

## THUNDER BAY DISTRICT HEALTH UNIT

**MINUTES OF MEETING:**            **BOARD OF HEALTH**

**DATE:**                                MARCH 18, 2015

**TIME:**                                 1:00 P.M.

**PLACE:**                                BOARD ROOM

**CHAIR:**                                MR. NORM GALE

**BOARD MEMBERS PRESENT:**

Mr. Ed Dunnill  
Mr. Terry Fox  
Mr. Norm Gale  
Ms. Maria Harding  
Mr. Richard Harvey  
Mr. Bernie Kamphof  
Mr. Bob MacMaster  
Mr. Jack Masters  
Mr. James McPherson  
Ms. Karen Morley  
Mr. Aldo Ruberto  
Mr. Don Smith  
Mr. Joe Virdiramo

**ADMINISTRATION PRESENT:**

Mr. D. Heath, Chief Executive Officer  
Dr. D. Williams, Medical Officer of Health  
Dr. J. DeMille, Associate Medical Officer of Health  
Ms. L. Roberts, Director – Health Promotion  
Mr. R. Prasad, Manager – Sexual Health and Clinical Programs  
Ms. L. Lawrence, Manager – Healthy Babies Healthy Children  
Ms. S. Oleksuk, Administrative Assistant  
Ms. A. Witiw, Administrative Assistant

**REGRETS:**

Mr. Roger Shott

**CALL TO ORDER**

The Chair called the meeting to order at 1:00 p.m.

**1. ATTENDANCE AND ANNOUNCEMENTS**

Mr. N. Gale read a thank you card that was sent to the Board of Health from Ms. B. Moro.

**2. DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

### 3. AGENDA APPROVAL

The following item was added to the agenda:

- In Camera Meeting to discuss an identifiable individual

Resolution No.: 45-2015

MOVED BY: Mr. J. McPherson  
SECONDED BY: Mr. B. Kamphof

THAT the Agenda for the Regular Board of Health Meeting to be held on March 18, 2015, be approved, as amended.

CARRIED

### 4. INFORMATION SESSION

#### 4.1 Harm Reduction programming offered by Superior Points

Mr. Rick Thompson, Outreach Worker, Superior Points gave a presentation relative to the above noted. A copy of the presentation was included in the agenda package for information.

### 5. MINUTES OF THE PREVIOUS MEETINGS

#### 5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on February 18, 2015, to be approved.

Resolution No.: 46-2015

MOVED BY: Mr. B. Kamphof  
SECONDED BY: Mr. J. McPherson

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on February 18, 2015, be approved.

CARRIED

**5. MINUTES OF THE PREVIOUS MEETINGS (Continued)**

**5.2 Executive Committee Minutes**

The Minutes of the February 18, 2015 Executive Committee (Regular and Closed Session) Meetings were approved at the Executive Committee meeting held on February 27, 2015. The minutes were distributed at the meeting to the Board of Health members, for information.

**6. MATTERS ARISING FROM THE MINUTES**

**6.1 Closed Session Meeting Processes**

At the February 18, 2015 Board of Health meeting, a resolution was passed referring the matter of leaving computer equipment open for use during closed session meetings to the Executive Committee and requesting that the Executive Committee bring back a recommendation to the Board of Health at the March 18, 2015 Board of Health meeting.

A memorandum from Mr. D. Heath was distributed relative to providing the Board of Health with copies of the Confidentiality Agreement and sections 11 and 12 of the Amalgamated Board By-law for information, in support of maintaining the status quo with respect to electronic devices being open for use during closed session meetings. Board members are bound by the Confidentiality Agreement.

The Board of Health Executive Committee will bring the matter back to the August Executive Committee By-law Review meeting for further review.

Resolution No.: 46C- 2015

MOVED BY:           Mr. R. Harvey  
SECONDED BY:       Mr. B. MacMaster

THAT the recommendation of the Executive Committee be accepted;

AND THAT the status quo be maintained to allow electronic devices to be open for use at closed session meetings.

CARRIED

## 7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 46A-2015

MOVED BY: Mr. B. MacMaster  
SECONDED BY: M. B. Kamphof

THAT the Board of Health move into Closed Session to receive information relative to an identifiable individual.

CARRIED

At 1:51 p.m., the Board of Health moved into Closed Session.

The following individuals left the meeting room:

- Dr. D. Williams, Medical Officer of Health
- Dr. J. DeMille, Associate Medical Officer of Health
- Ms. L. Roberts, Director – Health Promotion
- Mr. R. Prasad, Manager – Sexual Health and Clinical Programs
- Ms. L. Lawrence, Manager – Healthy Babies Healthy Children
- Ms. S. Oleksuk, Administrative Assistant
- Ms. A. Witiw, Administrative Assistant

At 2:00 p.m., the Board of Health resumed regular business.

The above noted individuals returned to the meeting room.

## 8. DECISIONS OF THE BOARD

### 8.1 Shared Library Services Partnership

Report No. 19-2015 (Foundational Standards - AMOH) relative to providing the Board of Health with the Shared Library Services Partnership budget for submission to the Ontario Agency for Health Protection and Promotion.

Resolution No.: 47-2015

MOVED BY: Mr. T. Fox  
SECONDED BY: Mr. E. Dunnill

THAT with respect to Report No. 19 – 2015 (Foundational Standard), we recommend that:

- The Transfer Payment Agreement to continue the Shared Library Services Partnership (Hub Library) at the Thunder Bay District Health Unit (TBDHU), with funding totaling \$103,675.00 for the period April 1,

**8. DECISIONS OF THE BOARD (Continued)**

**8.1 Shared Library Services Partnership (Continued)**

2015 to March 31, 2016 be approved for submission to the Ontario Agency for Health Protection and Promotion; and

- The Chief Executive Officer or designate be authorized to complete any administrative requirements of the submission process, as required.

CARRIED

**8.2 2015 Healthy Babies Healthy Children and HBHC Enhanced Program Budgets**

Report No. 16-2015 (Healthy Babies Healthy Children) relative to providing the Board of Health with the 2015 Healthy Babies Healthy Children and HBHC Enhanced Programs Budget request.

Resolution No.: 48-2015

MOVED BY: Mr. T. Fox  
SECONDED BY: Mr. E. Dunnill

THAT with respect to Report No. 16 – 2015 (Healthy Babies Healthy Children), we recommend that:

- The Healthy Babies Healthy Children (HBHC) program budget for January 1 to December 31, 2015 be approved at \$1,146,335 for submission to the Ministry of Children and Youth Services; and
- The HBHC Enhanced Program Budget (provided through the 9000 Nurses Strategy) be approved at \$150,000 for submission to the Ministry of Children and Youth Services; and
- The base program staffing be set at 13.8 full time equivalents for the HBHC program and 1.5 FTE for the HBHC Enhanced program; and
- The Chief Executive Officer and/or designate be authorized to complete any administrative requirements of the budget submission process, as required.

CARRIED

**8. DECISIONS OF THE BOARD (Continued)**

**8.2 2015 Healthy Babies Healthy Children and HBHC Enhanced Program Budgets (Continued)**

A suggestion was put forward that an information session regarding the Healthy Babies Healthy Children program be brought forward to a future Board of Health meeting.

**8.3 One-Time 100% Healthy Babies Healthy Children Nutrition Support Funding**

Report No. 17-2015 (Healthy Babies Healthy Children) relative to providing the Board of Health with a One-Time Funding Grant.

Resolution No.: 49-2015

MOVED BY: Mr. J. Masters  
SECONDED BY: Mr. A. Ruberto

THAT with respect to Report No. 17 – 2015 (Healthy Babies Healthy Children), we recommend that:

- One-time funding in the amount of \$10,000 approved by the Ministry of Children and Youth Services be accepted to address nutrition and food security challenges experienced by clients in the Healthy Babies Healthy Children (HBHC) program; and
- The Chief Executive Officer and/or designate be authorized to complete any administrative requirements of the budget submission process, as required.

CARRIED

**8.4 Community Evacuation Resources Northwestern Ontario**

Report No. 18-2015 (Medical Officer of Health) relative to providing the Board of Health with a report on the frequent evacuation and relocation of large parts of various First Nation communities.

Resolution No.: 50-2015

MOVED BY: Ms. M. Harding  
SECONDED BY: Mr. B. Kamphof

A motion to amend the resolution to distribute it to the obligated Municipalities in the District of Thunder Bay was carried.

**8. DECISIONS OF THE BOARD (Continued)**

8.4 Community Evacuation Resources Northwestern Ontario

THAT with respect to Report No. 18-2015 (Medical Officer of Health), we recommend that:

WHEREAS the frequent evacuation and relocation of large parts of various First Nation communities in Northwestern Ontario and along the James Bay Coast continued to be required due to seasonal flooding and the risk of forest fires that occurs practically on an annual basis;

AND WHEREAS the current methods requiring the cooperation of many different components of the provincial, federal, municipal, health care and First Nation communities and their respective health services and programs is too complicated to be undertaken on a sudden case by case demand basis;

AND WHEREAS the uniqueness of each First Nation's community infrastructure is critical for the ongoing care of its elderly, peripartum, mental health and drug addiction treatment community members;

AND WHEREAS an investment in resources and planning for a designated site(s) in northwestern Ontario could greatly improve the quality, efficiency and cultural acceptance of temporary community relocation;

AND WHEREAS the Joint Emergency Management Steering Committee (JEMS) had produced an Ontario Mass Evacuation Plan for the Far North in 2012 the remaining plans for the near North and Southern Ontario are still to be developed;

AND WHEREAS there is uncertainty if the Joint Emergency Management Steering Committee has met in the past year, produced the outstanding plans or reviewed the existing Far North plan;

THEREFORE BE IT RESOLVED THAT with respect to report No. 18 – 2015 (Medical Officer of Health) the Thunder Bay District Board of Health requests the Government of Ontario, the Premier of Ontario, the Minister of Health and Long Term Care, the Minister of Community Safety and Correctional Services and the Minister of Aboriginal Affairs to urgently review and reappoint a current Joint Emergency Management Steering Committee with membership updated to represent key stakeholders;

**8. DECISIONS OF THE BOARD (Continued)**

8.4 Community Evacuation Resources Northwestern Ontario (Continued)

AND THAT the Joint Emergency Management Steering (JEMS) Committee as a first mandate review on an urgent basis the previously passed Ontario Mass Evacuation Plan for the Far North (2012) to ascertain its effectiveness in dealing with the annual threat and reality of First Nation Community Evacuation in the Northern Ontario;

AND THAT the JEMS committee review and recommend a request for proposals from Municipal partners for the procurement, implementation and ongoing maintenance of permanent resources, including facilities that would be culturally and community acceptable for the evacuation/relocation of First Nation Communities during emergency situations or needs;

AND THAT this resolution be forwarded to the Honourable Michael Gravelle Minister of Northern Development and Mines, and the Honourable Bill Mauro, Minister of Natural Resources;

AND THAT this resolution be forwarded to the obligated Municipalities in the District of Thunder Bay.

CARRIED

**9. COMMUNICATIONS FOR INFORMATION**

9.1 Board of Health Orientation – Current Areas of Concern and Focus

Report #15-2015 (Medical Officer of Health and CEO) relative to providing an update on current areas of concern and focus for the Board, for information.

**10. NEXT MEETING**

The next regularly scheduled meeting will be held on Wednesday, April 15, 2015.



**11. ADJOURNMENT**

Resolution No.: 51-2015

MOVED BY: Mr. R. Harvey  
SECONDED BY: Ms. M. Harding

THAT the Board of Health meeting held on March 18, 2015, be adjourned at 2:49 p.m.

CARRIED

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Chair, Board of Health

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Chief Executive Officer

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Recording Secretary