



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: JUNE 17, 2015

TIME OF MEETING: 1:00 PM

PLACE OF MEETING: BOARD ROOM

CHAIR: MR. NORM GALE

BOARD MEMBERS PRESENT:

Mr. Jay Daiter
Mr. Ed Dunnill
Mr. Terry Fox
Mr. Norm Gale
Ms. Maria Harding
Mr. Bernie Kamphof
Mr. Jack Masters
Mr. James McPherson
Ms. Karen Morley
Mr. Aldo Ruberto
Mr. Roger Shott
Mr. Don Smith
Mr. Joe Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer
Dr. D. Williams, Medical Officer of Health
Dr. J. DeMille, Associate Medical Officer of Health
Mr. K. Allan, Director - Health Protection/Chief Nursing Officer
Ms. L. Roberts, Director - Health Promotion
Ms. Kari Lyn Stenson, 2nd year student Northern Ontario School of Medicine
Ms. J. Murphy - Manager, Family and School Health
Ms. L. Prodanyk - Public Health Nurse, Healthy Schools
Ms. K. Day, Executive Assistant to the Medical Officer of Health and Chief Executive Officer and Secretary to the Board of Health

REGRETS:

Mr. Richard Harvey
Mr. Bob McMaster

CALL TO ORDER

The Chair called the meeting to order at 1:00 pm.

1. ATTENDANCE AND ANNOUNCEMENTS

- Regrets Mr. R. Harvey and Mr. B. McMaster.
- Introducing - Kari Lyn Stenson, 2nd year student from Northern Ontario School of Medicine.
- Ms. K. Day will send the Assessor's Report of Algoma Public Health Unit to Board Members for their review.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

Resolution No. 80-2015

MOVED BY: J. Virdiramo
SECONDED BY: J. Daiter

THAT the Agenda for the Regular Board of Health Meeting to be held on June 17, 2015, be approved.

CARRIED

4. INFORMATION SESSION

4.1 New Schools Programming Model

Ms. L. Prodanyk, public health nurse on the Healthy Schools Team gave a presentation relative to the above noted.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings, held on May 20, 2015 be approved with the following amendment:

- (Regular Session) Minutes Item 7 to include the following correction: the Closed Session meeting was due to labour relations, and not due to an identifiable individual as recorded in the minutes.

Resolution No. 81-2015

MOVED BY: J. Virdiramo
SECONDED BY: J. Daiter

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on May 20, 2015 be approved, as amended.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 82-2015

MOVED BY: M. Harding
SECONDED BY: J. Daiter

THAT the Board of Health move into Closed Session to receive information relative to an identifiable individual.

CARRIED

At 1:41 pm the Board moved into Closed Session.

Ms. K. Day - Executive Assistant, Mr. K. Allan - Director of Health Protection/Chief Nursing Officer and Ms. L. Roberts - Director of Health Promotion, left the meeting room.

At 1:56 pm the Board moved out of Closed Session to resume regular business.

Ms. K. Day - Executive Assistant, Mr. K. Allan - Director of Health Protection/Chief Nursing Officer and Ms. L. Roberts - Director of Health Promotion, returned to the meeting room.

8. DECISIONS OF THE BOARD

8.1 Contract Award for Website Redevelopment Services

Report No. 32-2015 (Communications) relative to recommending the approval of the contract for website redevelopment services, be approved.

Resolution No. 84-2015

MOVED BY: M. Harding
SECONDED BY: J. Daiter

THAT with respect to Report No. 32-2015 (Website Redevelopment), we recommend that the contract for the Thunder Bay District Health Unit website redevelopment be awarded to Digital Echidna at a cost of \$62,700 (taxes extra);

AND THAT the service contract be funded in accordance with the sources outlined in this report;

8. DECISIONS OF THE BOARD (Continued)

8.1 Contract Award for Website Redevelopment Services (Continued)

AND THAT the Chief Executive Officer or designate be authorized to complete any administrative requirements of the Website Redevelopment contract.

CARRIED

8.2 2016 Cost-Shared Mandated Programs Budget Parameters

Report No. 33-2015 relative to providing the Board of Health with a recommendation to establish a parameter to inform the preparation of the 2016 Cost-Shared Budget.

Resolution No. 85-2015

MOVED BY: B. Kamphof
SECONDED BY: K. Morley

THAT with respect to Report No. 33-2015, (Finance) we recommend that Administration proceeds with preparing the 2016 Cost-Shared Mandated Programs Budget within the parameter of the 2015 Board of Health approved levels for the Provincial Grant Request and Municipal levy.

CARRIED

8.3 Recommendation to approve the Secondment of the Medical Officer of Health

Report No. 37-2015 (Medical Officer of Health) relative to providing the Board of Health with a recommendation to the above noted.

Resolution No. 87-2015

MOVED BY: B. Kamphof
SECONDED BY: K. Morley

THAT with respect to the Executive Committee's recommendation and Report No. 37-2015 the Board of Health resolves to second Dr. David Williams to the Ministry of Health and Long Term Care for the period of July 1, 2015 to September 30, 2015 in which Dr. David Williams assumes the role of Associate Chief Medical Officer of Health; and,

8. DECISIONS OF THE BOARD (Continued)

8.3 Recommendation to approve the Secondment of the Medical Officer of Health (Continued)

THAT Dr. Janet DeMille assumes the responsibilities of the Medical Officer of Health in an Acting capacity for the Thunder Bay District Health Unit during the secondment of Dr. David Williams from July 1, 2015, to September 30, 2015; and,

THAT Dr. Janet DeMille's base salary be increased for the period of July 1, 2015 to September 30, 2015 to reflect the increased level of responsibility of the Acting Medical Officer of Health position and that Administration apply to the Ministry of Health and Long Term Care for a corresponding adjustment to the MOH/AMOH Compensation Initiative.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Sampling and Inspection of Public Beaches

Report No. 34-2015 (Environmental Health) to provide the Board of Health with a summary of the changes to beach water sampling was provided for information.

Mr. K. Allan - Director of Health Protection/Chief Nursing Officer responded to questions from the Board.

9.2 Social Media Update

Report No. 35-2015 (Communications) relative to providing the Board of Health with a summary of social media achievements in 2014.

The Board chair positively remarked on the tweets received from the public related to the Thunder Bay District Health Unit's participation through Social Media.

9.3 Immunization of School Pupils Act

Report No. 36-2015 (Vaccine Preventable Disease) to provide the Board of Health with information regarding program changes to meet the requirements of the immunization of School Pupils Act (ISPA).

9.4 alPHa Annual General Meeting and Conference - Summary to the Board

A summary of the 2015 alPHa Annual General Meeting and Conference was provided by the Board Chair, Mr. N. Gale.

9. COMMUNICATIONS FOR INFORMATION (Continued)

9.4 alPHa AGM and Conference - Summary to the Board (Continued)

The Board agreed to discuss a more formal process to bring Resolutions from our District to the alPHa Annual General Meeting and Conference. This will be included on the agenda for the Executive Meeting held over the summer.

10. NEXT MEETING

The next regularly scheduled Board meeting will be held on Wednesday, September 16, 2015.

An Executive Committee meeting will take place in August 2015 to review the Board of Health Bylaws. The date is yet to be determined.

11. ADJOURNMENT

Resolution No. 86-2015

MOVED BY: R. Shott
SECONDED BY: J. McPherson

THAT the Board of Health meeting held on June 17, 2015, be adjourned at 2:12 pm.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary