



# BOARD OF HEALTH MEETING

**MINUTES OF THE MEETING:** MAY 16, 2018

**TIME OF MEETING:** 1:00 PM

**PLACE OF MEETING:** BOARDROOM - DOWNSTAIRS

**CHAIR:** JAY DAITER

**BOARD MEMBERS PRESENT:**

Ms. Alana Bishop  
Mr. Andrew Brigham  
Mr. Jay Daiter  
Mr. Terry Fox  
Ms. Maria Harding  
Mr. Richard Harvey  
Mr. Andy Major  
Mr. James McPherson  
Mr. Aldo Ruberto  
Mr. Roger Shott  
Mr. Don Smith

**ADMINISTRATION PRESENT:**

Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer  
Dr. Emily Groot, Associate Medical Officer of Health  
Ms. Lynda Roberts, Director – Health Promotion  
Ms. Cheryl D’Angelo, Director – Health Protection  
Ms. Silva Sawula, Manager of Health Living  
Ms. Sue Armstrong, PHN – Healthy Living  
Ms. Lynda Fraser, Health Promotion Planner  
Ms. Connie Boraski, Manager of Finance  
Mr. Werner Maute, Senior Finance Officer  
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

**REGRETS:**

Mr. Bob MacMaster  
Ms. Karen Morley  
Mr. Aldo Ruberto  
Mr. Joe Virdiramo

**CALL TO ORDER**

The Chair called the meeting to order at 1:00 p.m.

**1. ATTENDANCE AND ANNOUNCEMENTS**

The Chair presented regrets from the above noted.

**2. DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

### 3. AGENDA APPROVAL

Resolution No. 51-2018

MOVED BY: A. Brigham  
SECONDED BY: R. Shott

THAT the Agenda for the Regular Board of Health Meeting to be held on May 16, 2018, be approved as presented.

CARRIED

### 4. INFORMATION SESSION

#### 4.1 Superior Mental Wellness Project

Ms. Sue Armstrong, Public Health Nurse in the Healthy Living Program and Ms. Lynda Fraser, Health Promotion Planner, presented information on the Superior Mental Wellness Project and responded to questions from the Board of Health.

### 5. MINUTES OF THE PREVIOUS MEETINGS

#### 5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on April 18, 2018, to be approved.

Resolution No.: 52-2018

MOVED BY:  
SECONDED BY:

THAT the Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on April 18, 2018, be approved as presented.

CARRIED

### 6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

### 7. BOARD OF HEALTH (CLOSED SESSION) MEETING

There was no closed session meeting.

## 8. DECISIONS OF THE BOARD

### 8.1 Healthy Babies Healthy Children 2018 Program Budget

Report No. 33-2018 (Healthy Babies Healthy Children) relative to recommendations for approval of the proposed 2018 program budget was presented.

Resolution No.: 53-2018

MOVED BY: T. Fox  
SECONDED BY: M. Harding

THAT with respect to Report No. 33 – 2018 (Healthy Babies Healthy Children), we recommend that:

- The Healthy Babies Healthy Children (HBHC) program budget for January 1 to December 31, 2018 be approved at \$1,296,335 for submission to the Ministry of Children and Youth Services; and
- The base program staffing be set at 14.9 full time equivalents for the HBHC program; and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

CARRIED

The Board of Health continued discussion relative to the Healthy Babies Healthy Children program budget, which has been maintained at the same funding level since 2008, despite requests to the Ministry of Children and Youth Services for funding increases. It was the consensus of the Board to continue to advocate for a funding increase through means of a letter to the Minister of Children and Youth Services, with copies of the letter to be sent to all political parties in Ontario.

Resolution No. 53b-2018

MOVED BY: D. Smith  
SECONDED BY: M. Harding

THAT the Board of Health send a letter to the Minister of Children and Youth Services advocating for an increase to the funding level for the Healthy Babies Healthy Children Program;

AND THAT a copy of the letter be sent to all political parties in Ontario.

CARRIED

**8. DECISIONS OF THE BOARD (Continued)**

**8.2 Public Health Funding and Accountability Agreement –  
2018 Program Based Grant Allocations**

Report No. 34-2018 (Finance) relative to recommendations for acceptance of one-time and base funding grants for the 2018-19 funding year was presented.

Resolution No.: 54-2018

MOVED BY: R. Shott  
SECONDED BY: T. Fox

THAT with respect to Report No. 34 – 2018 (Finance)  
Administration recommends that:

- Effective January 1, 2018, that the Amending Agreement No. 9 (nine) to the Public Health Funding and Accountability Agreement with the Ministry of Health and Long-Term Care (MOHLTC) be approved, accepting up to \$12,395,600 in base funding and up to \$694,000 in one-time funding for the 2018-19 funding year to support the provision of mandatory and related public health programs and services in the District of Thunder Bay.
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

**8.3 HIV Anonymous Testing Program Budget  
Base Funding Increase**

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated May 9, 2018, relative to the above noted was presented.

Resolution No.: 55-2018

MOVED BY: A. Brigham  
SECONDED BY: R. Shott

THAT we recommend the 2018-19 HIV Anonymous Testing Program Budget be approved accepting up to \$900 in additional base funding for the 2018-19 funding year, bringing the total yearly funding to \$60,271;

**8. DECISIONS OF THE BOARD (Continued)**

**8.3 HIV Anonymous Testing Program Budget  
Base Funding Increase (Continued)**

AND THAT the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

**9. COMMUNICATIONS FOR INFORMATION**

**9.1 Interim Financial Reports**

Report No. 35-2018 (Finance) relative to providing the Board of Health with the first quarter financial statements, for information was presented. Ms. C. Boraski, Manager of Finance, and Mr. W. Maute, Senior Finance Officer, were in attendance to respond to questions from the Board.

**9.2 Tuberculosis Funding Update**

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, relative to the above noted was presented. Dr. DeMille presented additional information and responded to questions.

**10. NEXT MEETING**

The next regularly scheduled Board of Health meeting will be held on Wednesday, June 20, 2018, at 1:00 p.m.

**11. ADJOURNMENT**

Resolution No.56-2018

MOVED BY: M. Harding  
SECONDED BY: T. Fox

THAT the Regular Board of Health meeting held on May 16, 2018, be adjourned at 1:55 p.m.

CARRIED

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Chair, Board of Health

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Medical Officer of Health/Chief  
Executive Officer

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Recording Secretary