



BOARD OF HEALTH MEETING

DATE OF MEETING: NOVEMBER 21, 2018
TIME OF MEETING: 1:00 P.M.
PLACE OF MEETING: BOARD ROOM – FIRST FLOOR
CHAIR: MR. JOE VIRDIRAMO

CALL TO ORDER

- | | | |
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| | Presenter | |
| 1. ATTENDANCE AND ANNOUNCEMENTS | | |
| 2. DECLARATIONS OF INTEREST | | |
| 3. AGENDA APPROVAL | Chair | |
| <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>RES 1</td></tr></table> THAT the Agenda for the Regular Board of Health Meeting to be held on November 21, 2018, be approved. | RES 1 | |
| RES 1 | | |
| 4. INFORMATION SESSION | | |
| 5. MINUTES OF THE PREVIOUS MEETINGS | Chair | |
| 5.1 <u>Thunder Bay District Board of Health</u> | | |
| The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on October 17, 2018, to be approved. (Pages 9-19) | | |
| <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>RES 2</td></tr></table> THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on October 17, 2018, be approved. | RES 2 | |
| RES 2 | | |

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)**5.2 Executive Committee**

The Minutes of the Executive Committee Meeting held on October 10, 2018, for information. **(Pages 20-24)**

The Minutes of the Executive Committee Meeting held on October 17, 2018, for information. **(Pages 25-29)**

6. MATTERS ARISING FROM THE MINUTES

Chair

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

RES 3

THAT the Board of Health move into a Closed Session to receive information relative to labour relations and employee negotiations.

8. DECISIONS OF THE BOARD**8.1 2019 Mandatory Core (Cost-Shared) Budget Approval**

L. Dyll

Report No. 55-2018 (Finance) relative to providing the Board of Health with the proposed 2019 Mandatory Core (Cost-Shared) Budget. **(Pages 30-43)**

Attachment 4: 2019 Mandatory and Core Budget – Divisional Summary **(Distributed Separately)**

RES 4

THAT with respect to Report No. 55 – 2018 (Finance), we recommend that the:

1. 2019 Mandatory Core (Cost-Shared) budget be approved at \$12,844,304 including 118.42 net full time equivalent (FTE) positions, for submission to the Ministry of Health and Long-Term Care (MOHLTC);
2. Municipal Levy be set at \$2,921,403;
3. Land Development Program budget be approved at \$190,371 Revenues and Expenditures, with 2.0 FTEs;

8. DECISIONS OF THE BOARD (Continued)**8.1 2019 Mandatory Core (Cost-Shared) Budget Approval (Continued)**

4. 100% Infectious Disease Control Initiative budget be approved at \$555,600 Revenues and Expenditures, with 5.0 FTEs, and submitted to the MOHLTC;
5. 100% Infection Prevention & Control Nurses budget be approved at \$90,100 Revenues and Expenditures, with 1.0 FTE, and submitted to the MOHLTC;
6. 100% Social Determinants of Health Nurses Initiative budget be approved at \$180,500 Revenues and Expenditures, with 2.0 FTEs and submitted to the MOHLTC;
7. 100% Needle Exchange Program Initiative budget be approved at \$124,600 and submitted to the MOHLTC;
8. 100% Healthy Smiles Ontario (HSO) budget be approved at \$475,600 Revenues and Expenditures, with 4.67 FTEs and submitted to the MOHLTC;
9. 100% Enhanced Food Safety (Haines Initiative) budget be approved at \$47,900 and submitted to the MOHLTC;
10. 100% Enhanced Safe Water Initiative budget be approved at \$15,500 and submitted to the MOHLTC;
11. 100% Chief Nursing Officer Initiative be approved at \$121,500 Revenues and Expenditures, with 1.20 FTEs and submitted to the MOHLTC;
12. Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required; and
13. Director of Corporate Services and Manager of Finance be authorized to arrange appropriate financing for the funding of the Health Unit operations, if required.

8. DECISIONS OF THE BOARD (Continued)8.2 Reserve and Reserve Fund Strategy

L. Dyll

Report No. 54-2018 (Finance) relative to providing the annual review and recommendations regarding the Reserve and Reserve Fund Strategy.
(Pages 44-50)

RES 5

THAT with respect to Report No. 54-2018 (Finance), we recommend that the Reserve Fund strategies and transfers be approved as presented;

AND THAT any year-end municipal surplus at December 31, 2018 be applied to replenish the \$10,000 withdrawal from the Program Contingency Reserve Fund for the contribution to the Thunder Bay Drug Strategy Community Partnership;

AND THAT \$13,500 from the Sick Pay Plan Allowance Reserve Fund be transferred to the Program Contingency Reserve Fund;

AND THAT the principal contribution limit for the Program Contingency Reserve be increased to \$300,000;

AND THAT the Program Contingency Reserve Fund By-Law be amended to allow the Board flexibility to fund ongoing initiatives and / or operational budget deficits by resolution only;

AND THAT any municipal surplus to a maximum of the principle contribution limit of \$300,000 be transferred to the Program Contingency Reserve Fund;

AND THAT any further remaining municipal surplus to a maximum of the principle contribution limit of \$2,000,000 be transferred into the Capital Expenditure Reserve Fund;

AND THAT any year-end surplus or deficit from the Land Development Program be transferred into or withdrawn from the Land Development Reserve Fund, respectively;

8. DECISIONS OF THE BOARD (Continued)**8.2 Reserve and Reserve Fund Strategy (Continued)**

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any related administrative requirements for the Reserve & Reserve Fund Strategy.

8.3 Annual Meeting Date

Dr. DeMille

Report No. 56-2018 (MOH/CEO) relative to recommendations for the date of the 2019 Board of Health Annual General Meeting. **(Pages 51-52)**

RES 6

THAT with respect to Report No. 56-2018 (MOH/CEO) we recommend that the 2019 Annual Meeting of the Board of Health be held on Wednesday, January 16, 2019 at 1:00 p.m.;

AND THAT the 2019 Board of Health Meeting Schedule be presented at the Annual Meeting for approval.

9. COMMUNICATIONS FOR INFORMATION**9.1 Third Quarter Financial Statement**

L. Dyll

Report No. 57-2018, (Finance) relative to providing the Board of Health with the Financial Statements and Variance Analysis for the Thunder Bay District Health Unit for the period ending September 30, 2018, for information. **(Pages 53-61)**

9.2 Performance Review Update

Chair

A verbal update with respect to the performance review of the Medical Officer of Health and Chief Executive Officer will be provided by the Chair and Vice Chair, for information.

10. NEXT MEETING

The next regular session meeting is scheduled immediately following the Annual General Meeting.

11. ADJOURNMENT

RES 7

THAT the Board of Health meeting held on November 21, 2018, be adjourned at _____ p.m.

Information

(To be distributed at the meeting)

Blank Self-Evaluation Sheet (Blue Copy)

General Correspondence

(Copy Provided in the Agenda Package)

The Self- Evaluation Sheet – October 2018

Resolution Correspondence (Not Attached)

(copy available at meeting)

An updated copy of the MOHLTC Organizational Chart, effective as of October 29, 2018.

Letter from Southwestern Public Health, dated October 24, 2018, addressed to Premier Ford, relative to urging the provincial government for increased actions in response to the expanding opioid crisis.

Letter from Peterborough Public Health, dated November 2, 2018, addressed to Minister Taylor and Minister Wilson-Raybould, relative to endorsing the recommendations of the Canadian Public Health Association's position statement on the decriminalization of personal use of illicit psychoactive substances and urging the federal government to consider a new approach to address substance use.

Letter from Peterborough Public Health, dated November 5, 2018, addressed to Minister Elliott, relative to urging the provincial government to strengthen the *Smoke-Free Ontario Act, 2017*, and prohibit through regulation the promotion of vaping products.

Resolution from Windsor-Essex County Board of Health, dated October 5, 2018, relative to encouraging all Windsor-Essex municipalities to opt out of the cannabis retail model as proposed by the provincial government, and encouraging the provincial government to establish limits to reduce retail outlet density and vulnerable populations, and to provide dedicated funding for public health education and promotion activities as well as enforcement of cannabis-related regulations.

Letter from Peterborough Public Health, dated November 5, 2018, addressed to Minister Elliott, relative to calling on the provincial government for the integration of local drug strategies into any future planning for mental health and addiction programs.

Letter from Huron County Health Unit, dated November 8, 2018, addressed to Premier Ford, relative to supporting correspondence from Leeds, Grenville & Lanark District Health Unit with respect to the discontinuation of the Ontario Basic Income Research project.

Letter from Peterborough Public Health, dated November 8, 2018, addressed to the Executive Director of the Legalization of Cannabis Secretariat, relative to suggestions for regulatory framework for Cannabis Storefronts in Ontario.