



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: June 19, 2019

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: BOARDROOM – FIRST FLOOR

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Andrew Brigham
Mr. Dave Hamilton
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Ms. Kristen Oliver
Mr. Don Smith
Mr. Jim Vezina
Ms. Michelle Warywoda

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Ms. L. Roberts, Director of Health Promotion
Mr. L. Dyll, Director of Corporate Services
Ms. T. Rabachuk, Director of Health Protection
Ms. K. Belanger, Manager of Sexual Health and Harm Reduction
Ms. C. Tait, Manager of Oral & Visual Health and District Offices
Ms. J. Piper, Manager of Substance Misuse, Injury Prevention and Tobacco
Ms. S. Stevens, Executive Assistant

REGRETS:

Mr. Norm Gale
Mr. Greg Vallance

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Gale and Mr. Vallance.

Dr. J. DeMille presented a certificate of appreciation to Mr. Andrew Brigham, as his term ends on June 29, 2019.

2. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.

3. AGENDA APPROVAL

Resolution No. 71-2019

MOVED BY: J. Vezina
SECONDED BY: D. Hamilton

THAT the Agenda for the Regular Board of Health Meeting to be held on June 19, 2019, be approved as amended.

CARRIED

4. INFORMATION SESSION

4.1 Harm Reduction

Mr. Rick Thompson, Outreach Worker in the Superior Points Needle Exchange Program provided a presentation on Harm Reduction work in the District of Thunder Bay, and responded to questions from the Board.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on May 15, 2019, to be approved.

Resolution No.:72-2019

MOVED BY: J. MacEachern
SECONDED BY: J. Vezina

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on May 15, 2019, be approved.

CARRIED

5.2 Thunder Bay District Board of Health – Executive Committee

The Minutes of the Executive Committee meeting of February 19, 2019, were presented, for information.

The Minutes of the Executive Committee meeting of April 17, 2019, were presented, for information.

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 73a-2019

MOVED BY: D. Harris Shallow
SECONDED BY: J. Vezina

THAT the Board of Health move in to a closed session to receive information relative to the security of the property of the board of the Board; and to receive information explicitly supplied in confidence by an agency of the Province.

CARRIED

At 1:30 p.m., the Board of Health moved into closed session. The following individuals left the meeting room.

Ms. Kandace Belanger, Manager of Sexual Health & Harm Reduction
Ms. Carolyn Tait, Manager of Oral & Visual Health and District Offices
Ms. Janice Piper, Manager of Injury Prevention
Ms. S. Stevens, Executive Assistant

At 2:17 p.m., the Board of Health moved out of closed session to resume regular business. The following individuals returned to the meeting room.

Ms. Carolyn Tait, Manager of Oral & Visual Health and District Offices
Ms. S. Stevens, Executive Assistant

8. DECISIONS OF THE BOARD

8.1 Dental Program for Low Income Seniors

Report No. 44-2019, (Oral & Visual Health) relative to providing the Board of Health with an overview of the mandated dental program for low-income seniors and recommendations for approval of funding was presented.

Resolution No.: 74 -2019

MOVED BY: K. O’Gorman
SECONDED BY: D. Hamilton

8. DECISIONS OF THE BOARD (Continued)

8.1 Dental Program for Low Income Seniors (Continued)

THAT with respect to Report No. 44– 2019 (Ontario Seniors Dental Care Program), we recommend the acceptance of 100% operational funding for the 2019/2020 fiscal year from the Ministry of Health and Long-Term Care in the amount of \$612,400.00;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements as required.

CARRIED

8.2 Main Reception Renovations

Report No. 43-2019 (Information Systems and Property) relative to recommendations for approval of the use of Capital Reserve funds for continued renovations to the main reception area was presented.

Resolution No.:75-2019

MOVED BY: K. O’Gorman
SECONDED BY: A. Brigham

THAT with respect to Report No. 43 – 2019 (Information Systems and Property), we recommend approval of the use of Capital Reserve funds for the completion of renovations to the Main Reception Area up to a total contract cost of \$30,000 (taxes extra);

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the Main Reception renovation contract as required.

CARRIED

8.3 Vehicle Lease Renewal

Report 40 - 2019 (Finance) relative to recommendations for renewal of vehicle leases for the period of July 29, 2019 – July 28, 2022, was presented.

Resolution No.: 76-2019

8. DECISIONS OF THE BOARD (Continued)

8.3 Vehicle Lease Renewal

MOVED BY: M. Harding
SECONDED BY: D. Harris Shallow

THAT with respect to Report No. 40 - 2019 (Finance), we recommend that the contract for Lease of four (4) vehicles be awarded to Performance Kia for three (3) years commencing July 29, 2019 to July 28, 2022 at a total contract cost of \$83,887.20 (taxes extra);

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the Leased Vehicle contract(s) as required.

CARRIED

8.4 Health Protection Renovations

At the Board of Health (Closed Session) held earlier in the day, Report No. 41-2019 (Information Systems and Property) containing recommendations relative to the above noted was presented.

At that time the Board of Health was advised that the resolution as contained in the report would be presented in open session for consideration.

Resolution No.: 73c-2019

MOVED BY: D. Hamilton
SECONDED BY: J. Vezina

THAT with respect to Report Number 41-2019 (Information Systems and Property) we recommend that Administration proceed as directed.

CARRIED

8.5 2020 Budget Parameters

At the Board of Health (Closed Session) held earlier in the day, Report No. 39-2019 (Finance) containing recommendations relative to the above noted was presented.

At that time the Board of Health was advised that the resolution as contained in the report would be presented in open session for consideration.

8. DECISIONS OF THE BOARD (Continued)

8.5 2020 Budget Parameters

Resolution No.: 74d-2019

MOVED BY: J. MacEachern
SECONDED BY: D. Harris Shallow

THAT with respect to Report Number 39-2019 (Finance) we recommend that Administration proceed with preparing the 2020 Operating Budget within the parameter of 0% increase to the Board of Health approved budget levels for 2019.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 TBDHU Strategic Plan 2017-2020

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer provided the Board of Health with an overview of the Strategic Plan pillars and areas of progress, for information.

9.2 aIPHa AGM & Conference Update

A report on the Association of Local Public Health Agencies Annual General Meeting and Conference held in Kingston, Ontario on June 9-11, 2019, was provided to the Board of Health by the members that attended the conference.

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, September 18, 2019, at 1:00 p.m.

11. ADJOURNMENT

Resolution No.: 77-2019

MOVED BY: A. Brigham
SECONDED BY: D. Harris Shallow

THAT the Regular Board of Health meeting held on June 19, 2019, be adjourned at 2:40 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary