



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: December 18, 2019

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: BOARDROOM – FIRST FLOOR

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT: **ADMINISTRATION PRESENT:**

Ms. Alana Bishop
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Ms. Kristen Oliver
Mr. Dave Hamilton
Mr. Don Smith
Ms. Michelle Warywoda

Dr. J. DeMille, Medical Officer of Health and Chief
Executive Officer
Ms. L. Roberts, Director of Health Promotion
Mr. L. Dyll, Director of Corporate Services
Ms. T. Rabachuk, Director of Health Protection and Chief
Nursing Officer
Ms. S. Stevens, Executive Assistant and Secretary to the
Board of Health

REGRETS:

Mr. Norm Gale
Mr. Greg Vallance
Mr. Jim Vezina

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Gale, Mr. Vallance and Mr. Vezina.

2. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.

3. AGENDA APPROVAL

Resolution No. 109-2019

MOVED BY: D. Hamilton
SECONDED BY: J. MacEachern

THAT the Agenda for the Regular Board of Health Meeting to be held on December 18, 2019, be approved with the addition of:

- 8.2 Federal Funding – First Nations Public Health Programming

CARRIED

4. INFORMATION SESSION

4.1 Youth Violence Prevention Project

Ms. Marianne Stewart, Healthy Relationships Coordinator, provided a presentation on the Youth Violence Prevention Project, funded by the Public Health Agency of Canada, to the Board of Health and responded to questions.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on November 20, 2019, to be approved.

Resolution No.: 110-2019

MOVED BY: J. MacEachern
SECONDED BY: M. Harding

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on November 20, 2019, be approved.

CARRIED

5.2 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Special Meeting held on November 27, 2019, to be approved.

Resolution No.: 111-2019

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.2 Thunder Bay District Board of Health (Continued)

MOVED BY: M. Harding
SECONDED BY: D. Hamilton

THAT the Minutes of the Thunder Bay District Board of Health Special Meeting held on November 27, 2019, be approved.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 112a-2019

MOVED BY: M. Harding
SECONDED BY: A. Bishop

THAT the Board of Health move into a closed session to receive information relative to the security of the property of the Board and information relative to labour relations or employee negotiations.

CARRIED

At 1:25 p.m., the Board of Health moved into closed session. The following individuals left the meeting room.

Ms. L. Roberts, Director of Health Promotion
Ms. T. Rabachuk, Director of Health Protection
Ms. S. Stevens, Executive Assistant/Secretary to the Board of Health

At 1:30 p.m., the following individual also left the meeting room:

Mr. L. Dyll, Director of Corporate Services

At 1:35 p.m., the Board of Health moved out of closed session to resume regular business. The following individuals returned to the meeting room:

Ms. L. Roberts, Director of Health Promotion
Ms. T. Rabachuk, Director of Health Protection

7. BOARD OF HEALTH (CLOSED SESSION) MEETING (Continued)

Mr. L. Dyll, Director of Corporate Services
Ms. S. Stevens, Executive Assistant/Secretary to the Board of Health

8. DECISIONS OF THE BOARD

8.1 Annual Meeting Date

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, relative to establishing the date for the 2020 Annual General Meeting was presented.

Resolution No.: 113-2019

MOVED BY: D. Harris Shallow
SECONDED BY: A. Bishop

THAT we recommend that the 2020 Annual Meeting of the Board of Health be held on Wednesday, January 15, 2020 at 1:00 p.m.;

AND THAT the 2020 Board of Health Meeting Schedule be presented at the Annual Meeting for approval.

CARRIED

8.2 Federal Funding – First Nations Public Health Programming

A memorandum from Mr. L. Dyll, Director of Corporate Services, relative to approval of funding from First Nations and Inuit Health Branch to support the First Nations Public Health Programming was presented.

Resolution No.:114-2019

MOVED BY: D. Harris Shallow
SECONDED BY: A. Bishop

THAT we recommend the First Nation and Inuit Health Branch contribution in the amount of \$140,100 to support the Federal portion of the AMOH position for the year April 1, 2019 to March 31, 2020, be approved.

CARRIED

8. DECISIONS OF THE BOARD

8.3 Marathon Branch Office Relocation

At the Board of Health (Closed Session) held earlier in the day, Report No. 63-2019 (Information Systems and Property) containing recommendations relative to the above noted was presented.

At that time the Board of Health was advised that the resolution as contained in the report would be presented in open session for consideration.

Resolution No.: 112c-2019

MOVED BY: D. Hamilton
SECONDED BY: M. Harding

THAT with respect to Report No. 63 – 2019 (Information Systems and Property), we recommend that the Thunder Bay District Health Unit Health Marathon Branch office relocation be endorsed by the Board of Health;

AND THAT Administration be directed to proceed with the procurement process to determine final cost;

AND THAT we recommend approval for the completion of the office relocation and renovation up to a maximum total cost of \$100,000 (taxes extra);

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the Health Protection renovations process as required.

CARRIED

8.4 Compensation Review – Non-Union and Management Staff

At the Board of Health (Closed Session) held earlier in the day, Report No. 62-2019 (Human Resources) containing recommendations relative to the above noted was presented.

At that time the Board of Health was advised that the resolution as contained in the report would be presented in open session for consideration.

Resolution No.: 112d-2019

MOVED BY: M. Harding
SECONDED BY: A. Bishop

8. DECISIONS OF THE BOARD (Continued)

8.4 Compensation Review (Continued)

THAT with respect to Report Number 62-2019 (Human Resources) we recommend that compliant with the Board's Compensation Philosophy Policy, the Board of Health approve the competitive market adjustment to base salary as recommended by Korn Ferry for non-union and management staff effective January 1, 2020.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Public Health Modernization Update

Dr. J. DeMille, MOH/CEO provided an update to the Board of Health with respect to the in-person consultations that were held on the Ministry of Health and Long-Term Care Discussion Paper on Public Health Modernization on November 28, 2019, in Thunder Bay.

The Board of Health and Administration highlighted six key areas of focus to the panel on public health modernization. These key areas are:

1. Funding
2. Capacity
3. Indigenous Engagement/Inclusion
4. Governance
5. Leadership Structure
6. Connectivity with health care system

The Board of Health will also provide a written submission with details and examples of these key areas.

Staff input on the Discussion Paper will also be gathered through town hall meetings and a SharePoint collaboration site and collated for submission.

9.2 Board Governance Practices

Mr. McPherson presented information on Board evaluation from the Ontario Hospital Association Guide to Good Governance and suggested implementing further evaluation tools at the board level.

The Board of Health discussed the information and the consensus of the Board was to pursue options for obtaining governance training in the new year.

10. NEXT MEETING

The next Board of Health meeting will be held on Wednesday, January 15, 2020, at 1:00 p.m.

11. ADJOURNMENT

Resolution No.: 115-2019

MOVED BY: D. Harris Shallow
SECONDED BY: K. O’Gorman

THAT the Regular Board of Health meeting held on December 18, 2019, be adjourned at 2:06 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary