

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: **BOARD OF HEALTH (EXECUTIVE COMMITTEE)**

DATE FEBRUARY 18, 2015

TIME: 11:00 A.M.

PLACE: BOARD ROOM

CHAIR: MR. NORM GALE

BOARD MEMBERS PRESENT:

Mr. T. Fox
Mr. N. Gale
Mr. B. Kamphof
Mr. J. Virdiramo

REGRETS:

Mr. A. Ruberto

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer
Dr. D. Williams, Medical Officer of Health
Ms. B. Moro, Executive Assistant to the Chief
Executive Officer and Medical Officer of
Health and Secretary to the Board of
Health
Ms. C. Boraski, Manager – Finance
Mr. W. Maute, Senior Finance Officer

CALL TO ORDER

The Chair called the meeting to order at 11:00 a.m.

1. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

2. AGENDA APPROVAL

Resolution No.: 17-2015

MOVED BY: Mr. J. Virdiramo
SECONDED BY: Mr. T. Fox

THAT the Agenda for the Executive Committee Meeting to be held on February 18, 2015, be approved.

CARRIED

3. MINUTES OF PREVIOUS MEETINGS

The Minutes of the Board of Health Executive Committee (Regular and Closed Session) Meetings, held on January 21, 2015, to be approved.

Resolution No.: 18-2015

MOVED BY: Mr. T. Fox
SECONDED BY: Mr. J. Virdiramo

THAT the Minutes of the Board of Health Executive Committee (Regular and Closed Session) Meetings, held on January 21, 2105, be approved.

CARRIED

It was the consensus of the Committee to bring forward the Audit Planning Report from BDO Dunwoody, dated February 3, 2015 to be heard at this time.

6. COMMUNICATIONS FOR INFORMATION

6.1 Audit Planning Report for the Executive Committee

A copy of the Audit Planning Report for the Executive Committee from BDO Dunwoody, dated February 3, 2015, for information, was distributed separately in the agenda package.

Mr. D. Heath provided an overview of the new process and introduced Mr. D. Kubinec and Ms. K. Spithoff, from BDO Dunwoody, the Board's Auditors to the members of the Executive Committee.

Mr. D. Kubinec, the Board's Auditor, reviewed the Audit Planning Report and responded to questions.

4. CLOSED SESSION MEETING

Resolution No.: 19-2015

MOVED BY: Mr. J. Virdiramo
SECONDED BY: Mr. T. Fox

THAT the Board of Health Executive Committee move into a Closed Session Meeting to receive information relative to an identifiable individual.

CARRIED

At 11:28 a.m., the Executive Committee moved into Closed Session.

Dr. D. Williams, Medical Officer of Health, Dr. J. DeMille, Associate Medical Officer of Health and Ms. B. Moro, Executive Assistant left the meeting room.

At 11:52 a.m. the Executive Committee resumed regular business.

Ms. B. Moro returned to the meeting room.

5. DECISIONS OF THE COMMITTEE

There are no decisions of the Committee.

7. DATE OF NEXT MEETING

To be determined.

8. ADJOURNMENT

Resolution No.: 21-2015

MOVED BY: Mr. J. Virdiramo
SECONDED BY: Mr. T. Fox

THAT the Board of Health Executive Committee meeting held on February 18, 2015, be adjourned at 11:53 a.m.

CARRIED