



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: JANUARY 16, 2019

TIME OF MEETING: IMMEDIATELY FOLLOWING ANNUAL MEETING

PLACE OF MEETING: BOARDROOM – FIRST FLOOR

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Andrew Brigham
Ms. Connie Bryson
Mr. Brian Hamilton
Mr. Dave Hamilton
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Ms. Kristen Oliver
Mr. Don Smith

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Ms. L. Roberts, Director – Health Promotion
Mr. L. Dyll, Director – Corporate Services
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:

Mr. Greg Vallance
Mr. Jim Vezina

CALL TO ORDER

The Chair called the meeting to order at 1:25 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Vallance and Mr. Vezina, and welcomed all members of the media in attendance.

2. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.

3. AGENDA APPROVAL

Resolution No. 05-2019

MOVED BY: D. Smith
SECONDED BY: A. Brigham

THAT the Agenda for the Regular Board of Health Meeting to be held on January 16, 2019, be approved.

CARRIED

4. INFORMATION SESSION

There was no information session.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on November 21, 2018, to be approved.

Resolution No.: 06-2019

MOVED BY: M. Harding
SECONDED BY: D. Smith

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on November 21, 2018, be approved as presented.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 07a-2019

MOVED BY: D. Smith
SECONDED BY: A. Brigham

7. BOARD OF HEALTH (CLOSED SESSION) MEETING (Continued)

THAT the Board of Health move in to a closed session to receive information relative to labour relations or employee negotiations.

CARRIED

At 1:29 p.m., the Board of Health moved in to closed session.

The following Individuals left the meeting room:

Ms. L. Roberts, Director of Health Promotion
Mr. L. Dyll, Director of Corporate Services
Ms. S. Stevens, Executive Assistant
All members of the media

At 1:39 p.m., the Board of Health moved out of closed session to resume regular business. The following individuals returned to the meeting room:

Ms. L. Roberts, Director of Health Promotion
Mr. L. Dyll, Director of Corporate Services
Ms. S. Stevens, Executive Assistant
All members of the media

8. DECISIONS OF THE BOARD

8.1 2019 aPHa Winter Meeting

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 3, 2019, containing a resolution relative to the above noted was presented.

Resolution No.: 09-2019

MOVED BY: A. Brigham
SECONDED BY: M. Harding

THAT the following members of the Board be authorized to attend the 2019 aPHa Winter Board of Health Section Meeting to be held in Toronto, Ontario, on February 21, 2019.

1. M. Harding
2. D. Hamilton
3. J. MacEachern
4. K. O’Gorman

8. DECISIONS OF THE BOARD (Continued)

8.1 2019 alPHa Winter Meeting (Continued)

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 – Board Members' Reimbursement.

CARRIED

8.2 Compensation Review – Non-Union and Management Staff

At the Board of Health Closed Session meeting held earlier, Report No. 03-2019 (Human Resources) relative to the annual review of salary for management and non-union staff was presented.

At that time, the Board of Health was advised that the resolution as contained in the report would be presented to the regular session for consideration.

Resolution No.: 07c-2019

MOVED BY: K. O'Gorman
SECONDED BY: D. Hamilton

THAT with respect to Report No. 03-2019 (Human Resources) we recommend that:

- Compliant with the Board's Compensation Philosophy Policy, the Board of Health approve the competitive market adjustment to base salary as recommended by the Korn Ferry Hay Group for non-union and management staff effective January 1, 2019.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 CRA Mileage Rate

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 4, 2019, relative to providing the 2019 tax-exempt rate for automobiles set by the Canada Revenue Agency was presented for information.

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, February 13, 2019, at 1:00 p.m.

11. ADJOURNMENT

Resolution No. 09-2019

MOVED BY: M. Harding
SECONDED BY: D. Hamilton

THAT the Regular Board of Health meeting held on January 16, 2019, be adjourned at 1:46 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary