BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: APRIL 17, 2019

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: BOARDROOM – FIRST FLOOR

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Mr. Andrew Brigham
Mr. Norm Gale
Mr. Dave Hamilton
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Mr. Don Smith
Mr. Greg Vallance

REGRETS:

Ms. Alana Bishop
Mr. Brian Hamilton
Ms. Kristen Oliver
Mr. Jim Vezina

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Ms. L. Roberts, Director of Health Promotion
Mr. L. Dyll, Director of Corporate Services
Ms. T. Rabachuk, Director of Health Protection
Mr. D. Hrychuk, Manager of Finance
Ms. S. Sawula, Manager of Healthy Living
Ms. J. McFarlane, Manager of Healthy Families and Schools
Dr. C. Chizea, NOSM Resident
Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Ms. Bishop, Mr. Vezina, Ms. Oliver and Mr. Hamilton.

2. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.
3. **AGENDA APPROVAL**

   Resolution No. 43-2019

   MOVED BY: G. Vallance  
   SECONDED BY: D. Harris Shallow

   THAT the Agenda for the Regular Board of Health Meeting to be held on March 20, 2019, be approved as amended.

   CARRIED

4. **INFORMATION SESSION**

   Mr. M. Duranceau and Ms. A. Elder, Tobacco Enforcement Officers, presented the Board of Health with information on the *Smoke-Free Ontario Act, 2017*, and responded to questions.

5. **MINUTES OF THE PREVIOUS MEETINGS**

5.1 **Thunder Bay District Board of Health**

   The Minutes of the Thunder Bay District Board of Health Meeting held on March 20, 2019, to be approved.

   Resolution No.:44-2019

   MOVED BY: D. Hamilton  
   SECONDED BY: N. Gale

   THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on March 20, 2019, be approved.

   CARRIED

6. **MATTERS ARISING FROM THE MINUTES**

   There were no matters arising from the previous minutes.

7. **BOARD OF HEALTH (CLOSED SESSION) MEETING**

   The closed session was moved to the end of the meeting, following regular business.
8. DECISIONS OF THE BOARD

8.1 Northern Fruit and Vegetable Program – (School Program) Funding Advocacy Request

Report No. 26-2019 (Family and School Health) relative to recommendations for advocacy for continued funding of the Northern Fruit and Vegetable Program was presented.

Resolution No.: 46-2019

MOVED BY: D. Harris Shallow
SECONDED BY: D. Hamilton

THAT with respect to Report No. 26 - 2019 (Family and School Health), we recommend that the Board of Health advocate for continued funding of the Northern Fruit and Vegetable Program;

AND THAT the Chair, on behalf of the Board of Health, sign and send a letter to the Ministry of Health and Long-Term Care advocating for ongoing base funding for the Program.

CARRIED

8.2 Northern Fruit and Vegetable Program – (Enhancement Project) Funding Advocacy Request

Report No. 27-2019 (Healthy Living) relative to recommendations for advocacy for continued funding of the Northern Fruit and Vegetable Program – Understanding Our Food System Project was presented.

Resolution No.:47-2019

MOVED BY: G. Vallance
SECONDED BY: K. O'Gorman

THAT with respect to Report No. 27 – 2019 (Healthy Living), we recommend that the Board of Health advocate for continued funding of the Northern Fruit and Vegetable Program;

AND THAT the Chair, on behalf of the Board of Health, sign and send a letter to the Ministry of Health and Long-Term Care advocating for ongoing base funding for the Program.

CARRIED
8. DECISSIONS OF THE BOARD (Continued)

8.3 Preventing Mental Illness through Early Childhood Development Programming (aPHa Resolution)

Report No. 25-2019 (Healthy Babies Healthy Children) relative to recommendations for co-sponsoring with the Northwestern Health Unit an aPHa Resolution with respect to the above noted was presented and discussed.

Resolution No.: 48-2019

MOVED BY: N. Gale
SECONDED BY: D. Harris Shallow

THAT with respect to Report No. 25 – 2019 (Healthy Babies Healthy Children), we recommend that the Board of Health for the Thunder Bay District Health Unit co-sponsor with the Northwestern Health Unit the submission of the Backgrounder and Resolution, both titled “Preventing Mental Illness through Early Childhood Development Programming” to the Association of Local Public Health Agencies (aPHa) for its 2019 Annual General Meeting

CARRIED

8.4 Healthy Babies Healthy Children Program Budget 2019

Report No. 24-2019 (Healthy Babies Healthy Children) relative to providing the Board of Health with the proposed 2019 Healthy Babies Healthy Children Program Budget, was presented for approval.

Resolution No.: 49-2019

MOVED BY: D. Hamilton
SECONDED BY: A. Brigham

THAT with respect to Report No. 24 – 2019 (Healthy Babies Healthy Children), we recommend that the Healthy Babies Healthy Children (HBHC) program budget for January 1 to December 31, 2019 be approved at $1,296,335 for submission to the Ministry of Children, Community and Social Services;

AND THAT the base program staffing be set at 14.9 full time equivalents for the HBHC program;
8. DECISIONS OF THE BOARD (Continued)

8.4 Healthy Babies Healthy Children Program Budget 2019 (Continued)

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

CARRIED

8.5 Reduce Marketing to Children Legislation

Report No. 23-2019 (Healthy Living) relative to recommendations for supporting Bill S-228 with requirements for prohibiting food and beverage marketing directed at children was presented.

Resolution No.: 50-2019

MOVED BY: N. Gale
SECONDED BY: K. O’Gorman

THAT with respect to Report No. 23 – 2019 (Healthy Living), we recommend that we support Bill S-228, Child Health Protection Act, (2015-present) with requirements for prohibiting food and beverage marketing directed at children;

AND THAT the Chair, on behalf of the Board of Health, sign and send a letter to the Senate urging them to expediently pass this valuable legislation.

CARRIED

8.6 OPHA One-Time Funding

A memorandum from Ms. L. Roberts, Director of Health Promotion, dated April 17, 2019, and containing a resolution relative to acceptance of additional one-time funding for “Bridging the Gap” project was presented.

Resolution No.: 51-2019

MOVED BY: A. Brigham
SECONDED BY: K. O’Gorman

THAT we recommend the 2019-2020 Bridging the Gap between the Health and Social Sectors for Keeping Kids Healthy...Maintaining the Momentum one-time funding be approved accepting $8,000 in additional funding for 2019-2020.
8. DECISIONS OF THE BOARD (Continued)

8.6 OPHA One-Time Funding (Continued)

    AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

    CARRIED

8.7 Shared Library Services Partnership Budget

Report No. 28-2019 (Foundational Standards) relative to recommendations for approval of funding for the Hub Library for the period of April 1, 2019 to March 31, 2020, was presented.

Resolution No.: 52-2019

MOVED BY: D. Hamilton
SECONDED BY: A. Brigham

THAT with respect to Report No. 28-2019 (Foundational Standards), we recommend approval of up to $126,216.65 in 100% funding from the Ontario Agency for Health Protection and Promotion for the purpose of continuing the Shared Library Services Partnership (Hub Library) at the Thunder Bay District Health Unit (TBDHU) for the period of April 1, 2019 to March 31, 2020;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission process, as required.

CARRIED

8.8 2018 Consolidated Financial Statements

Report No. 32-2019 (Finance) relative to presenting the Board of Health with the draft 2018 Consolidated Financial Statements, for approval.

Resolution No.: 53-2019

MOVED BY: D. Hamilton
SECONDED BY: A. Brigham

THAT with respect to Report No. 32 - 2019 (Finance), we recommend that the Consolidated Financial Statements of the Thunder Bay District Health Unit for the year ending
8. DECISIONS OF THE BOARD (Continued)

8.8 2018 Consolidated Financial Statements (Continued)

December 31, 2018, be approved as recommended by the Executive Committee.

CARRIED

8.9 alPHa 2019 AGM & Conference

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated April 10, 2019, and containing a resolution relative to the above noted was presented.

Resolution No.: 54-2019

MOVED BY: D. Hamilton
SECONDED BY: N. Gale

THAT the following members of the Board be authorized to attend the alPHa 2019 Annual Conference to be held in Kingston, Ontario, on June 9-11, 2019:

1. Mr. James McPherson
2. Ms. Maria Harding
3. Ms. Karen O’Gorman
4. Mr. Don Smith

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 - Board Members' Reimbursement.

CARRIED

8.10 Ontario Budget 2019 - Public Health Changes

The Board of Health discussed the proposed modernization of public health as announced in the Ontario Budget 2019 and considered a resolution from Toronto Public Health relative to the above noted. The Board of Health adopted the following resolution and instructed that it be sent to the Premier of Ontario, the Minister of Health and Long-term Care, the Minister of Municipal Affairs and Housing, local members of the Ontario Provincial Legislature and copied to all Ontario Boards of Health.

Resolution No. 54b-2019

MOVED BY: K. O’Gorman
SECONDED BY: D. Smith
8. DECISIONS OF THE BOARD (Continued)

8.10 Ontario Budget 2019 - Public Health Changes (Continued)

THAT with respect to Public Health Restructuring, the Board of Health:

1. Affirms its support for the Thunder Bay District Health Unit;

2. Requests the Province of Ontario to maintain the health protection and health promotion mandate of the Thunder Bay District Health Unit;

3. Requests the Province of Ontario to maintain the current 75 percent provincial, 25 percent municipal funding for the Thunder Bay District Health Unit;

4. Requests the Province of Ontario to stop the planned reduction of Ontario public health units from 35 to 10 and planned reduction of $200 million from public health, and instead initiate consultation with municipalities and public health agencies on the public health system in Ontario;

5. Directs the Medical Officer of Health of the Thunder Bay District Health Unit to work with the Association of Local Public Health Agencies to support their efforts on responding to the provincial cuts to public health in Ontario;

6. Requests the Province of Ontario to recognize the vast distance and lack of homogeneity in Ontario, north of the French River.

Accordingly, the Province should ensure that distances are manageable and that public health units are not overwhelmed because they are providing service to areas that are too large and vast.

Bishop, A. Abs
Brigham, A. Nay
Gale, N. Yea
Hamilton, B. Abs
Hamilton, D. Yea
Harding, M. Yea
Harris Shallow, D Yea
MacEachern, J. Yea
McPherson, J. Yea
O’Gorman, K. Yea
Oliver, K. Abs
Smith, D. Yea
Vallance, G. Yea
Vezina, J. Abs

(9 yeas – 1 nays – 4 Absent/Abstain)

CARRIED
9. COMMUNICATIONS FOR INFORMATION

9.1 Northern Fruit and Vegetable Program - Continuity

A memorandum from Mr. L. Dyll, Director of Corporate Services, dated April 17, 2019, relative to the proposed continuity plan for the Northern Fruit and Vegetable Program was presented, for information.

9.2 2018 Legal Expenditures Report

Report No. 30-2019 (Finance) relative to providing the Board of Health with the review of legal fees incurred in 2018 was presented, for information.

9.3 Procurement Practices Report

Report No. 29-2019 (Finance) relative to providing the Board of Health with an update on the Procurement policy and practices of the Thunder Bay District Health Unit was presented, for information.

9.4 2018 Board of Health Meeting Expenses

Report No. 31-2019 (MOH/CEO Office) relative to providing the Board of Health with the review of its meeting expenses incurred in 2018 was presented, for information.

9.5 Staff Recognition Event

A memorandum from Dr. J. DeMille, dated April 10, 2019, relative to an invitation to the Board of Health for the Thunder Bay District Health Unit Staff Recognition Event was presented, for information.

9.6 Youth Violence Prevention Project

A verbal update on the federal funding announcement and launch of the Youth Violence Prevention Project was provided, for information.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING (Continued)

Resolution No.: 45a-2019

MOVED BY: A. Brigham
SECONDED BY: D. Harris Shallow
7. **BOARD OF HEALTH (CLOSED SESSION) MEETING** (Continued)

THAT the Board of Health move into a closed session to receive information that is subject privilege.

CARRIED

At 2:16 p.m., the Board of Health moved into a closed session. The following individuals left the meeting room:

- Ms. T. Rabachuk, Director of Health Protection
- Mr. D. Hrychuk, Manager of Finance
- Ms. S. Sawula, Manager of Healthy Living
- Ms. J. McFarlane, Manager of Healthy Families and Schools
- Dr. C. Chizea, NOSM Resident
- Ms. S. Stevens, Executive Assistant.

At 2:22 p.m., the Board of Health moved out of closed session to resume regular business. The following individual returned to the meeting room:

- Ms. S. Stevens, Executive Assistant

10. **NEXT MEETING**

The next regularly scheduled Board of Health meeting will be held on Wednesday, May 15, 2019, at 1:00 p.m.

11. **ADJOURNMENT**

Resolution No.: 55-2019

MOVED BY: A. Brigham
SECONDED BY: D. Smith

THAT the Regular Board of Health meeting held on April 17, 2019, be adjourned at 2:25 p.m.

CARRIED

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Chair, Board of Health                                      Medical Officer of Health/Chief
                                          Executive Officer

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Recording Secretary