



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: January 20, 2016
TIME OF MEETING: 1:45 PM
PLACE OF MEETING: BOARD ROOM
CHAIR: MR. JOE VIRDIRAMO

BOARD MEMBERS PRESENT:

Mr. Ed Dunnill
Mr. Terry Fox
Mr. Norm Gale
Ms. Maria Harding
Mr. Bernie Kamphof
Mr. Richard Harvey
Mr. Jack Masters
Mr. James McPherson
Ms. Karen Morley
Mr. Aldo Ruberto
Mr. Roger Shott
Mr. Don Smith
Mr. Joe Virdiramo
Mr. Bob MacMaster

ADMINISTRATION PRESENT:

Mr. Doug Heath, Chief Executive Officer
Dr. Janet DeMille, Medical Officer of Health (A)
Mr. Ken Allan, Director - Health Protection/Chief Nursing Officer
Ms. Lynda Roberts, Director – Health Promotion
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:

Mr. Jay Daiter

CALL TO ORDER

The Chair called the meeting to order at 1:45 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Jay Daiter.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

Resolution No. 05-2016

MOVED BY: J. McPherson
SECONDED BY: A. Ruberto

THAT the Agenda for the Regular Board of Health Meeting to be held on January 20, 2016, be approved as amended.

CARRIED

4. INFORMATION SESSION

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Regular Session Meeting, held on December 16, 2015, to be approved.

Resolution No. 06-2016

MOVED BY: M. Harding
SECONDED BY: J. McPherson

THAT the Minutes of the Thunder Bay District Board of Health Regular Meeting held on December 16, 2015, be approved.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

8. DECISIONS OF THE BOARD

8.1 Program-Based Grants One-Time Funding for Upgraded Human Resources Management System

Report No. 02-2016 (Human Resources and Finance) relative to recommending submitting application for one-time funding for an upgraded Human Resources Management System.

8. DECISIONS OF THE BOARD (Continued)

8.1 Program-Based Grants One-Time Funding for Upgraded Human Resources Management System (Continued)

Resolution No. 07-2016

MOVED BY: J. McPherson
SECONDED BY: B. MacMaster

THAT with respect to Report No. 02-2016 (Human Resources and Finance), we recommend that:

- The application of one-time funding totaling \$40,000 for the purchase and implementation of an upgraded and fully integrated Human Resource Management System (HRMS) be approved for submission to the Ministry of Health and Long-Term Care (MOHLTC); and
- The Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

CARRIED

8.2 aIPHa Risk Management Workshop and Board of Health Section Meeting

Resolution No. 08-2016

MOVED BY: R. Shott
SECONDED BY: K. Morley

THAT the following members of the Board be authorized to tentatively attend the aIPHa 2016 Risk Management Workshop and Board of Health Section Meeting to be held in Toronto, Ontario, on February 24 - 25, 2016:

1. A. Ruberto
2. K. Morley
3. D. Smith
4. R. Harvey

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 - Board Members' Reimbursement."

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Patients First Discussion Document

Report No. 03-2016 (Medical Officer of Health) relative to providing an update on the Ministry of Health and Long-Term Care proposal to strengthen patient-centred health care in Ontario, for information.

The Board provided perspective and feedback on the report to Dr. DeMille. It was agreed to further discuss the report at the February meeting, in order to provide direction to members attending the ALPHA 2016 Board of Health Section meeting.

9.2 Process for Submission of Resolutions to ALPHA

Report No. 04-2016 (Chief Executive Officer) relative to providing information on the process for submitting resolutions to the Association of Local Public Health Agencies General Meeting (ALPHA), for information.

At the October 21, 2016 Regular Meeting, the Board of Health approved the submission of a resolution regarding the Healthy Babies Healthy Children Program 100% Funding to the ALPHA General Meeting. Other considerations for submission to ALPHA were:

- Amendment to the ALPHA process for late resolutions
- Reduction of food additives (i.e. salt, fat)

It was the consensus of the Board that Administration will prepare background information on the above topics for consideration at the February Board of Health Meeting.

9.3 CRA Mileage Rate

A memorandum from Mr. D. Heath, relative to providing the 2016 tax-exempt rate for automobiles set by the Canada Revenue Agency, for information.

MOVED BY: E. Dunnill
SECONDED BY: N. Gale

THAT the Canada Revenue Agency be approached to increase the 5000 km limit to 8000 km and that the rate remain the same up 8000 km.

LOST

9. COMMUNICATIONS FOR INFORMATION (Continued)

9.4 Board of Health Orientation

A memorandum from Mr. D. Heath relative to obtaining Board of Health input on orientation requirements was presented and discussed.

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, February 17, 2016, at 1:00 p.m.

11. ADJOURNMENT

Resolution No. 09-2016

MOVED BY: D. Smith
SECONDED BY: M. Harding

THAT the Board of Health meeting held on January 20, 2016,
be adjourned at 3:00 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary