



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: September 18, 2019

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: BOARDROOM – FIRST FLOOR

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Norm Gale
Mr. Dave Hamilton
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Ms. Kristen Oliver
Mr. Don Smith
Mr. Greg Vallance

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Ms. L. Roberts, Director of Health Promotion
Mr. L. Dyll, Director of Corporate Services
Ms. T. Rabachuk, Director of Health Protection and Chief Nursing Officer
Mr. D. Hrychuk, Manager of Finance
Ms. S. Sawula, Manager of Healthy Living
Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:

Mr. Jim Vezina
Ms. Michelle Warywoda

CALL TO ORDER

The Chair called the meeting to order at 1:02 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Vezina and Ms. Warywoda.

2. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.

3. AGENDA APPROVAL

Resolution No. 82-2019

MOVED BY: J. MacEachern
SECONDED BY: K. O’Gorman

THAT the Agenda for the Regular Board of Health Meeting to be held on September 18, 2019, be approved as amended.

CARRIED

4. INFORMATION SESSION

4.1 Northern Fruit and Vegetable Program Enhancement Project - Understanding Our Food Systems

Mr. Vincent Ng, Public Health Nutritionist, along with Dr. Charles Levkoe from Lakehead University and Ms. Jessica McLaughlin from the Indigenous Food Circle provided a presentation on the results of the Understanding Our Food Systems project which examined food security in fourteen road accessible First Nations in the District of Thunder Bay.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on June 18, 2019, to be approved.

Resolution No.:83-2019

MOVED BY: K. O’Gorman
SECONDED BY: J. MacEachern

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on June 18, 2019, be approved.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

The agenda was amended to move the in-camera session to the end of regular business.

8. DECISIONS OF THE BOARD

8.1 Program Based Grants – 2019 Public Health Funding and Accountability Agreement

Report No. 49-2019, (Finance) relative to recommendations for approval of the one-time and base funding grants for the 2019-2020 funding year was presented.

Resolution No.: 85-2019

MOVED BY: M. Harding
SECONDED BY: D. Hamilton

THAT with respect to Report No. 49 – 2019 (Finance) we recommend that effective January 1, 2019, the New Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health and Long-Term Care be approved, accepting up to \$13,769,100 in base funding and up to \$10,000 in one-time funding for the 2019-20 funding year to support the provision of mandatory and related public health programs and services in the District of Thunder Bay.

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

8.2 General Insurance Program Renewal

Report No. 50-2019 (Finance) relative to recommendations for renewal of the General Insurance Policy for the Thunder Bay District Health Unit was presented.

Resolution No.:86-2019

MOVED BY: M. Harding
SECONDED BY: G. Vallance

THAT with respect to Report No. 50 - 2019 (Finance), we recommend that the insurance program renewal for the Thunder Bay District Health Unit from Frank Cowan

8. DECISIONS OF THE BOARD (Continued)

8.2 General Insurance Program Renewal (Continued)

Company Limited, effective October 20, 2019 to October 20, 2020, at a total cost of \$74,785 (taxes extra) be approved;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the General Insurance Program Renewal, as required.

CARRIED

8.3 By-law and Policy Review

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated September 12, 2018, and containing a resolution, relative to the above noted was presented.

Resolution No.: 87-2019

MOVED BY: D. Smith
SECONDED BY: M. Harding

THAT the Board of Health approves the recommendations of the Executive Committee as contained in Report No. 48-2019 – Annual Review: Board of Health Policies and Amalgamated By-law, and passed by Resolution No. 80-2019 at their meeting held on September 11, 2019, relative to the annual review of the Board of Health's Amalgamated By-law and policies;

AND THAT the Board of Health's Amalgamated By-law be numbered By-law No.: 2019-01;

AND THAT By-law No.: 2018-01 be repealed.

CARRIED

8.4 alPHa Fall Symposium

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated September 18, 2019, and containing a resolution relative to the above noted was presented.

8. DECISIONS OF THE BOARD (Continued)

8.4 alPHa Fall Symposium

Resolution No.: 88-2019

MOVED BY: D. Hamilton
SECONDED BY: D. Smith

THAT the following members of the Board be authorized to attend the 2019 alPHa Fall Symposium, scheduled to be held in Toronto, Ontario, on November 6 - 7, 2019:

1. Don Smith
2. Karen O’Gorman
3. Maria Harding
4. James McPherson

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 - Board Members’ Reimbursement.”

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 HBHC Fiscal Year Change

A memorandum from Ms. L. Roberts, dated September 18, 2019, relative to providing the Board of Health with the changes to the Health Babies Healthy Children fiscal year and budget submission was presented for information.

9.2 Nutritious Food Basket

The results of the Nutritious Food Basket Survey, relative to providing the Board of Health with details on the cost of eating well in the district of Thunder Bay, was presented for information.

9.3 Public Health Modernization

Report Number 51-2019 (MOH/CEO) relative to providing an update on public health modernization, was presented for information.

9. COMMUNICATIONS FOR INFORMATION (Continued)

9.5 Board of Health Evaluation Summary

Chair

Report No. 45-2019 (MOH/CEO) containing the summary results of the Board of Health as presented to the Executive Committee at their meeting of September 11, 2019, was presented for information.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 84a-2019

MOVED BY: M. Harding
SECONDED BY: D. Hamilton

THAT the Board of Health move in to a closed session to receive information explicitly supplied in confidence by a province or territory or by a Crown agency of any of them; and to receive information relative to employee relations or negotiations.

CARRIED

At 1:53 p.m., the Board of Health moved into closed session. The following individuals left the meeting room.

Ms. S. Sawula, Manager of Healthy Living
Mr. D. Hrychuk, Manager of Finance
Ms. S. Stevens, Executive Assistant/Secretary to the Board of Health
All members of the public and media

At 2:50 p.m., the following individuals also left the meeting room:

Dr. J. DeMille, Medical Officer of Health/Chief Executive Officer
Mr. L. Dyll, Director of Corporate Services
Ms. T. Rabachuk, Director of Health Protection/Chief Nursing Officer
Ms. L. Roberts, Director of Health Promotion

At 2:52 p.m., the Board of Health moved out of closed session to resume regular business. The following individuals returned to the meeting room:

Dr. J. DeMille, Medical Officer of Health/Chief Executive Officer
Mr. L. Dyll, Director of Corporate Services
Ms. T. Rabachuk, Director of Health Protection/Chief Nursing Officer
Ms. L. Roberts, Director of Health Promotion
Ms. S. Stevens, Executive Assistant/Secretary to the Board of Health

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, October 16, 2019, at 1:00 p.m.

11. ADJOURNMENT

Resolution No.: 89-2019

MOVED BY: D. Smith
SECONDED BY: D. Harris Shallow

THAT the Regular Board of Health meeting held on September 18, 2019, be adjourned at 2:55 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary