



# BOARD OF HEALTH MEETING

**MINUTES OF THE MEETING:** October 21, 2015

**TIME OF MEETING:** 1:00 PM

**PLACE OF MEETING:** BOARD ROOM

**CHAIR:** MR. NORM GALE

**BOARD MEMBERS PRESENT:**

Mr. Bob MacMaster  
Mr. Jay Daiter  
Mr. Ed Dunnill  
Mr. Norm Gale  
Ms. Maria Harding  
Mr. Bernie Kamphof  
Mr. Jack Masters  
Mr. James McPherson  
Mr. Aldo Ruberto  
Mr. Roger Shott  
Mr. Don Smith  
Mr. Joe Virdiramo  
Ms. Karen Morley

**ADMINISTRATION PRESENT:**

Mr. Doug Heath, Chief Executive Officer  
Dr. Janet DeMille, Medical Officer of Health (A)  
Mr. Ken Allan, Director - Health Protection/Chief Nursing Officer  
Ms. Lynda Roberts, Director - Health Promotion  
Ms. Sarah Stevens, Secretary to the Board of Health  
Ms. Jennifer McFarlane, Manager of Family Health  
Mr. Lee Sieswerda, Manager of Environmental Health

**REGRETS:**

Mr. Terry Fox  
Mr. Richard Harvey

**CALL TO ORDER**

The Chair called the meeting to order at 1:00 pm.

**1. ATTENDANCE AND ANNOUNCEMENTS**

Ms. L. Roberts, Director of Health Promotion introduced Ms. J. McFarlane, the new Manager of Family and School Health.

**2. DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

### 3. AGENDA APPROVAL

The following change was made to the agenda:

9.1 First Nation's Pilot Project Update - was deferred to the November 18, 2015, Board of Health Meeting.

Resolution No. 123-2015

MOVED BY: J. Virdiramo  
SECONDED BY: J. Daiter

THAT the Agenda for the Regular Board of Health Meeting to be held on October 21, 2015, be approved, as amended.

CARRIED

### 4. INFORMATION SESSION

#### 4.1 Radon Prevalence in Thunder Bay

Mr. L. Sieswerda, Manager of Environmental Health was in attendance and gave a presentation relative to the above noted and answered questions.

### 5. MINUTES OF THE PREVIOUS MEETINGS

#### 5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings, held on September 16, 2015 to be approved.

Resolution No. 124-2015

MOVED BY: J. Daiter  
SECONDED BY: M. Harding

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on September 16, 2015 be approved.

CARRIED

### 6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

## 7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 125-2015

MOVED BY: J. Virdiramo  
SECONDED BY: J. Daiter

THAT the Board of Health move into Closed Session to receive information relative to an identifiable individual.

AND THAT the Board of Health move into Closed Session to receive information relative to the security of the Board.

CARRIED

At 1:37 p.m. the Board moved into Closed Session.

The following individual left the room:

Ms. S. Stevens, Secretary to the Board of Health

At 1:45 p.m., the following individuals left the room:

Dr. J. DeMille, Medical Officer of Health (A)  
Ms. L. Roberts, Director - Health Promotion  
Mr. K. Allan, Director - Health Protection/Chief Nursing Officer

At 2.25 p.m. the Board moved out of Closed Session to resume regular business.

The following individuals returned to the room:

Dr. J. DeMille, Medical Officer of Health (A)  
Mr. K. Allan, Director – Health Protection/Chief Nursing Officer  
Ms. L. Roberts, Director – Health Promotion  
Ms. S. Stevens, Secretary to the Board of Health

## 8. DECISIONS OF THE BOARD

### 8.1 HBHC Funding

Report No. 52-2015 (Healthy Babies Healthy Children) Healthy Babies Healthy Children 100% Funding was presented.

**8. DECISIONS OF THE BOARD** (Continued)

8.1 HBHC Funding (Continued)

It was the consensus of the Board that the resolution as contained in the report be amended.

Resolution No. 129-2015 (Amended)

MOVED BY: J. Daiter  
SECONDED BY: M. Harding

THAT with respect to Report No. 52 – 2015 (Healthy Babies Healthy Children), we recommend that a letter be sent to the Minister of Children and Youth Services to support the resolution from the Sudbury and District Health Unit advocating to fully fund all program costs related to the Healthy Babies Healthy Children program, including all staffing, operating and administrative costs;

AND THAT In addition to supporting the resolution from the Sudbury and District Health Unit, we recommend that the motion be brought to the alPHa General Meeting for consideration.

CARRIED

8.2 2015 Public Health Funding Accountability Agreement

Report No. 53-2015 (Finance) 2015 Public Health Funding Accountability Agreement was presented.

Resolution No. 130-2015

MOVED BY: M. Harding  
SECONDED BY: R. Shott

THAT with respect to Report No. 53 – 2015 Administration recommends that:

- The Amending Agreement No. 2 to the Public Health Funding and Accountability Agreement with the Ministry of Health and Long-Term Care dated January 1, 2014 be approved, accepting up to \$11,446,800 in base funding and up to \$696,200 in one-time funding for the 2015-16 funding year to support the provision of mandatory and related public health programs and services in the District of Thunder Bay.

**8. DECISIONS OF THE BOARD (Continued)**

**8.2 2015 Public Health Funding Accountability Agreement (Continued)**

- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

**8.3 Professional Legal Services Contract Award**

Report No. 54-2015 (Finance) Professional Legal Services Contract Award was presented.

Resolution No. 131-2015

MOVED BY: R. Shott  
SECONDED BY: J. McPherson

THAT with respect to Report No. 54 – 2015 (Finance), we recommend that the contract for Professional Labour Relations Legal Services be awarded to Weilers Law for a three (3) year term effective November 1, 2015.

CARRIED

**8.4 2015 Board of Health Christmas Dinner**

A memorandum from Mr. D. Heath containing a resolution relative to the annual Board of Health Christmas Dinner was presented.

Resolution No. 132-2015

MOVED BY: J. McPherson  
SECONDED BY: R. Shott

THAT we approve the payment of the invoice for the Annual Board of Health Christmas Dinner to be held on Wednesday, December 16, 2015, at 5:00 p.m. at the Valhalla Inn.

CARRIED

**8. DECISIONS OF THE BOARD (Continued)**

**8.5 aPHa Board of Health Risk Management Workshop**

A memorandum from Mr. D. Heath attaching information and containing a resolution relative to the above noted was presented.

Resolution No.133- 2015

MOVED BY: J. McPherson  
SECONDED BY: E. Dunnill

THAT the following members of the Board be authorized to attend the aPHa 2015 Risk Management Workshop to be held in Toronto, Ontario, on November 5, 2015:

1. Mr. J. Virdiramo
2. Ms. M. Harding
3. Mr. J. Daiter

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 - Board Members' Reimbursement."

CARRIED

**8.6. Medical Officer of Health Appointment**

At the Board of Health (Closed Session) meeting held earlier in the day, Report No. 55-2015 (Chief Executive Officer) relative to Medical Office of Health Appointment was presented.

At that time, the Board of Health was advised that the resolution contained in the report would be presented to the regular session for consideration.

Resolution No.: 127-2015

MOVED BY: E. Dunnill  
SECONDED BY: B. Kamphof

THAT with respect to Report No. 55 - 2015 (Chief Executive Officer), we recommend approval of the appointment of Dr. Janet DeMille to the position of Medical Officer of Health for the Thunder Bay District Health Unit, effective January 9, 2016;

AND THAT application be made to the the Minister of Health and Long-Term Care for approval of Dr. DeMille's appointment, effective as of January 9, 2016;

**8. DECISIONS OF THE BOARD (Continued)**

8.6. Medical Officer of Health Appointment (Continued)

AND THAT the Board of Health enter into a three year employment contract with Dr. DeMille to commence on January 9, 2016.

AND THAT the Chair of the Board of Health be authorized to negotiate the terms of the contract with Dr. DeMille.

CARRIED

8.7 Building Renovations Update

At the Board of Health (Closed Session) meeting held earlier in the day, Report No. 57-2015 (Chief Executive Officer) relative to Building Renovations Update was presented.

At that time, the Board of Health was advised that the resolution contained in the report would be presented to the regular session for consideration.

Resolution No.:128-2015

MOVED BY: A. Ruberto  
SECONDED BY: B. MacMaster

THAT with respect to Report No. 57 - 2015 (Chief Executive Officer), we recommend the approval to proceed with the completion of the contract documentation of Phase II of the design stage for the Interior Renovation project;

AND THAT the Chief Executive Officer and the Manager of Finance are authorized to complete any administrative requirements to proceed with this phase of the planning.

CARRIED

**10. NEXT MEETING**

The next regularly scheduled Board of Health meeting will be held on Wednesday, November 18, 2015, at 1:00 p.m.

**11. ADJOURNMENT**

Resolution No. 134-2015

MOVED BY: E. Dunnill  
SECONDED BY: J. McPherson

THAT the Board of Health meeting held on October 21, 2015, be adjourned at 2.40 pm.

CARRIED

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Chair, Board of Health

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Chief Executive Officer

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Recording Secretary