION PRESENT:**

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer  
Ms. Kristin Colosimo, SDOH Nurse  
Ms. Sheena Albanese, Health Promotion Planner  
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

**REGRETS:**

Ms. Alana Bishop  
Mr. Jay Daiter  
Mr. Norm Gale  
Mr. Roger Shott

**CALL TO ORDER**

The Chair called the meeting to order at 1:00 p.m.

**1. ATTENDANCE AND ANNOUNCEMENTS**

The Chair presented regrets from the above noted and advised the Board of Health that Ms. Connie Bryson had submitted her resignation.

**2. DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

### 3. AGENDA APPROVAL

Resolution No. 30-2018

MOVED BY: D. Smith  
SECONDED BY: A. Brigham

THAT the Agenda for the Regular Board of Health Meeting to be held on March 21, 2018, be approved with the addition of:

8.4 Tuberculosis Funding Request

CARRIED

### 4. INFORMATION SESSION

#### 4.1 Indigenous Cultural Competency

Ms. Sheena Albanese and Ms. Kristin Colosimo, members of the Indigenous People Working Group, presented information on the organization's training plan for Indigenous Cultural Competency and responded to questions.

### 5. MINUTES OF THE PREVIOUS MEETINGS

#### 5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on February 21, 2018, to be approved.

Resolution No.:31-2018

MOVED BY: B. MacMaster  
SECONDED BY: D. Smith

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on February 21, 2018, be approved as presented.

CARRIED

### 6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

## 7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 32a-2018

MOVED BY: D. Smith  
SECONDED BY: A. Brigham

THAT the Board of Health move in to a closed session to receive information relative to litigation or potential litigation affecting the Board and matters relative to identifiable individuals.

CARRIED

At 1:25 p.m., the Board of Health moved in to closed session.

The following Individuals left the meeting room:

Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health  
Ms. S. Albanese, Health Promotion Planner  
Ms. K. Colosimo, Social Determinants of Health Nurse

At 1:33 p.m., the Board of Health moved out of closed session to resume regular business. The following individual returned to the meeting room:

Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health

The following individuals also joined the meeting:

Ms. C. Boraski  
Ms. A. Jennings  
Mr. W. Maute

## 8. DECISIONS OF THE BOARD

### 8.1 Employee Group Benefit Plan Renewal

Report No. 24 – 2018 (Finance) relative to providing recommendations for renewal of the Employee Group Benefit Plan was presented.

Resolution No.: 33-2018

MOVED BY: A. Brigham  
SECONDED BY: K. Morley

THAT with respect to Report No. 24 – 2018 (Finance / Human Resources), we recommend that the renewal of the Employee Group Benefit Plan with Green Shield Canada and Sun Life Financial through the alpha

**8. DECISIONS OF THE BOARD (Continued)**

**8.1 Employee Group Benefit Plan Renewal (Continued)**

Employee Group Benefit Consortium Plan as presented for the policy term of April 1, 2018 to March 31, 2019.

AND THAT the Chief Executive Officer or designate be authorized to complete any administrative requirements.

CARRIED

**8.2 Shared Library Services Partnership Budget**

Report No. 25-2018 (Foundational Standards) relative to recommendations for approval of the Shared Library Services Partnership funding was presented.

Resolution No.: 34-2018

MOVED BY: K. Morley  
SECONDED BY: A. Major

THAT with respect to Report No. 25-2018 (Foundational Standards), we recommend approval of up to \$123,967 in 100 % funding from the Ontario Agency for Health Protection and Promotion for the purpose of continuing the Shared Library Services Partnership (Hub Library) at the Thunder Bay District Health Unit (TBDHU) for the period of April 1, 2018 to March 31, 2019;

AND THAT The Chief Executive Officer or designate be authorized to complete any administrative requirements of the submission process, as required.

CARRIED

**8.3 alPHa Board of Directors Nomination**

A memorandum from Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer, dated March 13, 2018, containing a resolution relative to the above noted.

Resolution No.: 35-2018

MOVED BY: A. Major  
SECONDED BY: J. McPherson

**8. DECISIONS OF THE BOARD (Continued)**

**8.3 alPHa Board of Directors Nomination**

THAT the Thunder Bay District Health Unit Board of Directors nominates the following Board Member to represent the North West Region on the alPHa Board of Directors for the 2018-2020 term:

1. Ms. Maria Harding

CARRIED

**8.4 Tuberculosis Funding Request**

Report No. 27-2018 (Medical Officer of Health and Chief Executive Officer) relative to providing the Board of Health with an update on the Tuberculosis outbreak and recommendations for approval of additional funding requests was presented. Dr. DeMille provided further information on the current state and implications of the outbreak to the Board of Health and responded to questions.

Resolution No.: 36-2018

MOVED BY: A. Brigham  
SECONDED BY: K. Morley

THAT with respect to Report No. 27 - 2018 (Medical Officer of Health and Chief Executive Officer), we recommend that:

- The application of a one-time funding request of \$102,490 to support the public health response to the tuberculosis outbreak be approved for submission to the Ministry of Health and Long-Term Care (MOHLTC); and
- The application of a base-funding request of \$104,990 for enhanced capacity to deliver mandatory public health programming to priority populations be approved for submission to the Ministry of Health and Long-Term Care; and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

## 9. COMMUNICATIONS FOR INFORMATION

### 9.1 Facilities Report 2017

Report No. 26-2018 (Information Systems and Property) relative to providing the Board of Health with the annual facilities and equipment report, was presented for information.

### 9.2 Board Orientation

Supplementary information to the memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 10, 2018, regarding orientation requirements was presented, followed by an open discussion of orientation for Board of Health members. Any additional suggestions can be emailed directly to the Executive Assistant.

### 9.3 alPha 2018 Winter Meeting

Mr. R. Harvey and Mr. A. Major presented a report on the Association of Local Public Health Agencies (alPha) Board of Health Section Meeting held in Toronto on February 23, 2018. The Board of Health discussed the role of alPha, and voiced concerns with recent performance of the Association. It was the consensus of the Board that a letter should be sent to the alPha Executive from the Board of Health Chair expressing these concerns.

## 10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, April 18, 2018, at 1:00 p.m.

## 11. ADJOURNMENT

Resolution No.37-2018

MOVED BY: K. Morley  
SECONDED BY: A. Major

THAT the Regular Board of Health meeting held on March 21, 2018, be adjourned at 2:26 p.m.

CARRIED

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Chair, Board of Health

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Medical Officer of Health/Chief  
Executive Officer

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Recording Secretary