



BOARD OF HEALTH MEETING

DATE OF MEETING: APRIL 17, 2019
TIME OF MEETING: 1:00 P.M.
PLACE OF MEETING: BOARD ROOM – FIRST FLOOR
CHAIR: MR. JAMES MCPHERSON

CALL TO ORDER

1. **ATTENDANCE AND ANNOUNCEMENTS** Presenter

2. **DECLARATIONS OF INTEREST**

3. **AGENDA APPROVAL** Chair

RES 1	THAT the Agenda for the Regular Board of Health Meeting to be held on April 17, 2019, be approved.
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4. **INFORMATION SESSION**

4.1 Smoke-Free Ontario Act L. Roberts

A presentation on the *Smoke-Free Ontario Act, 2017*, will be provided to the Board of Health. **(Pages 9-20)**

5. **MINUTES OF THE PREVIOUS MEETINGS** Chair

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on March 20, 2019, to be approved. **(Pages 21-29)**

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)**5.1 Thunder Bay District Board of Health**

RES 2

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on March 20, 2019, be approved.

6. MATTERS ARISING FROM THE MINUTES

Chair

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

RES 3

THAT the Board of Health move into a closed session to receive information relative to litigation or potential litigation, and to receive information that is relative to labour relations and employee negotiations and information that is subject to privilege.

8. DECISIONS OF THE BOARD**8.1 Northern Fruit and Vegetable Program – (School Program) Funding Advocacy Request**

L. Roberts

Report No. 26-2019 (Family and School Health) relative to recommendations for advocacy for continued funding of the Northern Fruit and Vegetable Program. **(Pages 30-32)**

RES 4

THAT with respect to Report No. 26 - 2019 (Family and School Health), we recommend that the Board of Health advocate for continued funding of the Northern Fruit and Vegetable Program;

AND THAT the Chair, on behalf of the Board of Health, sign and send a letter to the Ministry of Health and Long-Term Care advocating for ongoing base funding for the Program.

8.2 Northern Fruit and Vegetable Program – (Enhancement Project) Funding Advocacy Request

L. Roberts

Report No. 27-2019 (Healthy Living) relative to recommendations for advocacy for continued funding of the Northern Fruit and Vegetable Program – Understanding Our Food System Project. **(Pages 33-35)**

8. DECISIONS OF THE BOARD (Continued)**8.2** Northern Fruit and Vegetable Program – (Enhancement Project) Funding Advocacy Request (Continued)

RES 5

THAT with respect to Report No. 27 – 2019 (Healthy Living), we recommend that the Board of Health advocate for continued funding of the Northern Fruit and Vegetable Program;

AND THAT the Chair, on behalf of the Board of Health, sign and send a letter to the Ministry of Health and Long-Term Care advocating for ongoing base funding for the Program.

8.3 Preventing Mental Illness through Early Childhood Development Programming (alPHA Resolution)

L. Roberts

Report No. 25-2019 (Healthy Babies Healthy Children) relative to recommendations for co-sponsoring with the Northwestern Health Unit an alPHA Resolution with respect to the above noted. **(Pages 36-41)**

Separately Attached: Northwestern Health Unit Report – *Preventing Mental Illness through Early Childhood Development Programming*

RES 6

THAT with respect to Report No. 25 – 2019 (Healthy Babies Healthy Children), we recommend that the Board of Health for the Thunder Bay District Health Unit co-sponsor with the Northwestern Health Unit the submission of the Background and Resolution, both titled “Preventing Mental Illness through Early Childhood Development Programming” to the Association of Local Public Health Agencies (alPHA) for its 2019 Annual General Meeting.

8.4 Healthy Babies Healthy Children Program Budget 2019

L. Roberts

Report No. 24-2019 (Healthy Babies Healthy Children) relative to providing the Board of Health with the proposed 2019 Healthy Babies Healthy Children Program Budget, for approval. **(Pages 42-47)**

RES 7

THAT with respect to Report No. 24 – 2019 (Healthy Babies Healthy Children), we recommend that the Healthy Babies Healthy Children (HBHC) program budget for January 1 to December 31, 2019 be approved at

8. DECISIONS OF THE BOARD (Continued)**8.4 Healthy Babies Healthy Children Program Budget 2019 (Continued)**

\$1,296,335 for submission to the Ministry of Children, Community and Social Services;

AND THAT the base program staffing be set at 14.9 full time equivalents for the HBHC program;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

8.5 Reduce Marketing to Children Legislation

L. Roberts

Report No. 23-2019 (Healthy Living) relative to recommendations for supporting Bill S-228 with requirements for prohibiting food and beverage marketing directed at children. **(Pages 48-50)**

RES 8

THAT with respect to Report No. 23 – 2019 (Healthy Living), we recommend that we support Bill S-228, Child Health Protection Act, (2015-present) with requirements for prohibiting food and beverage marketing directed at children;

AND THAT the Chair, on behalf of the Board of Health, sign and send a letter to the Senate urging them to expediently pass this valuable legislation.

8.6 OPHA One-Time Funding

L. Roberts

A memorandum from Ms. L. Roberts, Director of Health Promotion, dated April 17, 2019, and containing a resolution relative to acceptance of additional one-time funding for “Bridging the Gap” project. **(Page 51)**

RES 9

THAT we recommend the 2019-2020 Bridging the Gap between the Health and Social Sectors for Keeping Kids Healthy...Maintaining the Momentum one-time funding be approved accepting \$8,000 in additional funding for 2019-2020.

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

8. DECISIONS OF THE BOARD (Continued)

8.7 Shared Library Services Partnership Budget

Dr. DeMille

Report No. 28-2019 (Foundational Standards) relative to recommendations for approval of funding for the Hub Library for the period of April 1, 2019 to March 31, 2020. **(Pages 52-54)**

RES 10

THAT with respect to Report No. 28-2019 (Foundational Standards), we recommend approval of up to \$126,216.65 in 100 % funding from the Ontario Agency for Health Protection and Promotion for the purpose of continuing the Shared Library Services Partnership (Hub Library) at the Thunder Bay District Health Unit (TBDHU) for the period of April 1, 2019 to March 31, 2020;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission process, as required.

8.8 2018 Consolidated Financial Statements

L. Dyll

Report No. 32-2019 (Finance) relative to presenting the Board of Health with the draft 2018 Consolidated Financial Statements, for approval. **(To be distributed separately)**

RES 11

THAT with respect to Report No. 32 - 2019 (Finance), we recommend that the Consolidated Financial Statements of the Thunder Bay District Health Unit for the year ending December 31, 2018, be approved as recommended by the Executive Committee.

8.9 alPHa 2019 AGM & Conference

Dr. DeMille

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated April 10, 2019, and containing a resolution relative to the above noted. **(Pages 55-58)**

RES 12

THAT the following members of the Board be authorized to attend the alPHa 2019 Annual Conference to be held in Kingston, Ontario, on June 9-11, 2019:

1. _____
2. _____
3. _____
4. _____

8. DECISIONS OF THE BOARD (Continued)8.9 alPHa 2019 AGM & Conference (Continued)

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 - Board Members' Reimbursement.

9. COMMUNICATIONS FOR INFORMATION9.1 Northern Fruit and Vegetable Program - Continuity L. Dyll

A memorandum from Mr. L. Dyll, Director of Corporate Services, dated April 17, 2019, relative to the proposed continuity plan for the Northern Fruit and Vegetable Program. **(Pages 59-60)**

9.2 2018 Legal Expenditures Report L. Dyll

Report No. 30-2019 (Finance) relative to providing the Board of Health with the review of legal fees incurred in 2018, for information. **(Pages 61-63)**

9.3 Procurement Practices Report L. Dyll

Report No. 29-2019 (Finance) relative to providing the Board of Health with an update on the Procurement policy and practices of the Thunder Bay District Health Unit, for information. **(Pages 64-69)**

9.4 2018 Board of Health Meeting Expenses Dr. DeMille

Report No. 31-2019 (MOH/CEO Office) relative to providing the Board of Health with the review of its meeting expenses incurred in 2018, for information. **(Pages 70-73)**

9.5 Staff Recognition Event Dr. DeMille

A memorandum from Dr. J. DeMille, dated April 10, 2019, relative to an invitation to the Board of Health for the Thunder Bay District Health Unit Staff Recognition Event. **(Page 74)**

9. COMMUNICATIONS FOR INFORMATION (Continued)

9.6 Youth Violence Prevention Project

Dr. DeMille

A verbal update on the federal funding announcement and launch of the Youth Violence Prevention Project.

10. NEXT MEETING

The next regular meeting is scheduled for Wednesday, May 15, 2019.

11. ADJOURNMENT

RES 13

THAT the Board of Health meeting held on April 17, 2019,
be adjourned at _____ p.m.

Information

(To be Distributed at the Meeting)

Blank Self-Evaluation Sheet (Blue Copy)

General Correspondence

(Copy Provided in the Agenda Package)

The Self-Evaluation Sheet – March 20, 2019

Resolution Correspondence (Not Attached)

(copy available at meeting)

Letter from Windsor-Essex County Health Unit, dated March 5, 2019, addressed to Premier Ford, relative to endorsing correspondence from Haliburton, Kawartha, Pine Ridge District Health Unit requesting the provincial government to build a provincial dental program for low-income seniors and adults.

Letter from Windsor-Essex County Health Unit, dated March 5, 2019, addressed to Premier Ford, relative to supporting the request from Peterborough Public Health for increased action in response to the opioid crisis.

Letter from Simcoe Muskoka District Health Unit, dated March 20, 2019, addressed to Minister Elliott, relative to supporting the alPHa Report *Improving and Maintaining the Health of the People: the Contribution of Public Health to Reducing Hallway Medicine*, and raising awareness of the inherent value and effectiveness of the public health system.

Letter from Perth District Health Unit, dated March 20, 2019, addressed to Premier Ford, relative to supporting correspondence from other Health Units regarding a publicly-funded oral health program for low-income seniors and expanding access to low-income adults.

Letter from Peterborough Public Health, dated April 3, 2019, addressed to Minister MacLeod and Minister Elliott, relative to supporting the North Bay Parry Sound District Health Unit's call for moving ahead with Bill 60 and for the establishment of the Social Assistance Research Commission.

Letter from Southwestern Public Health, dated April 3, 2019, addressed to Minister Elliott, relative to requesting additional funding for the implementation of the Child Visual Health and Visual Screening Protocol.