



# BOARD OF HEALTH MEETING

## MINUTES

**DATE OF MEETING:** MAY 20, 2015  
**TIME OF MEETING:** 1:00 PM  
**PLACE OF MEETING:** BOARD ROOM  
**CHAIR:** MR. NORM GALE

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### **BOARD MEMBERS PRESENT:**

Mr. Terry Fox  
Mr. Norm Gale  
Mr. Richard Harvey  
Mr. Bernie Kamphof  
Mr. Bob MacMaster  
Ms. Karen Morley  
Mr. Aldo Ruberto  
Mr. Roger Shott  
Mr. Joe Virdiramo  
Ms. Maria Harding  
Mr. Jay Daiter

### **ADMINISTRATION PRESENT:**

Mr. D. Heath, Chief Executive Officer  
Dr. D. Williams, Medical Officer of Health  
Mr. K. Allan, Director - Health Protection/Chief Nursing Officer  
Ms. L. Roberts, Director - Health Promotion  
Ms. V. Holla, Nutritionist - Healthy Living Program  
Ms. K. Day, Executive Assistant to the Medical Officer of Health and Chief Executive Officer and Secretary to the Board of Health

### **REGRETS:**

Mr. Ed Dunnill

### **CALL TO ORDER**

The Chair called the meeting to order at 1:00 pm.

### **1. ATTENDANCE AND ANNOUNCEMENTS**

The Lieutenant Governor in Council appointed Mr. Jay Daiter a Member of the Board of Health for the Thunder Bay District Health Unit. Mr. Daiter is a provincial appointee.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**3. AGENDA APPROVAL**

Resolution No.: 63.2015

MOVED BY: J. Virdiramo  
SECONDED BY: T. Fox

THAT the Agenda for the Regular Board of Health Meeting to be held on May 20, 2015 be approved.

CARRIED

**4. INFORMATION SESSION**

**4.1 Healthy Kids Community Challenge**

Ms. Victoria Holla, Nutritionist with the Healthy Living Program gave a presentation relative to the above. **(A copy of the presentation was provided by email)**

**5. MINUTES OF THE PREVIOUS MEETINGS**

**5.1 Thunder Bay District Board of Health**

Resolution No.: 64-2015

MOVED BY: J. Daiter  
SECONDED BY: M. Harding

The Minutes of the April 15, 2015 Thunder Bay District Board of Health (Regular and Closed Session) Meetings, held on April 15, 2015, to be approved.

CARRIED

**5.2 Executive Committee Minutes**

The Minutes of the April 15, 2015 Thunder Bay District Board of Health Executive Committee Meeting (Regular and Closed Session) were approved at the Executive Committee meeting held on May 20, 2015 and were presented to the Board of Health for information.

**6. MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the previous set of minutes.

**7. BOARD OF HEALTH (CLOSED SESSION) MEETING**

K. Day, Executive Assistant left the room at 1:41 pm.

**7.1 Move into closed session.**

Resolution 65a-2015

MOVED BY: M. Harding  
SECONDED BY: J. Daiter

THAT the Board of Health move into closed session at 1:42 pm to receive information relative to Labour Relations.

CARRIED

**7.2 Move out of closed session**

Resolution 65b-2015

MOVED BY: B. MacMaster  
SECONDED BY: B. Kamphof

THAT the Board of Health move out of closed session at 1:55 pm.

CARRIED

K. Day, Executive Assistant returned to the room at 1:56 pm.

**8. DECISIONS OF THE BOARD**

**8.1 Non Union Compensation Strategy**

A verbal report relative to the above noted was presented at the Closed Session meeting held today, May 20, 2015.

Resolution 66-2015

MOVED BY: A. Ruberto  
SECONDED BY: M. Harding

THAT the Thunder Bay District Health Unit Administration will proceed as directed.

CARRIED

**9.0 COMMUNICATIONS FOR INFORMATION**

9.1 Interim Financial Reports

Report No. 30-2015 (CEO/Finance) relative to providing the Board of Health with information respective to providing the Interim Financial Reports for the Quarter Ended March 31, 2015, for information.

9.2 Universal Influenza Immunization Program (UIIP)

Report No. 29-2015 (Infectious Diseases) relative to providing the Board of Health with an overview of the UIIP for the 2014 to 2015 season.

9.3 Confidential Board Portal

The Board requested that Information Systems create a confidential portal/drive to be used for the purposes of posting confidential Board materials and documents.

9.4 Board BBQ

It was decided by the Board that the annual Board BBQ will take place in September. A date is to be decided. The location will be at Ms. Harding's Eldorado Beach Bed and Breakfast.

**10. NEXT MEETING**

The next regularly scheduled meeting will be held on Wednesday, June 17, 2015.

**11. ADJOURNMENT**

Resolution No.: 69-2015

MOVED BY: B. Kamphof  
SECONDED BY: R. Shott

THAT the Board of Health meeting held on May 20, 2015, be adjourned at approximately 2:21 pm.

CARRIED

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Chair, Board of Health

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Chief Executive Officer

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Recording Secretary