

## THUNDER BAY DISTRICT HEALTH UNIT

**MINUTES OF MEETING:** **BOARD OF HEALTH (ANNUAL MEETING)**

**DATE:** JANUARY 15, 2020

**TIME:** 1:00 P.M.

**PLACE:** BOARD ROOM – FIRST FLOOR

**CHAIR:** DR. JANET DEMILLE

**BOARD MEMBERS PRESENT:**

Ms. Alana Bishop  
Mr. Norm Gale  
Mr. Dave Hamilton  
Ms. Deborah Harris Shallow  
Ms. Maria Harding  
Mr. John MacEachern  
Mr. James McPherson  
Ms. Karen O’Gorman  
Mr. Don Smith  
Mr. Greg Vallance  
Ms. Michelle Warywoda

**ADMINISTRATION PRESENT:**

Dr. J. DeMille, Medical Officer of Health & Chief  
Executive Officer  
Mr. L. Dyll, Director – Corporate Services  
Ms. Tanelle Rabachuk, Director – Health Protection  
Ms. L. Roberts, Director – Health Promotion  
Ms. S. Stevens, Executive Assistant and Secretary  
to the Board of Health

**REGRETS:**

Ms. Kristen Oliver  
Mr. Jim Vezina

**CALL TO ORDER**

The Chair called the meeting to order at 1:00 p.m.

**1. DECLARATIONS OF INTEREST**

There were no declarations of conflict of interest.

**2. AGENDA APPROVAL**

Resolution No.: 01-2020

MOVED BY:	G. Vallance
SECONDED BY:	D. Harris Shallow

THAT the Agenda for the Board of Health Annual Meeting to be held on January 15, 2020, be approved.

CARRIED

**3. ELECTION OF CHAIR**

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, called for nominations from the Members for the appointment of Chair.

Mr. J. McPherson was nominated and the nomination was accepted.

There were no further nominations.

Mr. J. McPherson was acclaimed as Chair of the Board of Health.

Mr. J. McPherson assumed the Chair for the remainder of the meeting.

**4. ELECTION OF VICE-CHAIR**

Mr. J. McPherson, Chair, called for nominations from the Members for the appointment of Vice Chair.

Mr. D. Smith was nominated and the nomination was accepted.

There were no further nominations.

Mr. D. Smith was acclaimed as Vice Chair.

**5. ELECTION OF EXECUTIVE COMMITTEE MEMBERS-AT-LARGE**

Mr. J. McPherson, Chair, called for nominations for Members-at-Large to sit on the Executive Committee.

The following Members of the Board were nominated to sit as Members-At-Large on the Executive Committee:

Ms. M. Harding	Accepted
Mr. J. MacEachern	Accepted
Mr. D. Hamilton	Accepted

There were no further nominations.

Ms. Harding, Mr. MacEachern and Mr. Hamilton were acclaimed as Members-At-Large on the Executive Committee.

**5. ELECTION OF EXECUTIVE COMMITTEE  
MEMBERS-AT-LARGE (Continued)**

The Executive Committee for 2020 will consist of the following members of the Board of Health:

- Mr. J. McPherson, Chair
- Mr. D. Smith, Vice Chair
- Ms. M. Harding
- Mr. J. MacEachern
- Mr. D. Hamilton

**6. APPOINTMENT OF DESIGNATED BOARD  
MEMBER FOR SIGNING AUTHORITY**

Report No. 01-2020 (Medical Officer of Health and Chief Executive Officer) relative to recommending the appointment of a designated Board Member for signing authority for the Thunder Bay District Health Unit for 2020 was presented.

Resolution No.: 02-2020

MOVED BY: M. Harding  
SECONDED BY: A. Bishop

THAT with respect to Report No. 01-2019 (Medical Officer of Health and Chief Executive Officer) we recommend that the following Board member be granted signing authority for the Thunder Bay District Health Unit for a period of one year commencing January 15, 2020, until the Board of Health's next Annual Meeting in 2021:

1. Ms. M. Warywoda

CARRIED

**7. 2020 MEETING SCHEDULE**

Report No. 02-2020 (Medical Officer of Health and Chief Executive Officer) relative to establishing the regular Board of Health meeting schedule for 2020, was presented and discussed.

Resolution No.: 03-2020

MOVED BY: D. Harris Shallow  
SECONDED BY: G. Vallance

**7. 2020 MEETING SCHEDULE (Continued)**

THAT with respect to Report No. 02 – 2020 (Medical Officer of Health and Chief Executive Officer), we recommend that the following schedule for regular Board of Health meetings for 2020 be approved:

Wednesday, February 19	Wednesday, March 18
Wednesday, April 15	Wednesday, May 20
Wednesday, June 17	Wednesday, September 16
Wednesday, October 21	Wednesday, November 18
Wednesday, December 16	

AND THAT the meetings commence at 1:00 p.m.

CARRIED

**7. OTHER BUSINESS**

No other business was conducted.

**8. ADJOURNMENT**

Resolution No.: 04-2020

MOVED BY:	M. Harding
SECONDED BY:	G. Vallance

THAT the Board of Health Annual Meeting held on January 15, 2020, be adjourned at 1:10 p.m.

CARRIED

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Chair, Board of Health

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Medical Officer of Health/Chief  
Executive Officer

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Recording Secretary