



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: MAY 15, 2019

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: BOARDROOM – FIRST FLOOR

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Andrew Bringham
Mr. Norm Gale
Mr. Dave Hamilton
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Ms. Kristen Oliver
Mr. Don Smith
Mr. Jim Vezina
Ms. Michelle Warywoda

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Ms. L. Roberts, Director of Health Promotion
Mr. L. Dyll, Director of Corporate Services
Ms. T. Rabachuk, Director of Health Protection
Ms. J. Piper, Manager of Injury Prevention, Substance Misuse and Tobacco
Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:

Mr. Greg Vallance

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Vallance.

Mr. N. Gale provided introductions for Ms. M. Warywoda, City of Thunder Bay appointee, replacing Mr. B. Hamilton.

Dr. J. DeMille, MOH/CEO, introduced Ms. T. Rabachuk, new Director of Health Protection.

2. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.

3. AGENDA APPROVAL

Resolution No. 59-2019

MOVED BY: M. Harding
SECONDED BY: J. MacEachern

THAT the Agenda for the Regular Board of Health Meeting to be held on May 15, 2019, be approved as amended.

CARRIED

4. INFORMATION SESSION

4.1 Cannabis Snapshot

Ms. Miriah Botsford, Public Health Nurse in the Injury Prevention and Substance Misuse Program and Ms. Lyne Soramaki, Public Health Nurse in the Healthy Families and Schools Program, provided a presentation on Cannabis in the District of Thunder Bay, and responded to questions from the Board.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on April 17, 2019, to be approved.

Resolution No.:60-2019

MOVED BY: A. Bishop
SECONDED BY: M. Harding

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on April 17, 2019, be approved.

CARRIED

5.2 Thunder Bay District Board of Health – Special Meeting

The Minutes of the Thunder Bay District Board of Health Special Meeting held on April 18, 2019, to be approved.

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.2 Thunder Bay District Board of Health – Special Meeting (Continued)

Resolution No.: 61-2019

MOVED BY: M. Harding
SECONDED BY: A. Bishop

THAT the Minutes of the Thunder Bay District Board of Health (Special and Closed Session) Meeting held on April 17, 2019, be approved.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

The closed session was moved to the end of the meeting, following regular business.

8. DECISIONS OF THE BOARD

8.1 Risk Management

Report No. 34-2019 (Corporate Services) relative to recommendations for revisions to the Risk Management Policy and Report No. 35-2019 (Corporate Services) relative to an update on Enterprise Risk Management were presented. Mr. L. Dyll, Director of Corporate Services, provided a power point presentation with supplemental information and responded to questions.

Resolution No.: 63-2019

MOVED BY: N. Gale
SECONDED BY: J. MacEachern

THAT the Board of Health approve the attached Risk Management Policy as presented by Administration.

CARRIED

8. DECISIONS OF THE BOARD (Continued)

8.2 Contract Award – Server and Storage Technology

Report 33- 2019 (Information Systems and Property) relative to recommendations for approval of the contract award for Server and Storage Technologies was presented.

Resolution No.:64-2019

MOVED BY: J. MacEachern
SECONDED BY: M. Harding

THAT with respect to Report No. 33-2019 (Information Systems and Property), we recommend that the contract for Server and Storage Technologies be renewed with Dell Inc., effective June 1, 2019 to June 1, 2024, for \$123,783.00 (taxes extra);

AND THAT the Director of Corporate Services and the Manager of Finance be authorized to complete any administrative requirements of the Server and Storage Technologies contract award as required.

CARRIED

8.3 New User Fees – Sexual Health Clinic

Report 37-2019 (Sexual Health and Harm Reduction) relative to approval of user fees for the Sexual Health Clinic was presented.

Resolution No.: 64-2019

MOVED BY: M. Harding
SECONDED BY: A. Bishop

THAT with respect to Report No. 37 – 2019 (Sexual Health & Harm Reduction Program), we recommend that:

- the changes to Intrauterine Devices (IUD) fee schedule be approved as presented;
- the addition of Kyleena to the fee schedule be approved;
- the removal of Jaydess from the fee schedule be approved;
- the Director of Corporate Services and Manager of Finance be authorized to complete any administrative matters relative to implementing these changes.

CARRIED

8. DECISIONS OF THE BOARD (Continued)

8.4 Thunder Bay Anti-Racism & Inclusion Accord

Report No. 38-2019 (MOH/CEO) relative to recommendations for joining the Thunder Bay Anti-Racism & Inclusion Accord was presented.

Resolution No.: 65-2019

MOVED BY: J. MacEachern
SECONDED BY: M. Harding

THAT with respect to Report No. 38-2019 (MOH/CEO) we recommend the Thunder Bay District Health Unit join the Thunder Bay Anti-Racism & Inclusion Accord.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 First Quarter Interim Financial Statements

Report No. 30-2019 (Finance) relative to providing the Board of Health with the interim financial report for the quarter ended March 31, 2019, was presented for information.

9.2 Children Count Task Force

A memorandum from Ms. L. Roberts, Director of Health Promotion, dated May 15, 2019, relative to providing the Board of Health with information to support recommendations on the Children Count Task Force which will be presented at the June 2019 aPHa meeting was presented and discussed.

9.3 aPHa Resolution Package

The package of resolutions for consideration at the Association of Local Public Health Agencies (aPHa) Annual General Meeting in June, was presented for information and review.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING (Continued)

Resolution No.: 66a-2019

MOVED BY: A. Bishop
SECONDED BY: M. Harding

7. BOARD OF HEALTH (CLOSED SESSION) MEETING (Continued)

THAT the Board of Health move into a closed session to receive information explicitly supplied in confidence by an agency of the Province.

CARRIED

At 2:00 p.m., the Board of Health moved into a closed session. The following individuals left the meeting room:

Ms. J. Piper, Manager of Injury Prevention, Substance Misuse and Tobacco
Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health
All other staff members
All members of the media

At 2:20 p.m., the Board of Health moved out of closed session to resume regular business. The following individual returned to the meeting room:

Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, June 19, 2019, at 1:00 p.m.

11. ADJOURNMENT

Resolution No.: 67-2019

MOVED BY: K. O’Gorman
SECONDED BY: A. Bishop

THAT the Regular Board of Health meeting held on May 15, 2019, be adjourned at 2:21 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary