



# BOARD OF HEALTH MEETING

**DATE OF MEETING:** OCTOBER 17, 2018  
**TIME OF MEETING:** 1:00 P.M.  
**PLACE OF MEETING:** BOARD ROOM  
**CHAIR:** MR. JOE VIRDIRAMO

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## CALL TO ORDER

1. **ATTENDANCE AND ANNOUNCEMENTS** **Presenter**

2. **DECLARATIONS OF PECUNIARY INTEREST**

3. **AGENDA APPROVAL** Chair

RES 1
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 THAT the Agenda for the Regular Board of Health Meeting to be held on October 17, 2018, be approved.

4. **INFORMATION SESSION**

There is no information session scheduled.

5. **MINUTES OF THE PREVIOUS MEETINGS** Chair

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on September 19, 2018, to be approved. **(Pages 7-15)**

RES 2
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 THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on September 19, 2018, be approved.

**6. MATTERS ARISING FROM THE MINUTES**

Chair

**7. BOARD OF HEALTH (CLOSED SESSION) MEETING**

RES 3

THAT the Board of Health move into a closed session to receive information relative to labour relations or employee negotiations and to receive information that is subject to privilege.

**8. DECISIONS OF THE BOARD****8.1 Bridging the Gap Between Health and Social Sectors for Keeping Kids Healthy...Maintaining the Momentum**

L. Roberts

Report No. 49-2018 (Healthy Living) relative to recommendations for acceptance of funding from the Ontario Public Health Association for the above noted. **(Pages 16-17)**

RES 4

THAT with respect to Report No. 49 – 2018 (Healthy Living), we recommend:

- The one-time funding from the Ontario Public Health Association (OPHA) totaling \$7,000 for the project entitled: “Bridging the Gap between the Health and Social Sectors for Keeping Kids Healthy...Maintaining the Momentum” be approved;
- The Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

**8. DECISIONS OF THE BOARD** (Continued)8.2 In Good Hands Online Food Safety Course – User Fee Approval

C. D'Angelo

Report No. 48-2018 (Environmental Health) relative to recommendations for increases to the user fee for “In Good Hands” certification. **(Pages 21-23)**

RES 5

THAT with respect to Report No. 48 – 2018 (Environmental Health), we recommend that:

- The fee charged to clients to take the In Good Hands (IGH) Online Food Safety Course be set at \$39.95, plus HST. A bulk purchase discount (10 or more course fees) of \$5.00 per course fee should continue to apply;
- The Director of Corporate Services and Manager of Finance be authorized to complete any administrative matters relative to implementing these changes.

8.3 Legal Services Contract Renewal

L. Dyll

Report No. 47-2018 (Finance) relative to recommendations for contract award for legal services. **(Pages 24-26)**

RES 6

THAT with respect to Report No. 47 – 2018 (Finance), we recommend that the contract for Professional Legal Services be awarded to Weilers Law for a three (3) year term effective November 1, 2018.

AND THAT we recommend that the contract for Professional Legal Services for Human Resources, Labour and Employment matters be awarded to O'Neill Associates for a three (3) year term effective November 1, 2018.

8.4 Building Environmental Controls Contract Award

L. Dyll

Report No. 52-2018 (Finance) relative to recommendations for contract award to provide and install Building Environmental Controls. **(Pages 27-30)**

RES 7

THAT with respect to Report No. 52-2018 (Finance), we recommend that the contract for the purchase and installation of Building Environmental Controls be

**8. DECISIONS OF THE BOARD (Continued)**

8.4 Building Environmental Controls Contract Award (Continued)

awarded to Thermal Building Automation Inc at a total contract cost of \$198,540 (taxes extra);

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the Building Environmental Controls contract as required.

8.5 Northern Fruit and Vegetable Program Enhancement Project Phase 2

L. Roberts

Report No. 53-2018 (Finance) relative to contract award for Phase 2 of the Northern Fruit and Vegetable Program Enhancement Project.  
**(Distributed on the desks)**

RES 8

THAT with respect to Report No. 53-2018 (Finance), we recommend that the contract to provide services related to the Northern Fruit and Vegetable Program Enhancement Project Phase 2 be awarded to Lakehead University at a total contract cost of \$173,026 (taxes extra);

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the Northern Fruit and Vegetable Program Enhancement Project Phase 2 contract as required.

**9. COMMUNICATIONS FOR INFORMATION**

9.1 2017 Annual Report

L. Dyll

Report No. 51-2018 (Communications) relative to providing an overview of the 2017 Thunder Bay District Health Unit Annual Report, for information.  
**(Pages 31-36)**

**9. COMMUNICATIONS FOR INFORMATION (Continued)**

9.2 Nutritious Food Basket

L. Roberts

The results of the Nutritious Food Basket Survey, relative to providing the Board of Health with details on the cost of eating well in the district of Thunder Bay, for information.

**Separately Attached:** The Cost of Eating Well in the District of Thunder Bay  
2018 Report  
Hungry for Change - Infographic

**10. NEXT MEETING**

The next regular session meeting is scheduled for November 21, 2018.

**11. ADJOURNMENT**

RES 9

THAT the Board of Health meeting held on October 17, 2018, be adjourned at \_\_\_\_\_ p.m.

**Information**

(To be Distributed at the Meeting)

Blank Self-Evaluation Sheet (Blue Copy)

**General Correspondence**

(Copy Provided in the Agenda Package)

The Self-Evaluation Sheet – September 2018

**Resolution Correspondence (Not Attached)**

(copy available at meeting)

Letter from Peterborough Public health, dated July 3, 2018, addressed to Minister Elliott, relative to urging the provincial government to reconsider the pause to the implementation of the *Smoke-Free Ontario Act, 2017*.

Letter from Haliburton, Kawartha, Pine Ridge District Health Unit, dated September 20, 2018, addressed to Minister Elliott, relative to urging the provincial government to implement the *Smoke-Free Ontario Act, 2017*, without delay.

Letter from Southwestern Public Health, dated September 25, 2018, addressed to Minister Wilson-Raybould, relative to endorsing the resolution from Peterborough Public Health calling for the repeal of Section 43 of the Criminal Code of Canada.

Letter from Southwestern Public Health, dated September 25, 2018, addressed to Minister MacLeod, relative to expressing concern about the province's decision to cancel the Basic Income Pilot Project and endorsing the correspondence from other Health Unit's on the same.

Letter from Kingston, Frontenac, Lennox & Addington Health Unit, dated September 27, 2018, addressed to Prime Minister Trudeau, relative to a resolution urging the federal government to consider drug policy reform, including decriminalization options to help address the opioid overdose crisis.

Letter from Kingston, Frontenac, Lennox & Addington Health Unit, dated September 27, 2018, addressed to Minister Elliott, relative to endorsing the recommendations made in the report *Prevention Matters: Why Ontario needs a chronic disease prevention strategy*, and urging the provincial government to move forward with the recommendations.

Letter from ALPHA, dated October 4, 2018, addressed to Ms. Laura Pisko, Director of Health Protection Policy and Programs Branch, MOHLTC, relative to providing feedback on the proposed amendments to the *Smoke-Free Ontario Act, 2017*.